

Report No:
CSD19061

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT PDS
COMMITTEE

Date: 28th March 2019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

1.1 Members are asked to review the Committee's Work Programme, and also to make suggestions for any modifications to the Work Programme as considered appropriate

1.2 Members should note that the Work Programme is fluid and subject to change as required.

2. **RECOMMENDATIONS**

2.1 **That the Committee:**

(1) **Notes the current Work Programme.**

(2) **Comments on any matters that it thinks should be incorporated into the Work Programme going forward.**

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on the Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/2019 revenue budget
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Staff

1. Number of staff (current and additional): 8 posts (6.79fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's Work Programme normally takes approximately an hour per meeting, but is fluid and may need to be modified as required.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Enforcement PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate. The Committee is also invited to make suggestions with regard to Member visits.
- 3.2 Other reports may come into the Programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.
- 3.3 We have now come to the end of the current work programme and so consideration will need to be given to establishing a new work programme for the new municipal year. Standard items have been added into the forward work programme for the new calendar year—thought needs to be given regarding non-standard items going forward.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and minutes of previous meetings.
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PP&E PDS COMMITTEE - FORWARD WORK PROGRAMME**PUBLIC PROTECTION AND ENFORCEMENT PDS—28th March 2019**

Matters Arising
Police Update
Prevent Update
Budget Monitoring
Capital Programme Monitoring
Enforcement Scrutiny-- Neighbourhood Management
Enforcement Scrutiny Report—Public Protection
PPE Performance against agreed enforcement indicators
PP&E Portfolio Plan Performance Overview
Report on Expenditure on Consultants
Work Programme

PUBLIC PROTECTION AND ENFORCEMENT PDS—26th June 2019

Appointment of Co-opted Members
Matters Arising
Chairman's Update
Police Update
Provisional Outturn report
Budget Monitoring report
Public Protection and Enforcement Portfolio Plan
Enforcement Activity report
MOPAC update report
Contracts Register report and Contract Database Extract
Trading Standards update--TBC
Work Programme

PUBLIC PROTECTION AND ENFORCEMENT PDS—10th September 2019

Matters Arising
Chairman's Update
Police Update
Capital Programme Monitoring report—Quarter 1
Contracts Register report and Contract Database Extract
Work Programme

PUBLIC PROTECTION AND ENFORCEMENT PDS—14th November 2019

Matters Arising
Chairman's Update
Police Update
Portfolio Plan—Six Month Performance Overview
Budget Monitoring report
Capital Monitoring report-Quarter 2
Planning Enforcement Scrutiny report--TBC
Work Programme

PUBLIC PROTECTION AND ENFORCEMENT PDS—4th February 2020

Matters Arising

Chairman's Update

Police Update

Draft Budget report

MOPAC update

Update for Emergency Planning and Business Continuity--TBC

Public Protection and Enforcement Performance Overview

Contracts Register report and CDB extract

Environmental and Community Services Risk Register Update

Work Programme

PUBLIC PROTECTION AND ENFORCEMENT PDS—31st March 2020

Matters Arising

Chairman's Update

Police Update

PP&E Capital Programme Monitoring—Quarter 3

Budget Monitoring report

Neighbourhood Management Enforcement Update Scrutiny report

Public Protection Performance against agreed Enforcement Indicators report

Prevent Update

PP&E Portfolio Plan Performance Overview

Work Programme

POSSIBLE FUTURE PRESENTATIONS and AGENDA ITEMS

Knife and Serious Violence Action Plan

Mortuary Contract Update

Report on LBB's contract with the Coroner.

Update on the outcomes pertaining to the Bromley Locality Review.

PP&E Enforcement Activity Annual Report

POSSIBLE FUTURE VISITS

Coroners' Court.