

## GENERAL FUND - PROVISIONAL OUTTURN FOR 2021/22

Portfolio	2021/22	Budget	2021/22	2021/22			Variation	Variation
	Original Budget	Variations allocated in year #	Latest Approved Budget	Provisional Outturn	£'000	£'000	reported	previously reported
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Adult Care & Health	74,214	Cr 258	73,956	73,891	Cr 65	Cr	113	
Children, Education & Families (incl. Schools' Budget)	46,045	507	46,552	50,608	4,056		1,987	
Environment & Community	31,761	797	32,558	32,802	244	Cr	6	
Public Protection & Enforcement	2,536	15	2,551	2,546	Cr 5		0	
Renewal, Recreation & Housing	15,105	996	16,101	16,012	Cr 89		102	
Resources, Commissioning & Contracts Management	45,649	758	46,407	45,952	Cr 455	Cr	762	
<b>Total Controllable Budgets</b>	<b>215,310</b>	<b>2,815</b>	<b>218,125</b>	<b>221,811</b>	<b>3,686</b>		<b>1,208</b>	
Capital, Insurance & Pensions Costs (see note 2)	11,444	2,836	14,280	14,280	0		0	
Non General Fund Recharges	Cr 902	Cr 49	Cr 951	Cr 951	0		0	
<b>Total Portfolios (see note 1)</b>	<b>225,852</b>	<b>5,602</b>	<b>231,454</b>	<b>235,140</b>	<b>3,686</b>		<b>1,208</b>	
Adjustment for Carry forwards from 2021/22 to 2022/23	0	0	0	465	465		0	
Reversal of net Capital Charges (see note 2)	Cr 9,878	Cr 2,787	Cr 12,665	Cr 12,665	0		0	
	<b>215,974</b>	<b>2,815</b>	<b>218,789</b>	<b>222,940</b>	<b>4,151</b>		<b>1,208</b>	
<b>Central Items:</b>								
Income from Investment Properties	Cr 9,169	0	Cr 9,169	Cr 9,315	Cr 146		0	
Interest on General Fund Balances	Cr 3,591	0	Cr 3,591	Cr 4,202	Cr 611		0	
<b>Total Investment Income</b>	<b>Cr 12,760</b>	<b>0</b>	<b>Cr 12,760</b>	<b>Cr 13,517</b>	<b>Cr 757</b>		<b>0</b>	
<b>Contingency Provision (see Appendix 4)</b>	<b>14,391</b>	<b>Cr 7,068</b>	<b>7,323</b>	<b>0</b>	<b>Cr 7,323</b>	<b>Cr</b>	<b>5,876</b>	
<b>Other central items</b>								
Utilisation/Set Aside of Prior Year Collection Fund Surplus	1,911	0	1,911	1,911	0		0	
Release of business rates adjustment account reserve	0	0	0	Cr 42,959	Cr 42,959		0	
Offset in reduction in business rate income to offset business rate relief	0	0	0	42,959	42,959		0	
Government funding for Business Rate relief (cost incurred in future years)	0	0	0	Cr 45,125	Cr 45,125		0	
Business Rates adjustment account - earmarked reserve	0	0	0	45,125	45,125		0	
New Homes Bonus Support for Revenue	707	0	707	707	0		0	
Local Council Tax Support Grant	0	0	0	Cr 2,283	Cr 2,283	Cr	2,283	
Contribution to Collection Fund deferred cost reserve	0	0	0	2,283	2,283		2,283	
Platinum Jubilee Parks Fund	0	1,000	1,000	1,000	0		0	
Contribution to Collection Fund Surplus set aside reserve	0	0	0	4,605	4,605		4,605	
Housing Investment Fund	0	1,242	1,242	1,242	0		0	
Contribution from the CCG for CSC expenditure in 2022/23	0	0	0	Cr 814	Cr 814		0	
CSC CCG contribution reserve	0	0	0	814	814		0	
Capital Fund	0	2,900	2,900	2,900	0		0	
Levies	1,275	0	1,275	1,275	0		0	
<b>Total other central items</b>	<b>3,893</b>	<b>5,142</b>	<b>9,035</b>	<b>13,640</b>	<b>4,605</b>		<b>4,605</b>	
<b>Carry Forwards from 2021/22 to 2022/23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Cr 465</b>	<b>Cr 465</b>		<b>0</b>	
<b>Prior Year Adjustments</b>								
Release of excess provision for COVID related parks event income loss	0	0	0	Cr 125	Cr 125	Cr	125	
Sales, Fees and Charges Grant Payments allocation	0	0	0	93	93		93	
Social care placements	0	0	0	Cr 989	Cr 989	Cr	801	
Back Dated Temporary Accommodation Rent	0	0	0	104	104		104	
Release of excess provisions for utility costs	0	0	0	Cr 210	Cr 210		0	
Release of excess provision for coroners inquests	0	0	0	Cr 60	Cr 60		0	
Unallocated historic grant	0	0	0	Cr 49	Cr 49		0	
Audit fees for objections to accounts	0	0	0	Cr 81	Cr 81		0	
<b>Total Prior Year Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Cr 1,317</b>	<b>Cr 1,317</b>	<b>Cr</b>	<b>729</b>	
<b>Total all central items</b>	<b>5,524</b>	<b>Cr 1,926</b>	<b>3,598</b>	<b>Cr 1,659</b>	<b>Cr 5,257</b>	<b>Cr</b>	<b>2,000</b>	
<b>Bromley's Requirement before balances</b>	<b>221,498</b>	<b>889</b>	<b>222,387</b>	<b>221,281</b>	<b>Cr 1,106</b>	<b>Cr</b>	<b>792</b>	
Carry Forwards from 2020/21 (see note 3)	0	Cr 816	Cr 816	0	816		816	
<b>Adjustment to Balances</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>290</b>	<b>290</b>	<b>Cr</b>	<b>24</b>	
Business Rates Retention Scheme (Retained Income, Top-up and S31 Grants)	Cr 40,874	0	Cr 40,874	Cr 40,874	0		0	
Collection Fund losses (final position reflected in collection fund impact for 2022/23)	548	0	548	548	0		0	
New Homes Bonus	Cr 707	0	Cr 707	Cr 707	0		0	
New Homes Bonus Topslice	0	Cr 73	Cr 73	Cr 73	0		0	
Collection Fund Surplus	Cr 5,153	0	Cr 5,153	Cr 5,153	0		0	
<b>Bromley's Requirement</b>	<b>175,312</b>	<b>0</b>	<b>175,312</b>	<b>175,312</b>	<b>0</b>		<b>0</b>	
GLA Precept	48,013	0	48,013	48,013	0		0	
<b>Council Tax Requirement</b>	<b>223,325</b>	<b>0</b>	<b>223,325</b>	<b>223,325</b>	<b>0</b>		<b>0</b>	

