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**Decision Maker:** Beckenham Town Centre Working Group

**Date:** 18<sup>th</sup> April 2019

**Decision Type:** Non Urgent                      Non Executive                      Non Key

**Title:** **MATTERS OUTSTANDING**

**Contact Officer:** Steve Wood, Democratic Services Officer  
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**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report
- 1.1 **Appendix A** updates Members of the Group on matters arising from previous meetings.
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## 2. RECOMMENDATION

- 2.1 The Group is asked to review and comment on progress relating to matters arising from previous meetings.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Minutes and Matters Arising report.

### Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Excellent Council/Quality Environment, Thriving Town Centres,
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### Financial

1. Cost of proposal: No Cost to Democratic Services
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £350,650.
  5. Source of funding: 2018/19 revenue budget
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### Staff

1. Number of staff (current and additional): 8 posts (6.79fte)
  2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings (and their sub groups) can take up to a few hours per meeting.
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### Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Beckenham Town Centre Working Group.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Ward Councillors attend and comment at the meetings.
2. Summary of Ward Councillors comments: N/A

## Appendix A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
<b>Minute 36 Major Scheme</b>  <b>4th October 2018</b>	It was noted that LBB had ordered bus shelters from TfL and were waiting for confirmation as to when they would be installed. The Chairman encouraged officers to push TfL for required actions to be undertaken.	There is just one bus shelter that now requires installation. Negotiations around this are ongoing.  The bus shelter is now being procured.
<b>Minute 45 Matters Arising</b>  <b>13<sup>th</sup> December 2018</b>	It was resolved that a late evening parking enforcement blitz was required, and that the recommendation be referred to the RR&H PDS Committee.	The Assistant Director for Traffic and Parking has instructed the Head of Parking Services to progress with the late evening parking enforcement blitz. The Head of Parking Services is meeting with the Parking Services contractor on Monday 8 <sup>th</sup> April to arrange this with them.  CEO's went there on 05/04/19, in the evening and issued 5 PCN's; the night crew said that this has become a problem since the kerb was changed and lowered. They also commented that it is the same 'nice' cars, and when issuing it was either workers or the owners of the restaurants and bars.  A CEO Team will also be attending there on 12 <sup>th</sup> April and 13 <sup>th</sup> April.
<b>Minute 45 Matters Arising</b>  <b>13<sup>th</sup> December 2018</b>	If it was decided that a credit was owed because of the wrong granite being laid at Beckenham Junction, then the Working Group members should be notified, and the credit be applied to the scheme for enhanced cleaning at Beckenham Junction.	This is a matter that is being negotiated between the Executive Director of Environmental and Community Services and the Director of FM Conway; Garry Warner will provide an update at the meeting.
<b>Minute 45 Matters Arising</b>  <b>13<sup>th</sup> December 2018</b>	Resolved that the planning application for the canopy be progressed.	Matters relating to the canopy will not be addressed until the issue of the unresolved revenue stream has been resolved.
<b>Minute 46 Major Scheme Update</b>  <b>13<sup>th</sup> December 2018</b>	It was resolved that the Burnhill Road Car Parking zone be extended to Kelsey Square.	For clarification, the name of the zone is Beckenham Controlled Parking Zone (BEC). It consists of Burnhill Road and a few other roads.  There are plans to extend this zone to include the bays on Kelsey Square as shared use bays. This has been assigned to an engineer to design the scheme.
<b>Minute 46 Major Scheme Update</b>	It was resolved that the matter of when the disused telephone box outside of Kelsey House could be removed is investigated,	The advertisement consent and prior approval for the relocated telephone box was granted on 6 <sup>th</sup> June 2018 for a

<p><b>13<sup>th</sup> December 2018</b></p>	<p>and that the date when the current planning permission for the box expired should be reported back.</p>	<p>period of 5 years. The applicants agreed verbally on 3<sup>rd</sup> April 2019 that they would remove the existing box and would not install a new telephone box. Confirmation of this in writing is still pending.</p>
<p><b>Minute 46 Major Scheme Update</b>  <b>13<sup>th</sup> December 2018</b></p>	<p>It was agreed that Marsha Berg and Stephen Oliver would do a walkabout to assess what was required with respect to any outstanding de-cluttering.</p>	<p>Ms Berg and the Town Team have been in regular contact with Mr Oliver concerning de-cluttering and what needs to be removed.</p>
<p><b>Minute 46 Major Scheme Update</b>  <b>13<sup>th</sup> December 2018</b></p>	<p>It was agreed that Mr Oliver would check the up lighting at the Nat West Bank, and would investigate who owned the Victorian Lampstand.</p>	<p>The tree up lights outside the Nat West have been replaced at the contractor's expense. The Victorian lampstand was reported to FM Conway for them to ensure that it was working. Mr Oliver has confirmed that the lampstand is now working.</p>
<p><b>Minute 46 Major Scheme Update</b>  <b>13<sup>th</sup> December 2018</b></p>	<p>It was agreed that Mr Oliver would report back concerning alleged parking contraventions that were taking place due to the removal of the 'Manchester Bollards'.</p>	<p>Illegal car parking at Kelsey Square is being monitored by parking enforcement and is being considered as part of the overall parking enforcement strategy for this area. The installation of a bollard may not address any occasional problems and could restrict pedestrian access.</p>
<p><b>Minute 46 Major Scheme Update</b>  <b>13<sup>th</sup> December 2018</b></p>	<p>It was resolved that a work programme schedule for the Heritage Plaques would be disseminated.</p>	<p>The plaques are still undergoing procurement with the Penge plaques.</p>