

Decision Maker: Education, Children & Families Select Committee

Date: 17 October 2017

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **EDUCATION CHILDREN AND FAMILIES SELECT COMMITTEE
WORK PROGRAMME**

Contact Officer: Philippa Gibbs, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: Borough-wide

1. Reason for report

- 1.1 This report sets out the Committee's work programme 2017/18 and seeks approval for the nomination of Councillor Mary Cooke to the Education, Children and Families Budget and Performance Monitoring Sub-Committee.
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2. **RECOMMENDATION(S)**

- 2.1 **That the Education, Children & Families Select Committee endorse the recommended work plan set out in the report.**
- 2.2 **That Councillor Mary Cooke's nomination to the Education, Children and Families Budget and Performance Monitoring Sub-Committee be approved.**

Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People: To secure the best possible future for all children and young people in the Borough, including a clear focus on supporting the most vulnerable children and young people in our community.
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £343,810
 5. Source of funding: Council's Base Budget
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Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance:
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for members of this Committee to use in controlling and reviewing their ongoing work.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Work Programme

- 3.1 At its meeting on 9 May 2017, the Education Select Committee recommended the following items to be included on the Work Programme for the Education, Children and Families Select Committee.
- 3.2 It was recommended that each meeting the Portfolio Holder for Education and Children's Services to be scrutinised along with one of the following:
- The Deputy Chief Executive and Executive Director for ECHS (bi annually)
 - The Director for Education (annually)
 - The Director for Children's Social Care (annually)
- 3.3 Quarterly Monitoring Report and Monitoring Visits by Ofsted to be standing items on every agenda.
- 3.4 The following issues were recommended as Substantive Items for scrutiny:
- SEND Strategy – short breaks, SEN transport
 - Child and Adolescent Mental Health Services (CAMHS)
 - Troubled Families/Early Intervention/Child Poverty
 - Early Years, Child minding and the 30 hour challenge
- 3.5 The following issues to form Short Items for scrutiny:
- Permanent Exclusions: Prevention Strategy
 - Adult Education: Follow up to Ofsted (in June 2017)
 - YOS/Youth Service Developments (in October 2017)
- 3.6 It was recommended that the following items to be delegated to the Education, Children and Families Budget and Performance Monitoring Sub-Committee:
- Annual Adoption Agency Report
 - Annual Corporate Parenting Report
 - Annual Complaints Report
 - Sufficiency and commissioning of Children's Services Placements
 - Private Fostering Annual report
 - Annual assurance report of the Statutory Director of Children's Services
 - Audit report
 - Budget monitoring
 - Contracts
 - Business plan and portfolio plan monitoring
 - Risk management
 - Business continuity
- 3.7 In addition to this, Pupil Place Planning would be dealt with by the Pupil Place Planning Executive Working Group if required.
- 3.8 Finally, it was recommended that the General Purposes and Licensing committee to be asked to undertake an annual review of Licensing – participation issues relating to children.

- 3.9 Appendix 1, sets out the meetings of the Education, Children & Families Select Committee, Education, Children & Families Budget and Performance Monitoring Sub-Committee, SACRE, and Schools' Forum which have been scheduled for the 2017/18 Municipal Year.
- 3.10 The purpose of the work programme is to reference future work and enable it to be amended in the light of future developments and circumstances.
- 3.11 Members and Co-opted Members of the Education Select may wish to consider any additional items for consideration and scrutiny during the 2017/18 Municipal Year.

Schedule of Visits

- 3.12 The programme of remaining visits for the Autumn Term is attached at Appendix 2.