# Budget Variations allocated to portfolios in year consists of:

£'000

1) Carry forwards from 2020/21

816 (see note 3)

2) Capital, Insurance and Pension Accounting requirements

2,787 (see note 2)

3) Allocations from the central contingency provision

1,999 (see Appendix 4)

5,6021) **NOTES**

Portfolio Final Approved Budgets analysed over Departments as follows:

## APPENDIX 1

	2021/22 Original Budget £'000	Budget Variations allocated in year # £'000	2021/22 Latest Approved Budget £'000	2021/22 Provisional Outturn £'000	Variation £'000	Variation previously reported Exec £'000
People Department	136,565	7,777	144,342	148,364	4,022	1,910
Place Department	66,315	Cr 38	66,277	66,904	627	41
Chief Executive's Department	22,972	Cr 2,137	20,835	19,872	Cr 963	Cr 743
	<u>225,852</u>	<u>5,602</u>	<u>231,454</u>	<u>235,140</u>	<u>3,686</u>	<u>1,208</u>

2) Reversal of net Capital Charges

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) Carry Forwards from 2020/21

Carry forwards from 2020/21 into 2021/22 totalling £816k were approved by Council and the Executive. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2020/21" report.

## **Comments from the Executive Director of Environment and Community Services**

### **(Environment & Community Portfolio)**

Like the rest of the Council, the Covid-19 pandemic and resultant restrictions had a significant impact on many of the Environment and Community Services Portfolio's services in 2020/21 and continued to do so for several frontline services into this financial year with an overall overspend of £1,990k projected, before application of Covid grant funding. The main service areas affected are:

Parking services were most severely affected during the initial lockdown restrictions in 2020, with a 95% reduction in parking use at one stage and a corresponding decrease in the level of income from enforcement. The income budget for 2021/22 was consequently reduced by £1.2m and while there was a good level of recovery, use of surface and multi-storey car parks in particular remain somewhat lower than budgeted. Although enforcement activity had largely returned to pre-Covid levels, staffing issues had an adverse impact on income from PCN's in December and January. Furthermore, the income target from the introduction this year of Moving Traffic Contraventions was not achieved.

Waste services were impacted as a result of people remaining at home during periods of lockdown, subsequent continued restrictions and more people working from home generating significantly increased volumes of residual waste to be disposed. Although the budget was consequently increased by £0.5m for 2021/22 to take this into account, that trend continued into 2021, before abating in the latter third of the year. In addition, trade waste income has been severely affected with businesses not operating as normal for a significant period of the last two years, with some no longer trading.

- Income from other fees and charges is also affected across all services to some degree with marked reductions in income from street traders licences.

### **(Public Protection and Enforcement Portfolio)**

The Public Protection and Enforcement Portfolio has had to meet the unbudgeted costs of the Council's contribution to London-wide emergency mortuary provision, although the contribution this year was lower than expected. During 2020/21 there was also an impact on the Council's own services due to the impact of an increased number of Covid-19 deaths on the costs of the Coroner's and mortuary services, together with an expected reduction in income from public protection services. These pressures continued into 2021/22 with additional costs projected for the year, although income levels have since recovered.

## **Analysis of Risks**

### **– Environment & Community Portfolio**

Although there are now no legal Covid-19 restrictions in force, future increases in infections could add to consumer uncertainty. Nor is it still yet clear what the longer term wider economic impacts will be and how this will affect services in months and years beyond.

