

Decision Maker: ENVIRONMENT AND COMMUNITY SERVICES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 16th June 2022

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ECS PDS WORK PROGRAMME AND MATTERS ARISING

Contact Officer: Stephen Wood, Democratic Services Officer
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Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Developing the 2022/23 Forward Work Programme; and
- Updating Members on any matters that arose from previous meetings.

2. **RECOMMENDATION(S)**

2.1 **That the Committee reviews and comments on:**

- (a) Forward Work Programme for 2022/23 (Appendix 1);**
- (b) Updates on any Committee requests or matters arising (Appendix 2).**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
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Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Quality Environment:
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: Variable.
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable: The report does not require an Executive Decision
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Procurement

1. Summary of Procurement Implications: Not applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Matters Arising or Outstanding:

- 3.1 **Appendix 1** provides a progress update on matters that have arisen at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.
- 3.2 **Appendix 2** sets out the Environment and Community Services Portfolio's Forward Work Programme for 2022/2023 including: the provisional report title; the lead report author and the role of the Committee or the Portfolio Holder. Committee members and officers are invited to comment on the proposed schedule and suggest any changes that are considered appropriate.
- 3.3 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive. So in essence the work programme is fluid.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview

5. POLICY IMPLICATIONS:

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 1.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
- Environment Portfolio Plan 2021/2022

Non-Applicable Sections:	Financial, Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	Previous Work Programme, Matters Arising and Minutes Environment Portfolio Plan 2021--2022

APPENDIX 1

ENVIRONMENT PDS COMMITTEE

PROGRESS REPORT ON MATTERS ARISING/OUTSTANDING

Meeting Date	Committee Request/Matters Arising	Progress
21/03/22	<p>Minute 164-Matters Arising and Work Programme:</p> <p>The Director for Environment and Public Protection would liaise with the Strategic Property Team to find out when the Goddington Park report would be presented and to which committee.</p>	<p>The Director of Environment and Public Protection is progressing meetings with a number of key stakeholders including the Strategic Property Team to resolve some of the challenges involved with the development of the football pavilion.</p> <p>Once these meetings have concluded, the date for the Goddington Park Committee Report will be finalised. Whilst a date cannot be provided at this stage, the expectation is that the report will be ready for the Autumn 2022 committee cycle. Due to the nature of the report and the value it will go to both the ECS PDS for scrutiny and to the Executive for decision.</p>
21/03/22	<p>Minute 164-Matters Arising and Work Programme:</p> <p>The Director for Environment and Public Protection would investigate the level of compliance with respect to moving traffic contraventions.</p>	<p>The efficacy of the MTC cameras appears to be improving, with a growing number of offences being recorded and PCNs issued. It is still too soon to see if compliance by motorists is improving, but the number of PCNs being issued would suggest not at this stage.</p>
21/03/22	<p>Minute 171: ECS Draft Portfolio Plan:</p> <p>It was resolved that the Draft ECS Portfolio Plan be noted and that the registration process for purple sacks be ended.</p>	<p>The registration process to sign people to the Council's purple bag scheme has the following purposes:</p> <p>To enable the Council to complete adequate checks that it's Contractor are distributing the right number of purple bags and other litter picking equipment to the right location for financial audit purposes.</p> <p>To ensure the purple sacks are collected in a timely manner once full;</p> <p>To sign up residents to our Street Friends scheme, which ensures that they are covered by the Council's public liability insurance when conducting activities on the Council's behalf, can be linked to other people that are working on the same activities,</p>

		<p>and additional engagement information can be provided.</p> <p>Council Officers will review the registration form as there is awareness that it is not as straightforward as it could be and look to make the process more streamlined and user friendly. The Council's new website that went live on 9th June 2022, will assist in making such changes</p>
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FORWARD WORK PROGRAMME

Appendix 2

Meeting Date: 21st June 2022		
Contaminated Land Strategy	Charlotte Hennessy	Portfolio Holder
Matters Arising and Work Programme	Steve Wood	PDS Committee
Next Steps For The Crystal Palace Park Regeneration Plan—Part 1 report.	Alicia Munday	Executive and Full Council
Next Steps For The Crystal Palace Park Regeneration Plan—Part 2 report.	Alicia Munday	Executive and Full Council
ECS Performance Overview	Lucy West	PDS Committee
ECS Risk Register	Lucy West	PDS Committee
ECS Contracts Register	Lucy West	PDS Committee
Provisional Outturn	Keith Lazarus	Portfolio Holder
Capital Programme Monitoring	Sean Cosgrove	Portfolio Holder
Online Environmental Reporting System Contract	Jonathan Richards	Portfolio Holder
Review of School Streets	Elaine Beadle	Portfolio Holder
Arboriculture: Glendale Annual Monitoring Report To Members	Hugh Chapman	PDS Committee
One Million Pounds Platinum Jubilee Parks Fund	David Braybrook	Portfolio Holder
Appointments to the Countryside Consultative Panel and the Leisure Gardens and Allotments Panel	Steve Wood	Portfolio Holder
Meeting Date: 6th September 2022		
Veolia Contract – Annual Performance Report	Amy Harris, Jim Cowan & David Hall	PDS Committee
Report on the Results of the Consultation of the Open Space Strategy	Peter McCready	PDS Committee
Presentation from Riney	Gary Warner	PDS Committee
Tree Planting Programme	Hugh Chapman	PDS Committee
Budget Monitoring	Keith Lazarus	Portfolio Holder
Signposting Report	Lee Gullick	PDS Committee

Risk Register	Lucy West	PDS Committee
Report on Motion referred to ECS PDS from Full Council On 11th April regarding the Net Zero Emissions Target	Lee Gullick	TBC
PPE Performance Overview	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Matters Arising and Work Programme	Steve Wood	PDS Committee
Review of Parking Fees.	Chloe Wenbourne	Portfolio Holder
Recycling Reduction Plan	Amy Harris	Portfolio Holder
Meeting Date: 22nd November 2022		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Goddington Park - Pavilion Proposal And Contract Heads Of Term	David Braybrook	Executive
Budget Monitoring	Keith Lazarus	Portfolio Holder
PPE Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Annual Update from Idverde	James Hilsden	PDS Committee
Fly Tipping Action Plan Update	Dean Laws	PDS Committee
Meeting Date: 25th January 2023		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Budget Monitoring	Keith Lazarus	Portfolio Holder
PPE Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee

Depot Improvement Programme: Construction Contract Award	Amy Harris	Portfolio Holder
Meeting Date: 16th March 2023		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Budget Monitoring	Keith Lazarus	Portfolio Holder
PPE Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
BYC Report on Climate Change (TBC)	BYC	PDS Committee
Possible Future Items for Consideration:		
AQAP Update report	Peter McCready	TBC
Update report regarding Bio-Diversity	Peter McCready	TBC