

Knowledge and Understanding

	Requirement Level	Source of knowledge/information	Rating
The board are aware of their legal responsibilities and accountabilities	Legal	Terms of reference	
The Pension Board is conversant with scheme rules and documented Administration Policies	Legal	Internal and external	
Pension Board members have access to scheme rules and regulations	Legal	Pension Website	
The Pension Board invest sufficient time in their learning and development	Recommended	Internal and external	
Training provided to support Board members in acquiring and retaining knowledge and understanding of the LGPS	Legal	Internal and external https://education.thepensionsregulator.gov.uk/login/index.php	
The council provides on-going support and helps determine skills requirements	Recommended	Internal	
The roles and responsibilities of the board are clearly set out	Legal	Terms of reference	
The Council maintains a log of training attended by Board Members	Recommended	Pension Website	
<p>The Council publishes and the Board are conversant in the following policies:</p> <ul style="list-style-type: none"> - Conflicts of Interests and register of interests - record-keeping - Internal dispute resolution - reporting breaches - maintaining contributions to the scheme - appointment of pension board members - Risk management policies/risk register for scheme - Discretionary policy - Funding strategy statement 	Legal	Pension Website	

Board members are conversant in the performance of the outsourced service providers, assurances provided and the service level agreements	Legal	Pension Website	
Board members are conversant in the scheme annual returns and accounting requirements relevant to the scheme.	Legal	Pension Website	

Conflicts of interest and representation

	Requirement Level	Source of knowledge/information	Rating
The Pension Board discloses and publishes conflicts of interests	Legal	Pension Website	
There is conflicts of interest policy available to board members	Recommended	Pension Website	
The authority is satisfied that members have no conflict of interest relating to their role as a Pension Board Member	Legal	Pension Website	
There is an equal representation of employer and member representation	Legal	Pension Website	
Conflicts of interest should be regularly reviewed	Recommended	Pension Website	

Publishing information about schemes

	Requirement Level	Source of knowledge/information	Rating
Information about the pension board is published	Legal	Pension Website	
Information about board is up-to-date	Legal	Pension Website	
Terms of reference for the board are published	Recommended	Pension Website	