

Decision Maker: EDUCATION, CHILDREN & FAMILIES BUDGET AND PERFORMANCE MONITORING SUB-COMMITTEE

Date: Tuesday 26 September 2017

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Philippa Gibbs, Democratic Services Officer
Tel: 020 8461 7638 E-mail: Philippa.Gibbs@bromley.gov.uk

Chief Officer: Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 To provide the Education, Children & Families Budget and Performance Monitoring Sub-Committee with details of matters arising from previous meetings of the Sub-Committee.
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2. RECOMMENDATION

- 2.1 The Sub-Committee is requested to note matters arising from previous meetings.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
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Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley, Policy, Development and Scrutiny Committees should plan and prioritise their workloads to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People Excellent Council Supporting Independence
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £ 343,810
 5. Source of funding: 2017/18 revenue budget
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Personnel

1. Number of staff (current and additional): 8 posts (7.27 fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an executive decision
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Procurement

1. Summary of Procurement Implications: None.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The matters arising table, attached at **Appendix 1**, updates Members on recommendations from previous meetings of the Education, Children and Families Budget and Performance Monitoring Sub-Committee.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children, and Policy, Financial, Legal, Personnel and Procurement Implications
Background Documents: (Access via Contact Officer)	None

MATTERS ARISING FROM PREVIOUS MEETINGS

PDS Minute number/title	Committee Request	Update	Completion Date
Minute 6 18 July 2017 References from Other Committees	That a briefing note on the Recruitment and Retention Fund, including how it was used and any cost savings generated, as well as the difference in costs between agency and permanent staff be provided to the Sub-Committee.	An item has been included on the agenda.	15 September 2017
Minute 7 18 July 2017 Basic Need Programme Update Including S.106 Allocations	The proposed expansion of Farnborough Primary School be revisited at the next meeting of the School Places Working Group and that Appendix 1: B8: Farnborough Primary School – Description be amended to state. <i>“The permanent expansion of this school from 1 to 2 FE is deferred following the failure of the scheme to obtain planning permission.”</i>	A meeting of the Schools Places working group had not yet been convened. This action will remain “live” until the Working Group next meets.	TBC
Minute 9 18 July 2017 Budget Monitoring 2017/18	That a redacted summary be provided in future Budget Monitoring reports for contracts costing in excess of £100k where a waiver had been agreed.	Summaries will be included in future reports.	September 2017
Minute 10 18 July 2017 Local Authority Designated Officer (LADA)	Statutory guidance setting out the role of the Local Authority Designated Officer would also be provided to Members of the Sub-Committee following the meeting, and the Local Authority Designated Officer report for the 2016/17 financial year would be provided to the next meeting of the Sub-Committee on 26 th September 2017	The statutory guidance was circulated to Members of the Committee by email on 21 July 2017. The 2016/17 LADO report has been added to the Committee’s agenda for 26.09.17	21 July 2017