

Decision Maker: CHILDREN EDUCATION AND FAMILIES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 15 June 2022

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS OUTSTANDING AND WORK PROGRAMME

Contact Officer: Kerry Nicholls, Democratic Services Officer
Tel: 020 8313 4602 E-mail: kerry.nicholls@bromley.gov.uk

Chief Officer: Director of Corporate Services and Governance

Ward: All Wards

1. Reason for decision/report and options

This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings; and
- Developing the 2022/23 Forward Work Programme.

2. **RECOMMENDATION(S)**

That the PDS Committee:

1. **Notes progress on matters arising from previous meetings;**
2. **Reviews the 2022/23 work programme, indicating any changes or particular issues that it wishes to scrutinise for the year ahead;**
3. **Reconstitutes and agrees the membership of the School Place Planning Working Group, including the appointment of Chairman and Vice-Chairman; and,**
4. **Appoints four Conservative Members to the Children, Education and Families Budget Sub-Committee and appoints the Chairman and Vice-Chairman.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
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Transformation Policy

1. Policy Status: Not Applicable:
 2. Making Bromley Even Better Priority (delete as appropriate): Not Applicable:
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Non-Executive reports are not subject to call-in
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Procurement

1. Summary of Procurement Implications: Not Applicable
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Property

1. Summary of Property Implications: Not Applicable
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Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications:
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Customer Impact

1. Estimated number of users or customers (current and projected): This report is intended primarily for the benefit of Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Matters Outstanding from Previous Meetings

- 3.1. **Appendix 1** provides a progress update on requests made by the Committee at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.

Work Programme

- 3.2 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. ERC PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.
- 3.3 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.
- 3.4 The Committee may wish to consider establishing Task and Finish Groups for specific focused policy development work.
- 3.5 The Committee is recommended to reconstitute the School Place Planning Working Group and appoint Members to serve on the Working Group. The Committee is also asked to appoint the Chairman and Vice-Chairman of the Working Group from the serving Members. The purpose of the School Places Working Group is to meet annually to review the need for school places in order to advise the Council how it can best meet its statutory duties under Section 14 of the Education Act 1996. The Working Group reviews information about the need for school places in Bromley and the draft school places plan and makes recommendations to the Children, Education and Families PDS Committee about future commissioning arrangements for school places.
- 3.6 At its meeting on 18 May 2022, the Council of the London Borough of Bromley agreed to reconstitute the Children, Education and Families Budget Sub-Committee for the 2022/23 municipal year but did not appoint the four Conservative Members specified in the Sub-Committee's constitution. The Committee is requested to agree the appointment of four Conservative Members to the Sub-Committee to join Ryan Thomson and Rebecca Wiffen, Labour Members, and Sam Webber, Liberal Democrat Member. The Committee is also asked to appoint the Chairman and Vice-Chairman of the Sub-Committee from the serving Members.
- 3.7 **Appendix 2** sets out the Education, Children and Families PDS Committee Work Programme for 2022/23. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.8 Other reports will be added to the 2022/23 Work Programme as items arise.

Non-Applicable Headings:	Impact on Vulnerable Adults and Children, Transformation/Policy Implications, Financial Implications, Personnel Implications, Legal Implications, Procurement Implications, Property Implications, Carbon Reduction/Social Value Implications, Customer Impact, Ward Councillor Views
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

APPENDIX 1

Minute Number/Title /Date	Action/PDS Request	Update	Action by	Expected Completion Date
66. Matters Outstanding and Work Programme	Details of the CAMHS waiting list and waiting times for Tier 3 and Tier 4 to be provided to Committee Members.	To be advised.	Director CEF	Summer 2022
73 Corporate Parenting Mid-Year Report	Political Groups recommended to show the 'I'm not Tracey Beaker' video at post-election Group meetings.	To be advised.	Members.	Summer 2022

SACRE		13 July 2022
Schools' Forum		14 July 2022
Children, Education & Families PDS Committee		13 September 2022
Item		Status
Budget Monitoring 2022/23		PH Decision
Capital Programme Monitoring 2022/23 Q1		PH Decision
School Place Planning Report		PH Decision
Budget Closedown 2021-22	Annual Report	PH Decision
Annual CEF Compliments & Complaints Report	Annual Report – Item postponed	PDS Item
Performance Management 2022/23	Item postponed	PDS Item
Virtual School Update Report	6 month Update	PDS Item
Adoption Update Report	6 month Update	PDS Item
Private Fostering Update Report	6 month Update	PDS Item
Corporate Parenting Update Report	6 month Update	PDS Item
Contracts Register and Database		PDS/Information Item
Family Group Conferencing Contract Performance Review		PDS Item
Spending on Primary, Secondary and Special Schools 2021/22	Annual Information Report	PDS Item
Award of Contract – Capital Works at Red Hill Primary School	Rob Bollen	Executive Item
Schools' Forum		29 September 2022
Children, Education & Families PDS Committee		17 November 2022
Item		Status
Bromley Safeguarding Annual Report 2021/22	Annual Report	PDS Item
Contracts Register and Database		PDS/Information Item
IRO Annual Report	Annual Report	PDS Item
LADO Annual Report	Annual Report	PDS Item
Youth Offending Service Update	6 month update	PDS Item
Schools' Forum		24 November 2022
Children, Education & Families Budget Sub-Committee		18 January 2023
Item		Status
Budget Monitoring 2022/23		PH Decision
2022/23 Dedicated Schools Grant	Annual Report	PH Decision
ECF Draft Portfolio Budget 2023/24	Annual Report	PDS Item
Schools' Forum		26 January 2023

Children, Education & Families PDS Committee		1 February 2023
Item		Status
Performance Management 2022/23		PDS Item
Virtual School Annual report 2021/22	Annual Report	PDS Item
Adoption Annual Report 2021/22	Annual Report	PH Decision
Private Fostering Annual Report 2021/22	Annual Report	PH Decision
SACRE		1 March 2023
Children, Education & Families PDS Committee		14 March 2023
Item		Status
Annual Scrutiny Report 2022/23	Annual Report	PDS Item
Children, Education and Families Portfolio Plan Update		Holding PH to Account
Education Outcomes	Information Report	PDS Item
Risk Register	Information Report	Information Item
Capital Programme 2022/23 Q.3		PH Decision
Budget Monitoring 2022/3 Q.3		PH Decision
Basic Need/Capital Programme		Executive Report
IRO Update Report	6-months	PH Decision
LADO Update Report	Annual Report	PH Decision
Panel Discussion with the Children's Services SLT	Annual Item	PDS Item
Youth Offending Service Update	Annual Report	PH Decision
Early Intervention and Family Support Service Update	Annual Report	PH Decision
Contracts Activity Report (Part 1 and Part 2)		PDS Item

*Items in italics are tentative