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<b>Decision Maker:</b>	<b>Renewal, Recreation and Housing PDS Committee</b>		
<b>Date:</b>	<b>14 June 2022</b>		
<b>Decision Type:</b>	Non-Urgent	Non-Executive	Non-Key
<b>Title:</b>	<b>MATTERS OUTSTANDING &amp; FORWARD WORK PROGRAMME</b>		
<b>Contact Officer:</b>	Kerry Nicholls, Democratic Services Officer Tel: 020 8461 7840 E-mail: Kerry.Nicholls@bromley.gov.uk		
<b>Chief Officer:</b>	Tasnim Shawkat, Director of Corporate Services and Governance		
<b>Ward:</b>	All Wards		

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1. Reason for report

This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings; and
- Developing the 2022/23 Forward Work Programme.

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2. **RECOMMENDATION(S)**

That PDS Committee reviews and comments on:

1. Progress on matters arising from previous meetings; and
2. The 2022/23 work programme, indicating any changes or particular issues that it wishes to scrutinise for the year ahead.

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
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Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £359k
  5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6.67 FTE
  2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable: This report does not involve an Executive decision.
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Procurement

1. Summary of Procurement Implications: N/A
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Impact on Vulnerable People and Children/Policy/Financial/Legal/Personnel/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

### 3. COMMENTARY

#### Matters Outstanding from Previous Meetings

- 3.1. There are no matters outstanding from previous meetings.

#### Work Programme

- 3.2 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. ERC PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.
- 3.3 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.
- 3.4 **Appendix 1** sets out the RRH PDS Committee Work Programme for 2022/23, including: the provisional report title (or activity); the Report Author; and Committee's role. Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.5 Other reports will be added to the 2022/23 Work Programme as items arise. In addition, there may also be references from other committees, the Renewal, Recreation and Housing Portfolio Holder, or the Executive.

**RENEWAL, RECREATION & HOUSING PDS COMMITTEE  
WORK PROGRAMME 2022/23**

<b>Meeting Date: 31 August 2022</b>		
<b>Division</b>	<b>Committee Role</b>	
MEETING POSTPONED.		
<b>Meeting Date: 12 September 2022</b>		
<b>Division</b>	<b>Committee Role</b>	
Matters Outstanding and Work Programme	Democratic Services	Standard Items
Budget Monitoring 2022/23	Financial Management	Pre-decision Scrutiny (PH Decision)
Provisional Outturn 2020/21	Financial Management	Pre-decision Scrutiny (PH Decision)
Capital Programme Monitoring	Financial Management	Pre-decision Scrutiny (PH Decision)
Contract Register ( <u>Public and Non-Public Reports</u> )	Culture and Regeneration	PDS Committee
Post Completion Report - Banbury House	TBC	Pre-decision Scrutiny (PH Decision)
Update on Bromley Design Guide	Planning Policy and Strategy	PDS Committee
Thematic Session – To Be Confirmed	To Be Confirmed	PDS Committee
<b>Meeting Date: 16 November 2022</b>		
<b>Division</b>	<b>Committee Role</b>	
Matters Outstanding and Work Programme	Democratic Services	Standard Items
Budget Monitoring 2022/23	Financial Management	Pre-decision Scrutiny (PH Decision)
Provision of Libraries – contract performance report (Bi-Annually)	Culture	PDS Committee
Thematic Session – To Be Confirmed	To Be Confirmed	PDS Committee
<b>Meeting Date: 19 January 2023</b>		
<b>Division</b>	<b>Committee Role</b>	
Matters Outstanding and Work Programme	Democratic Services	Standard Items
Capital Monitoring Programme	Financial Management	Pre-decision Scrutiny (PH Decision)

Draft Budget 2023/24	Financial Management	PDS Committee
HPR Portfolio Plan 2022/23	Housing Compliance and Strategy	PDS Committee
Planning Appeals – costs (bi-annually)	Planning and Building Control	PDS Committee
Planning Appeals Monitoring Report – (bi annually)	Planning and Building Control	PDS Committee
Risk register (report bi-annually)	Strategy Performance and Corporation Transformation	Information Item
Thematic Session – To Be Confirmed	To Be Confirmed	PDS Committee
<b>Meeting Date: 21 March 2023</b>	<b>Division</b>	<b>Committee Role</b>
Matters Outstanding and Work Programme	Democratic Services	Standard Items
HRA Business Plan and Policies	Financial Management	PDS Committee
Budget Monitoring 2022/23	Financial Management	Pre-decision Scrutiny (PH Decision)
Contract Register (Public and Non-Public Reports)	Culture and Regeneration	PDS Committee
HPR Portfolio Plan 2022/23	Housing Compliance and Strategy	PDS Committee
More Homes Bromley annual report	Housing Service	PDS Committee
Orchard & Shipman annual contract performance report (likely to be a second report on Meadowship Homes acquisition)	Housing Service	PDS Committee
Chairman's annual report	Chairman	PDS Committee
Thematic Session – To Be Confirmed	To Be Confirmed	PDS Committee

To be Scheduled	Division	Committee Role
SPD's Orpington & Bromley Town centre	Planning Policy and Strategy	
S106/CIL update report	Planning Policy and Strategy	
Leisure Strategy	Culture and Regeneration	
Specific Housing schemes	Culture and Regeneration	