

Decision Maker: ENVIRONMENT AND COMMUNITY SERVICES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday, 19th January 2022

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ECS PDS WORK PROGRAMME AND MATTERS ARISING

Contact Officer: Stephen Wood, Democratic Services Officer
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Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Developing the 2022/23 Forward Work Programme; and
- Updating Members on any matters that arose from previous meetings.

2. **RECOMMENDATION(S)**

2.1 **That the Committee reviews and comments on:**

- (a) **Forward Work Programme for 2021/22 (Appendix 1);**
- (b) **Updates on any Committee requests or matters arising (Appendix 2).**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
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Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Quality Environment:
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £359k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 5
 2. If from existing staff resources, number of staff hours: Variable.
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable: The report does not require an Executive Decision
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Procurement

1. Summary of Procurement Implications: Not applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Matters Arising or Outstanding:

- 3.1 **Appendix 1** provides a progress update on matters that have arisen at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.
- 3.2 **Appendix 2** sets out the Environment and Community Services Portfolio's Forward Work Programme for 2022/2023 including: the provisional report title; the lead report author and the role of the Committee or the Portfolio Holder. Committee members and officers are invited to comment on the proposed schedule and suggest any changes that are considered appropriate.
- 3.3 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive. So in essence the work programme is fluid.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview

5. POLICY IMPLICATIONS:

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 1.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
- Environment Portfolio Plan 2021/2022

Non-Applicable Sections:	Financial, Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	Previous Work Programme, Matters Arising and Minutes Environment Portfolio Plan 2021--2022

APPENDIX 1

ENVIRONMENT PDS COMMITTEE

PROGRESS REPORT ON MATTERS ARISING/OUTSTANDING

Meeting Date	Committee Request/Matters Arising	Progress
14/01/21	Thames Water be invited to attend a future meeting.	Ongoing-awaiting response from Thames Water.
17/11/21	Further to report ES20134 COURT ROAD / GODDINGTON LANE / CHARTERHOUSE ROAD - DANGER REDUCTION AND WALKING IMPROVEMENT SCHEME, officers were asked to gather the views of residents in all potentially affected roads nearby and to report the results of consultation to this committee	<p>The online consultation ran for a period of 3 weeks and 2 days from 11th December 2021 until 3rd January 2022. A total of 82 responses were received over this period, with 79% in favour of the proposed scheme improvements and 21% against.</p> <p>The online consultation also asked for comments from the respondents to the proposals. The main points raised included requests for further speed reductions, from 30mph to 20mph, or extending the proposed 30 zone further (19 comments). Other comments mentioned requests to improve the crossing points further by way of a toucan or zebra crossing being introduced (16 comments), or that the proposed changes will result in an increase of traffic flow through Chelsfield Lane (5 comments).</p>
01/09/21	Consideration would be applied to the request for a review of 'Fix My Street' and a response provided to the relevant Member.	Sarah Foster has responded to the relevant Member directly.
01/09/21	The Director for Environment would look into the cost of the Sonic Tomograph and report back to Members.	Hugh Chapman has provided an answer to the Member who asked the question.
01/09/21	A Member referenced page 209 of the agenda pack—and section 3.34 of the report. This highlighted the need to ' review the three main environmental contracts '. The Member asked for further detail regarding which contracts were being mentioned. The Director responded that he would seek clarification on this and report back.	<p>All of the environmental contracts are being reviewed and a position in regard to their carbon commitments will be reported back via the committee in January. This update will be appended to the Contracts Register report.</p> <p>For the Veolia, Riney, Idverde, APCOA and Glendale contracts, all of the annual performance reports to</p>

