

Decision Maker: ENVIRONMENT & COMMUNITY SERVICES PDS COMMITTEE

Date: 9th April 2019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FORWARD WORK PROGRAMME & MATTERS ARISING

Contact Officer: Sarah Foster, Head of Performance Management and Business Support
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Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: (All Wards)

1. Reason for report

This report deals with the Committee's business management including:

- developing the Committee's Forward Work Programme; and
- progressing requests made at previous meetings

2. **RECOMMENDATIONS**

2.1 That PDS Committee reviews and comments on:

- (a) the Forward Work Programme (Appendix 1);
- (b) progress concerning Committee requests (Appendix 2).

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
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Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
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Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio Revenue Budget & LIP funding
 4. Total current budget for this head: £29.8m and £4.347m of TfL / LIP funding
 5. Source of funding: 2018/19 controllable revenue budget and 2018/19 LIP funding agreed by TfL
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Personnel

1. Number of staff (current and additional): 147.3 FTEs
 2. If from existing staff resources, number of staff hours: Not Applicable
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Procurement

1. Summary of Procurement Implications: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Forward Work Programme

- 3.1. **Appendix 1** sets out the Environment and Community Services Portfolio's Forward Work Programme including: the provisional report title (or activity); the lead division; and Committee's role. Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.2 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive.

Previous Requests by the Committee

- 3.3 **Appendix 2** provides a progress update on requests made by the Committee at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview.

5. POLICY IMPLICATIONS

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 1.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
- Environment Portfolio Plan 2018/21 (see ES18035 on the 10th July 2018 agenda)
 - [Building a Better Bromley 2016-18](#) ('Quality Environment' & 'Excellent Council').

Non-Applicable Sections:	Financial, Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	Environment PDS Committee agendas and minutes: 2006/07 to 2018/19 Environment Portfolio Plan ES18035 Building a Better Bromley (2016-18)

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD WORK PROGRAMME

Meeting Date: 18th June 2019	Division	Committee Role
Budget Monitoring: 2019/20 and Provisional Outturn 2018/19	Finance	Pre-decision scrutiny
Draft Environment Portfolio Plan: 2019/20	E&CS	Pre-decision scrutiny
Civic Centre Multi-Storey Car Park – replacement of Parking Management System	T&P	Pre-decision scrutiny
Environment Portfolio Plan: 2018/19 12 month progress Report	E&CS	PDS Committee
Forward Work Programme & Matters Arising	E&CS	PDS Committee

APPENDIX 2

ENVIRONMENT PDS COMMITTEE PROGRESS REPORT ON PREVIOUS REQUESTS

Request Date	Committee Request	Progress
5 th February 2019	Members requested an update to be provided at the 9 th April meeting on the full results of the trial use of an APNR vehicle.	<p>Parking Services are still waiting for the full data of the ANPR trial from APCOA. The report provided to date has not given full comprehensive data of how many vehicles have been observed and how many PCNs have been issued, therefore we are unable to conclude if this is the most efficient way to deploy and enforce the Controlled Parking Zones.</p> <p>Once this data has been received, Parking Services will be running comparison reports against the visits, observations and the PCN issue rate by the CEOs on foot, against the ANPR vehicle, to determine if the trial has been a success.</p>
5 th February 2019	Members requested that consideration of APCOA's performance should be scheduled for a further six months to ensure continuation of progress.	To be added to the 19/20 Forward Work Programme for the autumn.
5 th February 2019	Members requested that consideration is given to a future visit to a progressive waste and recycling facility (suggestions for such a visit being made by the Assistant Director of Environment).	<p>Officers have made enquiries with suitable authorities and have identified Earlswood Depot in Reigate and Banstead as a good option for the site visit to a waste and recycling depot that has undergone some improvements to enhance its functionality.</p> <p>Earlswood Depot operates both as a Waste Transfer Station and a Household Waste and Recycling Centre. It is also a similar size to Bromley's Central Depot.</p> <p>Surrey County Council have confirmed that they are open to LBB visiting the site.</p>