

Decision Maker: COUNCIL

Date: Monday 8 April 2019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SPECIAL URGENCY DECISIONS 2018/19

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

- 1.1 The Constitution requires the submission of regular reports to full Council on key executive decisions taken in circumstances of special urgency - that is, where a key decision has not been included in the Forward Plan but needs to be taken without the usual period for publishing reports at least five clear days before the decision is made. Executive decisions made in these specific circumstances are quite rare.
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2. **RECOMMENDATION**

That the key decision listed in section 3 of this report is noted.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
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Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council: Further Details
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/19 revenue budget
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Personnel

1. Number of staff (current and additional): 8 (6.79fte)
 2. If from existing staff resources, number of staff hours: Not Applicable
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Full Council decisions are not subject to call-in.
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Procurement

1. Summary of Procurement Implications: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 An executive decision is a key decision and has to be included in the Council's Forward Plan if it (i) results in significant expenditure (or savings) above certain financial thresholds or if it (ii) has significant impact on the community in two or more wards. The Forward Plan is updated and published regularly in advance of each scheduled meeting of the Executive, and covers key decisions expected to be taken during the next four months.
- 3.2 Where a key decision needs to be made as a matter of urgency, but it has not been included in the Forward Plan or on an agenda published at least five clear working days before the meeting, the Council's Constitution does allow for the decision to be made, but only with the agreement of a relevant Policy Development and Scrutiny Committee Chairman or, in their absence, the Mayor, that the decision cannot reasonably be deferred. These occasions are relatively rare, and copies of the reports, minutes and statements of decision are in all cases made available to Members and to the public (unless the information is exempt and needs to be considered in Part 2), but the Constitution requires, as an additional safeguard, that they are reported to Council for information.
- 3.3 Since the start of the Council year in May 2018, only one key decision has been taken under the special urgency provisions – the details are set out below.

<u>Decision Maker</u>	<u>Decision Date</u>	<u>Subject/Decision</u>
Executive	12 th December 2018	Decision in part 2 to dispose of the Old Town Hall and South Street Car Park, Bromley. The report was considered as a matter of urgency as the potential purchaser required urgent completion.

Non-Applicable Sections:	Impact on vulnerable adults and children/Policy/Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	Report listed above (part 2 - not for publication)