In respect of waste, the new contracts have been in place since April 2019. Contract costs are subject to volatility as any growth in the number of properties and tonnages collected will incur additional expenditure, due to the extra collections that would be required and the additional waste that is generated. Any fluctuations on the market prices will affect the income from sales of recyclates income. Another potential risk area is recycling paper income. Wet weather affects the quality of the paper collected and therefore may lead to issues arising with the processing of it as 'paper' and a loss of income. Furthermore, monitoring during 2021/22 has demonstrated the effect of that changing economic and working patterns can have and also the volatility this has had on these budgets, making projections ever more challenging.

Over and above the current impact of Covid-19, Parking will continue to experience fluctuations in both income from On- and Off-Street Parking as usage varies, as well as changes in enforcement income. Income levels are difficult to predict as accurately as levels of parking are dependent on a wide variety of factors of which some are beyond the Council's control. In addition, enforcement of Moving Traffic Contraventions commenced during 2021 in accordance with the previous decision taken by the Executive. Income projections were based on previously anticipated volumes of traffic, which have been lower as a result of the impact of Covid.

Many of the Portfolio's services can be affected by severe weather events which cannot be predicted. In particular, the highways winter service, grounds maintenance and trees.

There is still some uncertainty with regard to TFL funding. Limited short-term grant was allocated during 2021/22 which resulted in some unfunded staffing costs as well as impacting on projects that could be delivered. Whilst some limited funding has been provided for 2022/23, the longer-term funding of either staff costs or projects remains uncertain.

#### **– Public Protection & Enforcement Portfolio**

Any high-profile inquests or significant increase in volume of cases could increase the cost of the Coroner's service. There is also still some uncertainty with regard to the Coroner's core costs in future years.

The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and a very limited market with little competition.

#### **Comments from the Director of Adult Social Care**

Pressure within the system has continued with no let up in the pressure to discharge people from hospital as the NHS sought to clear the backlog of cancelled appointments, However the SPA has kept pace with the increase in demand to discharge patients from acute settings. Continued funding from health to support discharge has been essential in managing this continued pressure.

Relationships with partners have continued to be strong and we have jointly addressed the challenges in the system. The further funding to respond to the Omicron variant was used to continue support in the whole system, although it is recognised this variant had less impact on hospital admissions due to the success of the local vaccination programme.

We continue to focus efforts in the process of hospital discharge to avoid placements through support plans that focus on support at home and promoting independence. The new contractual relationships with home care providers are enabling us to keep pace with demand.

Work continues to deliver savings identified through the Transformation programme and progress is monitored on a monthly basis. The appropriate use of the covid budget has assisted where actions could not be delivered due to covid restrictions. New targets are being developed to help offset the overall pressures on the Council's budget as we move into the next financial year.

#### **Comments from the Director of Housing, Planning and Regeneration**

£1,403k of growth was included in the housing budget for 2021/22 to reflect the continuing pressures in relation to homelessness and the provision of temporary accommodation. A total of £886k savings has also been included to mitigate these pressures.

Whilst approaches remain high, the ongoing supply of acquired properties and prevention work has continued to slow the rate of growth in nightly paid accommodation placements. However there have been increased pressures now that the moratorium on evictions during the pandemic has been lifted as these cases make their way through the courts. This results in a £1,076k overspend on temporary accommodation, with an £89k overspend on housing overall. As has been reported work is ongoing to increase the supply of affordable housing to continue to mitigate and reduce the current pressures relating to temporary accommodation particularly in relation to the increased ability to secure leased accommodation within temporary accommodation subsidy rates.

A substantial part of Planning Services' work attracts a fee income for the Council, for example the planning application fees. The fee income and volume of work reflects the wider economic circumstances affecting development pressures in the Borough. There is a risk of income variation beyond the Council's immediate control; however, trends are regularly monitored in order that appropriate action can be taken. Action has successfully been taken to negate the risk of Government Designation for Special Measures due to Planning performance for the current year. However, this is based on the actions identified being implemented to reduce the risk of Government Designation in future years.

There is a risk of substantial planning appeal costs being awarded against the Council by the Planning Inspectorate if the Council is found to have acted unreasonably. For major appeals, which can arise unpredictably, there is often a need for specialist external consultant's advice which creates additional costs.

The key risks in the Renewal, Recreation and Housing Portfolio continue to be:

- i) Increased homelessness and the associated costs particularly relating to the increased demand for placements across London.
- ii) Increased rent arrears arising from the impact of inflation on living costs and the impact of COVID
- iii) Reduced vacant housing association properties coming forward for letting
- iv) Increased maintenance and repairs costs in relation to the travellers site required to maintain health and safety standards
- v) Increase in planning applications and need to ensure application processing is sufficiently resourced
- vi) Increases being seen in construction and maintenance costs

Finally, the immediate and ongoing impacts of the Covid-19 pandemic on budgets are only now becoming apparent. Significant losses in income, in particular from commercial rents, are expected as town centres have been severely affected during lockdown restrictions. There is also likely to be an increase in homeless presentations and families requiring temporary accommodation as the current moratorium on evictions is eased later in the year. The full impact in 2021/22 and future years remains difficult to assess and will be largely dependent on the easing of restrictions and recovery of the wider economy.

### **Comments from the Director of Childrens Services**

The overall financial position continues to be very challenging and it is likely that these demand pressures will continue into 2022/23. Like many other Local Authorities, we continue to see the impact of Covid 19 in both the volume of demand and the level of complexity.