		<p>committee have set out the service providers' commitments with respect to environmental efficiency savings.</p> <p>Regarding the question of the 'review of the three main environmental contracts,' these are:</p> <ol style="list-style-type: none"> 1) Waste collection/disposal contracts. 2) Street Environment contract. 3) Parks/Ground maintenance contract.
17/11/21	<p>A Member enquired about three items that were previously on the work programme but had now being removed. These were :</p> <ul style="list-style-type: none"> • The AQAP follow up report • Broomwood Road/Sevenoaks Way Junction report • Manor Wood Road/Wickham Road Pedestrian Safety report <p>He asked when these reports would be presented to the Committee.</p>	<p>The AQAP update report should be going to the September 2022 meeting.</p> <p>A cost-effective local safety scheme is still being developed for the Broomwood Road/Sevenoaks Way junction and if a good FYRR (first year rate of return) can be obtained a report is likely to be brought to Members in 2022/23.</p> <p>No proposals are currently being developed for Manor Wood Road/Wickham Road pedestrian improvements as there have been so many other changes made or being made in surrounding roads, such as in Albemarle Road and Bromley Road. Once traffic patterns are settled in this area, another analysis of pedestrian movements will be undertaken.</p>
17/11/21	<p>While looking at the budget report, there was a discussion with respect to projected income from advertising. Cllr Terry asked why Advertising income under the Markets budget showed a shortfall, but the advertising income associated with JC Decaux did not. The Director for Environment and Public Protection replied that this was probably because two different contracts were being referenced. He said that he would look into this and report back</p>	<p>The advertising income associated with Markets was from advertising in town centres, whereby organisations are able to pay for a pitch to advertise their services in person. The JC Decaux contract is separate to this, with the budget coming under Traffic and Parking and the service supplied being for advertising on town centre digital display boards.</p>
17/11/21	<p>It was agreed that Sarah Foster and her team draft a report that would outline what the Council and Contractors were doing to</p>	<p>The signposting report with respect to grants and services to aid in reducing</p>

	<p>save energy and reduce their carbon footprint. The report would also seek to show how the Council could signpost residents to various grants and services and any other local initiatives aimed at energy savings and reducing Co2 emissions. The report would be presented to the January 2022 ECS PDS meeting.</p>	<p>C02 emissions will be added to the work programme for March 2022.</p> <p>A Carbon Management Programme update will be provided at the January meeting.</p>
17/11/21	<p>A Cllr asked why the amber status was shown against the Market Assembly contract when it was due to expire in December, and wondered why this was not red.</p>	<p>The RAG criteria is as set out in the appendix to the report and in this case remained as amber due to the very low value and therefore low risk associated with this small contract. The RAG was not determined by officers within the service. The extract shown was from the Contracts Database and criteria was automatically set within the system.</p> <p>The procurement process was underway for the Market Assembly contract in November, and the tender submission deadline has now passed</p> <p>An update on the outcome of this contract award can be provided at the January meeting.</p>

FORWARD WORK PROGRAMME

Appendix 2

Meeting Date: 19th January 2022	Report Author	Decision Maker
Contracts Register	Sarah Foster	PDS Committee
Risk Register Report	Sarah Foster	PDS Committee
Environment Portfolio Plan Performance Overview	Lucy West	PDS Committee
Forward Work Programme & Matters Arising	Steve Wood	PDS Committee
Capital Programme Monitoring: 2 nd Quarter.	Katherine Ball	Portfolio Holder
Environment and Community Services Portfolio Draft Budget 2022/23	Keith Lazarus	Portfolio Holder
Albemarle Road and Bromley Road Cycle Schemes	Stephen Oliver	Portfolio Holder
Carbon Management Programme Update	Sarah Foster	PDS Committee
Meeting Date: 21st March 2022	Report Author	Decision Maker
Contracts Register	Sarah Foster	PDS Committee
Risk Register Report	Sarah Foster	PDS Committee
Environment Portfolio Plan Performance Overview	Lucy West	PDS Committee
Budget Monitoring	Keith Lazarus	Portfolio Holder
Capital Programme Monitoring	Katherine Ball	Portfolio Holder
Forward Work Programme & Matters Arising	Steve Wood	PDS Committee
Residential Charging Pilot	Amy Mallett	PDS Committee
Contaminated Land Strategy	Charlotte Hennessy	Portfolio Holder
'Goddington Park – Pavilion Proposal and Contract Heads of Terms'	David Braybrook	Executive
Possible Future Items for Consideration:		
Capital Spend Post-Completion Report: Highways Investment--- delayed till early 2021	Gary Warner	PDS Committee
BYC report on Climate Change	BYC	PDS Committee
Presentation from Thames Water	Gary to arrange	PDS Committee

AQAP Update report—Probably September 2022	Sarah Foster?	Portfolio Holder
Update report regarding Bio-Diversity (Agreed at November PDS)	Peter McCready	TBC
Update report regarding the Open Space Strategy in the Summer of 2022. (Agreed at November PDS)	Peter McCready/ James Hilsden	PDS Committee
Update report on Depot Works Strategy (Agreed at November PDS)	Amy Harris	PDS Committee
Signposting Report—June 2022	Sarah Foster/ Amy Mallett	PDS Committee