



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 21 June 2022

To: Members of the  
**AUDIT AND RISK MANAGEMENT COMMITTEE**

Councillor Michael Tickner (Chairman)  
Councillor Robert Evans (Vice-Chairman)  
Councillors Jeremy Adams, Simon Fawthrop, Kira Gabbert, Julie Ireland,  
Jonathan Laidlaw and Simon Jeal

A meeting of the Audit and Risk Management Committee will be held at Bromley  
Civic Centre on **THURSDAY 30 JUNE 2022 AT 7.00 PM**

TASNIM SHAWKAT  
Director of Corporate Services & Governance

*Copies of the documents referred to below can be obtained from*  
<http://cds.bromley.gov.uk/>

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE PART 1 MINUTES OF THE MEETING HELD ON 2ND MARCH 2022** (Pages 5 - 14)
- 4 **QUESTIONS FROM THE PUBLIC:**

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting. These questions should have been received by 5pm on 16<sup>th</sup> June.

Questions specifically concerning reports on the agenda should be received within two working days of the publication date of the agenda. Please ensure that questions specifically regarding reports on the agenda are received by the Democratic Services Team by **5pm on 24<sup>th</sup> June**.
- 5 **QUESTIONS FROM COUNCILLORS:**

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting. These questions should have been received by 5pm on 16<sup>th</sup> June.

Questions specifically concerning reports on the agenda should be received within two working days of the publication date of the agenda. Please ensure that questions specifically regarding reports on the agenda are received by the Democratic Services Team by **5pm on 24<sup>th</sup> June** .

## **6 QUESTIONS ON THE AUDIT REPORTS PUBLISHED ON THE COUNCIL WEBSITE**

The following audit reports have been published on the Council website:

- 1 Community Infrastructure Levy(Cil) 2021-2022
- 2 Payroll (Tax)
- 3 Review Of Appointeeship And Deputyship
- 4 Review Of Building Control
- 5 Review Of Contract Monitoring Of Environmental Services Contracts:2021--2022 62)
- 6 Review Of Planning Applications (Pre-Application Advice Service)
- 7 Review Of Special Educational Needs Placements And Transition Process
- 8 Value Added Tax (Vat) Arrangements 2021-22

The link to the reports is:

[Agenda for Information Briefings on Thursday 30 June 2022, 7.00 pm \(bromley.gov.uk\)](https://www.bromley.gov.uk/Agenda-for-Information-Briefings-on-Thursday-30-June-2022-7.00-pm)

- 7 MATTERS OUTSTANDING FROM THE LAST MEETING** (Pages 15 - 20)
- 8 ANNUAL INTERNAL AUDIT REPORT 2021/22** (Pages 21 - 48)
- 9 ANNUAL GOVERNANCE STATEMENT 2021--2022** (Pages 49 - 86)
- 10 INTERNAL AUDIT AND FRAUD PROGRESS REPORT** (Pages 87 - 106)
- 11 RISK MANAGEMENT** (Pages 107 - 148)
- 12 CONTRACT PROCEDURE RULES: BI-ANNUAL REPORT ON EXTENSIONS, EXEMPTIONS, VARIATIONS AND WAIVERS** (Pages 149 - 154)
- 13 EXTERNAL AUDIT AND FINANCIAL REPORTING UPDATE** (Pages 155 - 160)
- 14 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**Items of Business**

**Schedule 12A Description**

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|-----------|---|---|
| <b>15</b> | <b>ANNUAL INTERNAL AUDIT REPORT 2021/22--<br/>PART 2</b> (Pages 161 - 164)        | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <b>16</b> | <b>EXEMPT MINUTES OF THE MEETING HELD ON<br/>2ND MARCH 2022</b> (Pages 165 - 166) | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.     |

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