In order to mitigate these pressures we have developed proposals to more effectively manage demands and costs for SEN Transport, if approved these will come into effect and will assist delivery of these services from September onwards.

We also continue to work with partners to deliver stronger early identification of Mental health concerns for young people which is aimed to reducing the number of cases that escalate into higher cost interventions.

We continue to promote recruitment and retention of permanent staff as the most effective way of reducing reliance on agency staff. Greater promotion of vacancies on social media, and seeking to keep caseloads manageable for staff will be the most effective ways of ensuring consistency and quality of practice as well as reducing costs.

The Children, Education and Families Portfolio has an overspend of £4,056,000 for the year.

The Education Division has an overspend of £771k. This figure has partially been offset by using one off COVID funding to reduce the in year overspend. The overspend is mainly to do with SEN transport

Initial analysis indicates that there are two main causal factors resulting in the forecast overspend position on transport:

Increase in number and complexity of Special Educational Needs and Disabilities - The national increase in EHCPs is widely acknowledged as unsustainable and the rate of increase is accelerating across the country. In Bromley, despite gatekeeping measures, the increase in EHCPs has now reached 17%, higher than the projected increase of 14% used to produce Growth funding assumptions. Additionally, the complexity of children and young people's needs is increasing, particularly Covid-related acute social, emotional and mental health needs, which require specialist provision which is typically costly independent provision outside of Bromley. Transport is often required and although officers seek to minimise costs, transport is often required to meet children's needs.

Transport provider pressures arising from the Covid-19 pandemic - The number of children requiring transport has increased by circa 17%, but this only accounts for part of the increase in costs. The outgoing Transport Manager reports that the unavailability of drivers has resulted in more expensive providers having to be used from the call off framework. Anecdotally, there are reports from across the UK and in Bromley that a large number of former minicab drivers have moved to delivering parcels and takeaway deliveries which were a significant growth area in the pandemic, resulting in drivers and smaller vehicles not being available. In addition, during the pandemic single transport was required for those vulnerable children attending schools and shared cross-Borough arrangements ceased and this further impacted on the cost. Whilst children are now expected to be in school settings post the lockdown the number of drivers available to pick this up has reduced and forced costs up.

Immediate management action was taken on the notification of the forecast budget overspend position. A specialist external transport adviser has undertaken a review of SEN transport arrangements, including benchmarking analysis and a full review of processes and eligibility criteria to identify potential savings. This has enabled significant mitigation proposals to be identified as part of the MTFS process, which would offset the forecast pressures on SEN Transport. In addition work has been undertaken by our AD Strategic Performance resulting in predictive work for the next few years. This work will feature in the regular budget challenge with the Chief Executive and the Director of Finance. We have also recently purchased new software that will assist us to review transport routes and seek to reduce and optimise existing routes so that taxi costs can be reduced.

This is an area of complexity involving children transitioning from pre-school to primary schools and from primary to secondary schools and onward to colleges. Route planning can only take place in September once school places have been confirmed hence the reporting timetable of November.

There is a current projected overspend in DSG of £6,003k. This will be added to the £1,139k carried forward from 2020/21. This gives us an estimated DSG deficit balance of £7,142k into the new financial year. Adjustments relating to the Early Years DSG funding for 2021/22 and a backdated DSG adjustment for 2020/21 have had an impact. Although there are some underspends to offset these in early years they do not cover the whole reduction in grant. There has also been increases in SEN placements and top up funding that have had an impact. We have recently met with the DfE to set out our plan to manage down the deficit, and they were accepting of these plans.

The impact of additional legal duties from the SEND Reforms, has led to unsustainable financial pressures on High Needs costs within the DSG. An increase in Government funding (>£5m in 2021/22) is not sufficient to meet the increased costs. We understand that Bromley is one of the last London Boroughs to incur a deficit in the DSG, with some local authorities having deficits in excess of £20m. The legal framework is heavily weighted in favour of parental preference, which is often for independent day and residential provision. Outcomes from Tribunals on the basis of cost are often unsuccessful, incurring further legal additional costs to the Local Authority. A further review will be undertaken over the next few months to look at the panel decisions and a greater onus on parents to make use of mediation before moving to tribunals. The review will also consider the quality of assessments and consideration of what successful challenges the Local Authority may make to the tribunals.

The number of children and young people requiring an Education, Health and Care Plan and the increase in the complexity of needs is the key driver for increased cost pressures in the SEN placement budget. At 17%, the current growth in EHCPs exceeds the forecast used to project growth funding. In the 2020 calendar year, 453 new EHCPs were issued, up from 274 in 2018 and 352 in 2019. We have sought to commission additional local specialist provision, including a new special free school due to open in 2023, but the needs and tribunal challenges are such that we have no choice but to continue placing children in more costly provision to ensure we are not in default of our legal statutory duties.

The unsustainability of the SEN system is a national issue and there are high expectations being set for the DfE's SEND Review which has continually been delayed and has again now been pushed back further into 2022. Nevertheless, officers are seeking to further reduce costs, within the tight constraints of the legal framework. Officers are working on a deficit recovery plan ahead of this being required by the DfE.

