

Decision Maker: **ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: Tuesday 23rd November 2021

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS OUTSTANDING AND WORK PROGRAMME**

Contact Officer: Jo Partridge, Democratic Services Officer
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Chief Officer: Tasnim Shawkat, Director of Corporate Services & Governance

Ward: N/A

1. Reason for report

1.1 The Adult Care and Health PDS Committee is asked to review its forward work programme and matters outstanding from previous meetings.

2. **RECOMMENDATION**

2.1 **The Committee is requested to review the Adult Care and Health PDS Committee forward work programme and matters outstanding from previous meetings, and indicate any changes required.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
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Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley, Policy, Development and Scrutiny Committees should plan and prioritise their workloads to achieve the most effective outcomes.
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £ 366k
 5. Source of funding: 2021/22 revenue budget
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Personnel

1. Number of staff (current and additional): 7 posts (6.67fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an executive decision
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Procurement

1. Summary of Procurement Implications: None.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Matters Outstanding from Previous Meetings

- 3.1 The Adult Care and Health PDS Committee's matters outstanding table updates Members on "live" recommendations from previous meetings and is attached at **Appendix 1**.

Work Programme

- 3.2 The Adult Care and Health PDS Committee Work Programme outlines the programme of work for the Committee including areas identified at the beginning of the year, new reports and those referred from other committees, the Portfolio Holder for Adult Care and Health or the Council's Executive.
- 3.3 The Committee is asked at each meeting to consider its Work Programme and ensure that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of holding the Executive to account, policy development and review, and external scrutiny of local services, including health services; and that the programme is realistic in terms of Member time and Officer support capacity. The Work Programme is attached at **Appendix 2**.
- 3.4 Other reports will be added to the 2021/22 Work Programme as items arise.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children, and Policy, Financial, Legal, Personnel and Procurement Implications
Background Documents: (Access via Contact Officer)	Previous work programme reports

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

APPENDIX 1

PDS Minute number/title	Committee Request	Update	Completion Date
Minute 11 29 th September 2020 Healthwatch Bromley Annual Report 2019-2020	Any learning from Healthwatch's study looking at digital access to GP's, exclusion factors and barriers, to be shared with the Committee.	The Primary Care Covid-19 Survey Report had been circulated to Members.	November 2021
Minute 8 29 th June 2021 ACH Portfolio Plan Q4 Update of 2021 and Refresh of 2021-22	<p>Measures of success and explanations of the acronyms used to be included in the document.</p> <p>Response as to why respite was not prevalent within the Plan.</p> <p>Update on Integrated Services 0-25 – to be presented at a future meeting of the Adult Care and Health PDS Committee.</p> <p>Long COVID-19 to be reflected in the priorities.</p>	<p>Information to be provided in the Quarter 2 report.</p> <p>To be reflected in the Quarter 2 report.</p> <p>Update on the 0-25 Transformation Programme included in the Work Programme for the November 2021 meeting.</p> <p>To be reflected in the Quarter 2 report.</p>	<p>November 2021</p> <p>November 2021</p> <p>November 2021</p> <p>November 2021</p>
Minute 11 29 th June 2021 Loneliness and Social Isolation Update	Feedback on the Loneliness Summit to be circulated to Members of the Committee.	Draft Strategy to be presented to the Committee at the November 2021 meeting.	November 2021
Minute 24 9 th September 2021 Update from the Director of Adult Social Care	<p>A copy of the Directorate's staffing structure and contact details to be circulated to Members of the Committee.</p> <p>A response regarding waiting times for respite care, and whether this was being monitored, to be provided to Members following the meeting.</p>	<p>The corporate structure report is currently being finalised and will be circulated shortly.</p> <p>There is currently a short delay in responses to requests for respite by BLG Mind which reflects an increase in demand as services are re-starting. This is being monitored through the regular contract monitoring meetings as well as an oversight of the additional costs to the council.</p>	November 2021
Minute 25b 9 th September 2021 Budget Monitoring 2021-22	A response as to how the domiciliary care underspend and direct payments overspend (services for over 65's) had arisen to be provided to Members following the meeting.	There is a correlation as during the first quarter of the year we saw fewer home care packages and more residential packages due to the increased needs of individuals. At the same time some services were still closed, and individuals were able to increase their direct payments to find alternative support.	November 2021
Minute 25c 9 th September 2021 Winter Planning 2021-22	The Associate Director – Discharge Commissioning, Urgent Care and Transfer of Care Bureau to provide actual figures regarding the number of readmissions.	From the same period as mentioned in the report (March 20-March 21) the average number of readmissions per month was 47.4.	November 2021

Adult Care and Health PDS Work Programme 2021/22

Adult Care and Health PDS Committee		23rd November 2021
Item		Status
Update from the Director of Adult Social Care		Standing item
ACH Portfolio Plan Q2 Update		PH item
Budget Monitoring		PH item
Proceed to Procurement for an Integrated Sexual Health Service	Part 1	Executive item
Contracts Register and Contracts Database	Part 1 & 2	PDS item
Tackling Loneliness – Draft Strategy		PDS item
Increasing Day Activity Opportunities For Older People		PDS item
0-25 Progress Report		PDS item
Assistive Technology (AT) / Telecare Project Update		PDS item
ACH Q2 Risk Register		Information item
Local Account 2020/21		Information item
Health Scrutiny Sub-Committee		13th January 2022
Item		Status
Update from King's College Hospital NHS Foundation Trust		Standing item
Full Mental Health Update – Oxleas		
Healthwatch Bromley – Patient Engagement Report		
Joint Health Scrutiny Committee Verbal Update		
Adult Care and Health PDS Committee		27th January 2022
Item		Status
Update from the Director of Adult Social Care		Standing item
Discretionary Grant Policy – Disabled Facilities Grant		Executive item
Proceed To Procurement (Gateway 1 Report) Advocacy Services		Executive item
Capital Programme Monitoring – Quarter 2		PH item
Adult Care and Health Portfolio Draft Budget		PH item / Annual
Contracts Register and Contracts Database		PDS item
BSAB Annual Report		Annual PDS item
Adult Care and Health PDS Committee		22nd March 2022
Item		Status
Update from the Director of Adult Social Care		Standing item
Capital Programme Monitoring – Quarter 3		PH item
Budget Monitoring		PH item
Contracts Register and Contracts Database		PDS item
Contract Award – Procurement Option for Primary and Secondary Intervention Service		

Chairman's Annual Report		
Health Scrutiny Sub-Committee		20th April 2022
Item		Status
Update from King's College Hospital NHS Foundation Trust		Standing item
Healthwatch Bromley – Patient Engagement Report		
Joint Health Scrutiny Committee Verbal Update		