

**Priority 1 list - October 2021**

**Appendix A**

Report Number/Date	Title	Opinion	No. of Priority Ones	Details of original Recommendation	Responsible Officer	Lead Officer	Comments
<b>CORP/01/2020</b>  <b>Finalised 30th September 2021</b>	<b>Review of Information Governance and GDPR</b>	Limited	1	Part II Report	Director of Corporate Services	Head of Information Management	October 2021 See Part II Report
<b>CORP/01/2021</b>  <b>Finalised 28th September 2021</b>	<b>Review of Freedom of Information and Subject Access Requests</b>	Limited	1	All correspondence with requestors should be retained centrally, to ensure that it is available irrespective of staff changes.	Director of Corporate Services	Head of Information Management	October 2021 See Progress Report
<b>CEX/03/2018/AU</b>  <b>Finalised 29th May 2020</b>	<b>Review of Controls to Mitigate the Risk of ICT System Failures</b>	Limited	1	Management should ensure that :- -The replacement of the electrical mains and generator control is completed by the TFM contractor as soon as possible - A review of the process to escalate outstanding job requests to Amey in a timely and formal manner is undertaken -The roles and responsibilities with regard to the electrical supply on the Civic Centre site and the need to mitigate the risk of system failure and loss of data is clarified.	Director of Corporate Services	Head of Information System Services  Senior Property Manager	July 2020 See Part II Report  November 2020 See Part II Report  March and June 2021 See Part II Report  October 2021 See Progress Report

**The following P1 recommendations have been implemented :**

Review of Highways Maintenance - 2 recommendations now redundant -see Progress Report