A review of High Needs Funding Bands has commenced, with oversight from the SEND Governance Board and CEF PDS. This will consider how the funding bands can be simplified and to identify where any savings can be made. We continue to work on increases to local specialist provision, including the special free school and increases in Additionally Resourced Provisions, which are specialist classes within mainstream schools.

In Children's Social Care the overspend is £3,285k. This figure has partially been offset by using one off COVID funding to reduce the in year overspend.

The ongoing impact of C19 on Children Services continues especially in respect of contacts into our MASH – these continue to remain consistently around 1,000 contacts per month with little sign of a reduction. This compares to around 600 in April 2020 and it is the complexity of need from the families and children that have an added dimension. The courts are still working to fully recover from the backlog and final hearings are now being scheduled for later in 2022 resulting in children remaining in the care system until that decision is made. The courts are only now returning to face to face tribunals since the pandemic but with little court space and Judges there is still pressure to reduce the backlog. The courts continue to be risk averse in making supervision orders even for those Special Guardianship orders, in usual circumstances no order would be expected to be made if an assessment was completed. Such moves result in social work time and increased caseloads restricting the flow as we have done pre pandemic.

There are currently 88 children waiting court outcomes which is slight reduction from 102 previously. Many of these children's final care plans for permanency are either SGO or Adoption resulting in around 28 children who should come out of the system and would be closed to the LA. The fallout from this pandemic will continue for some considerable time to come particularly in relation to the increasing referral rate and complexity of the children coming into care and we have seen an increase in care for children with disabilities resulting in double the number to 29 which is included in the total number of CLA. The increase in mental health and wellbeing amongst young people has resulted nationally in an increase in suicide and suicidal ideation and with the lack of CAMHS and adult mental health services the risk and support is falling to the Local Authority. To ameliorate this because the Local Authority has no option, we have used the Covid funding to recruit two mental health practitioners to support our children.

We continue to see the significant impact on the most vulnerable families and our efforts to safeguard them but the cost of supporting them through the last year and what will inevitably be the ripple effect throughout 2022/23. We continue to concentrate on ensuring that children are safeguarded throughout the current crisis and as we move forward over the next year to 12 - 18 months. Of course, if children come into the system and are unable to be reunified within 6 months the likelihood is that these young people will remain long term and move through to increase the numbers and cost as care leavers up until the age of 25 years.

We have returned to face to face visits for some while now. Our Early intervention service for the first time ever has seen waiting lists of 60 plus and as such have pivoted to develop a light touch assessment for some families to ensure that they are supported, preventing crisis and routes into the statutory services.

We are still experiencing families being referred who have not previously been known to the Local Authority. This is an indication of the impact of Covid where prior they would be reliant on families, friends, networks and community – such referrals are not light touch and have resulted in immediate escalation through to the courts particularly where immobile babies and young children are being harmed. CLA numbers remain high and are at higher levels than were budgeted.

There continues to be increased requests for support particularly in CWD which has meant a rise in demand for our short break provision. In response we have sought to increase the number of nights available for the number of families requiring this. Whilst These continued pressures have meant an increase in our looked after population in CWD despite the innovative and expensive care packages put in to support with health provision short breaks. The resilience for some families is now being significantly tested following two years of Covid challenges. This is primarily seen in families for children with profound and complex health and challenging sometimes aggressive behaviour. We review annually the contribution from the CCG and completed this this exercise in November to ensure that we obtain the appropriate contribution from partners to meet the costs of these support packages.

During the height of the pandemic we were cautious in relation to closing cases which was acknowledged as good practice by Ofsted, and where children in ordinary circumstances may have been removed from plans multi agency professionals and families have a heightened anxiety requesting the LA to remain involved. We continue to review all CIN cases open over 9 months via our CIN Panel to ensure that we are either able to close or step down. However, as we now move back towards a position where “living with Covid” will be the expectation, we will be reviewing how best to respond to continuing needs and demands and to explore how we might support families in a wider range of ways that will also involve partners and early help services.

Throughout the Autumn we experienced a higher number of positive cases within the younger generation and whilst the increasing numbers of infection do not necessarily warrant hospitalisation it continues to place strain on families. With the roll out of the vaccine to children 12 years and above it is hoped this will stem some of the issues.

The risks in the Children, Education & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant and competitive salaries being paid at this time
- ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people. For example Bromley has had in the last 2 years reduced its use of residential mother and baby placements but we have seen an increase in this area with the courts directing such placements which impacts on the cost of our placements budget. The cost of such placements is high and then with the delay to final hearing families are being retained in these placements beyond the assessment.
- iii) Increase in the Looked After Population due to C19 and families being unable to cope.
- iv) Increased complexity of children (SEND).
- v) Impact of Social Work Act 2017 implementation.
- vi) Whilst we have seen partner agencies returning to their usual practice there is still high anxiety amongst them in relation to referrals and hesitancy in ownership around cases being closed to the statutory services and the universal services being responsible.
- vii) Long term closure of short breaks throughout 2020/21 resulting in demand and cost pressures.
- viii) Shortage of local school places.



- ix) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- x) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health
- xi) Responsibility of Virtual School (VS) in relation to supporting any child adopted living within Bromley entitled to support – this support can be requested from families and schools and with the Covid this has increased significantly stretching the VS team. We will not know the impact of this change for up to 12 months.

