
Decision Maker: EXECUTIVE

Date: 12th February 2020

Decision Type: Non-Urgent Executive Non-Key

Title: MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Council agreed on 8th April 2019 that all Council Committees should include a report covering matters outstanding from previous meetings. **Appendix A** updates Members on matters outstanding from previous meetings of the Executive – one matter from the meeting on 27th November 2019 is listed.

2. **RECOMMENDATION**

- 2.1 **The Executive is invited to consider progress on matters outstanding from previous meetings.**

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous Executive meetings

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not applicable
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Corporate Policy

1. Policy Status: Existing Policy: The Executive receives an update on matters arising from previous meetings at each meeting.
 2. BBB Priority: Excellent Council:
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £358,740
 5. Source of funding: 2019/20 Revenue Budget
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Personnel

1. Number of staff (current and additional): 8 posts (6.79fte)
 2. If from existing staff resources, number of staff hours: Monitoring the Executive's matters arising takes at most a few hours per meeting.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable:
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Procurement

1. Summary of Procurement Implications: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Executive Members
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Appendix A

<u>Minute Number/Title</u>	<u>Executive Decision/Request</u>	<u>Update</u>	<u>Action by</u>	<u>Completion Date</u>
27th November 2019				
103 Beckenham Library and Cultural Venue – Authority to Proceed to Procurement	Proceeding to procurement for the appointment of a multi-disciplinary team to develop a scheme for Beckenham Public Hall up to RIBA Stage 2 in the first instance, using an open tender process, agreed.	The tender closed for submissions on the 24 th January 2020. Six tenderers bid for the contract. Evaluation took place w/c 27 th January and a verbal update detailing the winning tenderer will be provided at the February meeting. The value of the contract is such that the award is an officer decision. The outcome of the viability work will be reported in the June/July committee cycle.	Assistant Director, Culture & Regeneration	February 2020