4. MEMBERSHIP OF THE EDUCATION, CHILDREN AND FAMILIES BUDGET AND PERFORMANCE MONITORING SUB-COMMITTEE

- 4.1 At its meeting on 18th July 2017, the Education Children and Families Budget and Performance Monitoring Sub-Committee endorsed the nomination of Councillor Mary Cooke to the Sub-Committee.
- 4.2 The Education, Children and Families Select Committee are required to agree this nomination.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

Education, Children & Families Work Programme 2017/18

Education Select Committee	9 May 2017
Children Missing Education – (to include consideration of written evidence submitted by Bromley Youth Council)	Review and Recommendation Session
Work Plan for 2017/18	
Education, Children & Families Select Committee	28 June 2017
Progress in Implementing Children’s Service Action Plan	Standing Item
Adult Education Update	Short Item
Children’s Services Landscape in Bromley: All Councillors to be invited in their capacity as Corporate Parents Witnesses: Chairman of the Bromley Safeguarding Children’s Board Chairman of the Bromley Children’s Service Improvement Governance Board Deputy Chief Executive and Executive Director (ECHS) Interim Director: Children’s Services	Substantive Item
Schools’ Performance Update	Information Item
Changes to Legislation Relating to Children and Impact on the Local Authority	Information Item
SACRE	12 July 2017
Education, Children & Families Budget & Performance Monitoring Sub-Committee	18 July 2017
Item	Status
Child Sexual Exploitation Recovery Service Contract	
Local Authority Designated Officer (LADO) Report	
Education Safeguarding Officer - Terms of Reference and Verbal Update	
Verbal Update: How Quality Assurance Works in Bromley - Quality Assurance Overview	
Budget Closedown 2016/17	
Budget Monitoring 2017/18	
Schools’ Forum	21 September 2017
Education, Children & Families Budget & Performance Monitoring Sub-Committee	26 September 2017
Adoption Annual Report	
Private Fostering Annual Report	
Capital Programme – 1 st Quarter to include Outturn	
Budget Monitoring 2017/18	
Local Authority Designated Officer Report 2016/17	
Strategy on Placement Breakdowns for Adolescents Looked After (Including Contributions from LINCC)	
Primary Inclusion Outreach Service	
Recruitment and Retention Fund Update	
Education, Children & Families Select Committee	17 October 2017
Item	Status
References from the Education, Children & Families Budget & Performance Monitoring Sub-Committee	Standing Item

Progress in Implementing Children's Service Action Plan	Standing Item
YOS Update	Short Item
Living in Care Council Presentation	Short Item
Child and Adolescent Mental Health Services (CAMHS)	Substantive Item
Update on Leaving Care Initiatives - including Leaving Care project and panels, and the accommodation review	Information Item
Schools' Forum	23 November 2017
SACRE	6 December 2017
Schools' Forum	11 January 2018
Education, Children & Families Budget & Performance Monitoring Sub-Committee	17 January 2018
Capital Programme – 2 nd Quarter	
Budget Monitoring 2017/18	
Bromley Safeguarding Children's Board Report 2016/17	
Virtual School Annual Report 2017/18	
Education, Children & Families Select Committee	23 January 2018
Item	Status
Scrutiny of the Interim Director of Children's Social Care	
Progress in Implementing Children's Service Action Plan	Standing Item
Follow Up on Under Performing Pupils	Short Item
Troubled Families/Early Intervention/Child Poverty	Substantive Item
Education, Children & Families Select Committee	27 February 2018
Item	Status
Scrutiny of the Deputy Chief Executive & Executive Director (ECHS)	
Progress in Implementing Children's Service Action Plan	Standing Item
Permanent Exclusions: Prevention Strategy	Short Item
Early Years/Child Minding and the 30 hour challenge	Substantive Item
Education, Children & Families Budget & Performance Monitoring Sub-Committee	28 March 2018
Capital Programme - 3 rd Quarter	
Budget Monitoring 2017/18	

Schedule of Member Visits

Establishment Name	Date	Time
Harris Girls' Academy (formerly Harris Academy Bromley)	19.10.17 Thursday	14.00 - 16.00
St Philomena's RC Primary School, Orpington	09.11.17 Thursday	09.30 - 11.00
Riverside School – St Paul's Cray Site	23.11.17 Thursday	09.30 - 11.00