## Adult Care and Health Portfolio Budget Monitoring Summary

2020/21 Actuals £'000	Division Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>PEOPLE DEPARTMENT</b>								
<b>Adult Social Care</b>								
20,905	Assessment and Care Management	23,789	23,200	25,374	2,174	1	1,349	3,433
83	Direct Services	94	119	117	Cr 2	2	0	0
1,505	Quality Assurance & Safeguarding	1,606	1,677	1,779	102	3	166	0
37,198	Learning Disabilities	38,666	38,713	39,170	457	4	530	2,821
7,734	Mental Health	8,019	8,217	8,380	163	5	107	312
775	Placements and Brokerage	828	885	885	0		0	0
Cr 180	Better Care Funding - Protection of Social Care	0	0	Cr 312	Cr 312		Cr 266	0
Cr 535	CCG Support for Social Care	0	0	Cr 920	Cr 920	6	Cr 920	0
0	COVID grant to support impact of COVID on services	0	0	Cr 1,650	Cr 1,650	7	Cr 1,000	0
<b>67,485</b>		<b>73,002</b>	<b>72,811</b>	<b>72,823</b>	<b>12</b>		<b>Cr 34</b>	<b>6,566</b>
<b>Integrated Commissioning Service</b>								
1,244	Integrated Commissioning Service	1,379	1,299	1,222	Cr 77	8	Cr 79	0
1,096	- Net Expenditure	1,160	1,160	1,101	Cr 59	9	Cr 51	0
Cr 1,096	- Recharge to Better Care Fund (Prot of Soc Care)	Cr 1,160	Cr 1,160	Cr 1,101	59		51	0
<b>Better Care Fund</b>								
22,835	- Expenditure	23,605	24,258	24,175	Cr 83	10	0	0
Cr 22,859	- Income	Cr 23,631	Cr 24,284	Cr 24,201	83		0	0
<b>Improved Better Care Fund</b>								
10,269	- Expenditure	7,503	10,050	10,050	0	11	0	0
Cr 10,269	- Income	Cr 7,503	Cr 10,050	Cr 10,050	0		0	0
<b>1,220</b>		<b>1,353</b>	<b>1,273</b>	<b>1,196</b>	<b>Cr 77</b>		<b>Cr 79</b>	<b>0</b>
<b>Public Health</b>								
14,835	Public Health	14,971	15,197	15,197	0		0	0
Cr 14,971	Public Health - Grant Income	Cr 15,112	Cr 15,325	Cr 15,325	0		0	0
<b>Cr 136</b>		<b>Cr 141</b>	<b>Cr 128</b>	<b>Cr 128</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>68,569</b>	<b>TOTAL CONTROLLABLE ADULT CARE &amp; HEALTH</b>	<b>74,214</b>	<b>73,956</b>	<b>73,891</b>	<b>Cr 65</b>		<b>Cr 113</b>	<b>6,566</b>
3,400	<b>TOTAL NON CONTROLLABLE</b>	439	2,602	2,602	0		20	0
5,150	<b>TOTAL EXCLUDED RECHARGES</b>	4,991	5,249	5,249	0		0	0
<b>77,119</b>	<b>TOTAL ADULT CARE &amp; HEALTH PORTFOLIO</b>	<b>79,644</b>	<b>81,807</b>	<b>81,742</b>	<b>Cr 65</b>		<b>Cr 93</b>	<b>6,566</b>

## Reconciliation of Latest Approved Budget

£'000

## 2021/22 Original Budget

79,644

## Carry forwards requests

Better Care Fund		
- expenditure		113
- income	Cr	113
Improved Better Care Fund		
- expenditure		2,547
- income	Cr	2,547
Public Health Grant		
- expenditure		1,855
- income	Cr	1,855
Test and Trace Service Support Grant		
- expenditure		747
- income	Cr	747
Contain Outbreak Management Fund		
- expenditure		3,968
- income	Cr	3,968
Review of s31 Mental Health arrangements		20
Public Health - MOPAC funding		5

## Grants included within Central Contingency

Universal Drug Treatment Grant (PH)		
- expenditure		207
- income	Cr	207
Public Health Grant Increase		
- expenditure		213
- income	Cr	213
Obesity Grant (PH)		
- expenditure		89
- income	Cr	89
Infection Control Fund		
- expenditure		2,756
- income	Cr	2,756

Rapid Testing Fund		
- expenditure		1,939
- income	Cr	1,939
Vaccine Funding		
- expenditure		143
- income	Cr	143
Workforce Recruitment & Retention Fund		
- expenditure		2,294
- income	Cr	2,294
Contain Outbreak Management Fund		
- expenditure		2,012
- income	Cr	2,012
Omicron Support Fund		
- expenditure		298
- income	Cr	298
Practical Support for those Self Isolating Grant		
- expenditure		259
- income	Cr	259
<b>Other:</b>		
2021/22 Repairs & Maintenance Programme	Cr	34
Transport Team transfer to Education		
- expenditure	Cr	75
- recharge		0
Increased Better Care Fund allocation		
- expenditure		540
- income	Cr	540
Additional legal costs		350
Return of NLW to Contingency	Cr	567
<b>Items Requested this Cycle:</b>		
Additional legal costs - adjustment	Cr	111
Merit awards		120
<b>Memorandum Items:</b>		
Capital Charges	Cr	201
Insurance		61
Repairs & Maintenance	Cr	39
IAS19 (FRS17)		2,321
Rent income		55
Excluded Recharges		258
<b>Latest Approved Budget for 2021/22</b>		<b><u><u>81,807</u></u></b>

## **REASONS FOR VARIATIONS**

### **1. Assessment and Care Management - Dr £2,174k**

The overspend in Assessment and Care Management can be analysed as follows:

	<u>Current</u>
	<u>Variation</u>
	£'000
<u>Physical Support / Sensory Support / Memory &amp; Cognition</u>	
<b>Services for 65 +</b>	
- Placements	3,099
- Domiciliary Care / Direct Payments	50
- Transformation savings	52
- Change in Credit Loss Allowance	351
	<u>3,552</u>
<b>Services for 18-64</b>	
- Placements	438
- Domiciliary Care / Direct Payments	85
	<u>523</u>
<b>Other</b>	
- Staffing	Cr 25
- Extra Care Housing	Cr 171
- Day Care	Cr 201
- Transport	Cr 258
- Community DoLS	Cr 608
- D2A	Cr 623
- Other	Cr 15
	<u>Cr 1,901</u>
	<u>2,174</u>

#### Services for 65+ - Dr £3,552k

Numbers in residential and nursing care ended the year above the budget provision, with a final overspend of £3,099k for the year. Some of this overspend related to additional costs resulting from the pandemic, and has been offset by grant funding shown elsewhere in Appendix 1A. Respite care underspent by £51k due to services being restricted as a result of the pandemic.

The overall position on the domiciliary care and direct payments budgets is a final overspend of £102k. The previous reported figure was a £140k overspend, so this is a minor reduction of Dr £38k. Domiciliary care underspent by Cr £163k. Numbers receiving domiciliary care had been dropping during the pandemic to its lowest point in May 2021, however since then numbers have been increasing as services returned to normal. The overspend on direct payments increased from £147k to £265k.

The Credit Loss Allowance (bad debt) provision has been recalculated based on outstanding debts as the end of March 2022. Taking into account the age of debts and the stage of collection (e.g. write off, court action etc), a further increase in the provision from that reported last time of £197k is required to maintain an appropriate level. This brings the total increase funded from this years budgets to £351k.

#### Services for 18-64+ - Dr £523k

Placements for 18-64 age group overspent by £445k this year, an increase of £360k since last time. Numbers are currently 1 above budget which is no change from the last reported position. Due to the higher average cost of these placements for this age group, this has resulted in a higher overspend despite the number being one over budget. There is a £7k underspend in respite care due to services being restricted due to the pandemic.

The overall position on the domiciliary care and direct payments budgets is a final overspend of £85k, a reduction of £64k from last time. Domiciliary care overspent by £187k and direct payments underspent by £102k.

#### Staffing - Cr £25k

Staffing in Assessment & Care Management underspent by £25k during the year. There were overspends of £171k relating to the use of agency staff and where the turnover vacancy factor had not been achieved, offset by £196k underspend on the Recruitment & Retention budget.

#### Extra Care Housing - Cr £171k

The hours being delivered in the Extra Care Housing units have continued to remain at the minimum level all year, resulting in a final underspend of £171k. There is an officer led project underway to ensure best use is made of the available Extra Care Housing capacity.

#### Day Care Services - Cr £201k

Day care services at centres started to restart albeit slowly during the year, however the assumption of an increased uptake in the service for the remainder of the year did not fully materialise, therefore the projected underspend has increased from £279k to £333k for the year. Conversely there has been an increase in the take up of the Respite at Home service during this period, which has offset some of the underspend from the day centres, and overall the day care budget underspent by a net £201k.

#### Transport - Cr £258k

The reduced use of Day Care services has impacted on the service provided by external transport providers as most trips relate to attendance at day centres, and the final underspend for the year has increased from £235k reported last time to £258k.

#### Other - Cr £15k

Other minor variations within Assessment & Care Management include an overspend of £21k on the No Recourse to Public Funds budget and underspends on Assistive Technology and equipment for the visually and hearing impaired of £36k.

#### Community Deprivation of Liberty Service (CDoLS) - Cr £608k

There was no spend on the Community DoLS budget during the year leading to a £608k underspend.

#### Discharge to Assess (D2A) - Cr £623k

Due to Covid-19, discharges from hospital continued to follow a revised pathway in unison with health, funded by government grants. As mentioned in the last report, funding from the CCG continued until the end of the financial year, therefore there was only a small amount of expenditure on this budget.

### **2. Direct Services - Cr £2k**

#### Reablement & CARTs (Dr £180k/Cr £200k)

The Reablement service which aims to the rehabilitate service users to enable them to remain independent is currently undergoing a review since management of the service returned to the Borough from the CCG earlier this year. As a result, there was an underspend, due mainly to support worker vacancies of £180k. As the service is funded from the Better Care Fund (BCF) Protection of Social Care budget, this underspend is reported elsewhere on the Adult Care and Health Portfolio Budget. There was also a small underspend of £20k in the management of the service (not BCF funded) due to a vacancy for part of the year.

#### Carelink - Dr £18k

The Carelink service overspent by £18k for the year. Staffing costs and other running expenses of the service underspent by a net £42k, however income from private clients was underbudget by £60k. This is likely to be due to more companies in the market offering a cheaper (although not necessary equivalent) service to the Council offer.

### **3. Quality Assurance & Safeguarding - Dr £102k**

This service is responsible for contracts compliance and monitoring for adult social care contracts, adult safeguarding, as well as overseeing the Bromley Safeguarding Adults Board. It is also responsible for the Deprivation of Liberty Safeguards role. A final overspend of £135k is now reported in this latter area as assessments are now having to be carried out face to face, whereas during the height of the pandemic they were able to be undertaken virtually at a lower cost. This is a reduction of £43k from the last reported position. In addition, there have been additional costs to produce additional data for cases migrated into Liquid Logic from CareFirst to enable these assessments to be progressed. There were minor underspends of £14k on staffing and £19k on other running costs at outturn.

### **4. Learning Disabilities (LD) - Dr £457k**

The 2021/22 LD budget included funding for anticipated 2021/22 demand-related pressures and the full year effect (FYE) of the 2020/21 overspend but also reductions relating to planned savings.

The final outturn position is an overspend of £457k, mainly due to the net impact of pressures arising from new and increased care packages and non-achievement of savings. Growth funded in the budget for the impact of the 2020/21 overspend slightly exceeded the actual full year effect of the 2020/21 outturn so this is not a factor.

COVID continued to have an impact on uptake of services in 2021/22. Reduced expenditure was seen in relation to the temporary cessation of day services, transport, some clients returning home from their placements, a reduction in domiciliary care services, increased levels of surplus direct payment funds returned and a higher than usual number of deaths.

Recent months have seen spend on domiciliary care services increase to pre-COVID levels and uptake of day services also appears to have increased. The exception to this is re-commissioned day services for service users with non-complex needs who formerly attended Astley Day Centre - take up of these new services continues to be phased in. The level of returned surplus direct payment funds has been higher than usual during 2021/22, with a total of £529k.

The cost of additional care packages put in place whilst other services were closed due to the COVID pandemic is included within the reported position for LD but this is offset by the aforementioned COVID-related reductions in spend. These additional services are currently being reviewed with a view to mainstreaming the care package if there is an ongoing need or tailing off the package if higher levels of support are no longer required.

The 2021/22 LD budget included a total of £1.2m savings in relation to: increasing the uptake of Shared Lives services; voluntary and community sector support to promote independence; strengths based provision from out of borough providers and action to mitigate growth pressures. As previously reported, there has been a significant under achievement of these planned savings, in particular relating to Shared Lives, and this is one of the main factors in the overall overspend in Learning Disabilities budgets.

Two posts (Care Manager and Project Manager) were agreed for a period of one year to work on transformation of services and delivering the savings associated with increased uptake of the Shared Lives service. There have been extenuating circumstances in the service and these posts were not been filled in the year. So that there is capacity to move this transformation project forward and deliver the savings in future years, approval is being sought to carry forward the funding for these posts to 2022/23 (£100k).

The reductions in spend discussed above (COVID-related; phasing in of recommissioned day services; associated impact on transport) have all contributed to reducing the in-year overall pressure on LD budgets from new and increased packages, without which the projected overspend would be higher. Many of the reductions are anticipated to be non-recurrent and this is a contributory factor to the projected overspend in a full year being significantly higher: £2,821k. The other major factor is that demand pressures have only a part year effect in 2021/22.

#### **5. Mental Health (MH) - Dr £163k**

Similar to Learning Disabilities above, the 2021/22 Mental Health budget included funding for the full year effect of the 2020/21 overspend. The amount was based on the September 2020 budget monitoring forecast (£832k) but the full year effect of the outturn at the end of the year had reduced to £436k. The effect of this in isolation equates to a starting point for the year of a £396k underspend.

The final overspend for the year was £163k, compared to the previous projected overspend of £107k. Changes in placements for the 65+ age group have increased costs by £82k (changing the previously projected underspend of £51k to an overspend of £31k) whilst changes in Adults aged 18-64 have reduced costs by £53k, reducing the overspend to £173k.

There were final underspends in both the staffing recruitment and retention budget of £39k and transport of £14k, with other minor variations totalling £12k overspend. There has been some success in the achievement of savings within the budget, with £75k of the £150k achieved during the year.

#### **6. CCG Support for Social Care - Cr £920k**

In November 2021, South East London CCG confirmed they had allocated one-off financial support to the six local authorities to help maintain a robust social care offer over the remainder of the financial year, with £1,430k allocated to Bromley. £920k of this funding has been being used to help offset some of the additional care packages and other pressures during the pandemic which are detailed in the notes above.

#### **7. COVID Grants - Cr £1,650k**

£1,500k of COVID grant funding from the un-ringfenced Contain Outbreak Management Fund has been legitimately allocated to offset much of the pressures above. Details of the use of COVID grant funding was included in the Council-wide budget monitoring report to Executive in November 2021. In addition £150k of Adult Social Care Omicron Support Fund has also been utilised.

#### **8. Integrated Commissioning Service - Cr £77k**

Underspends totalling £52k have arisen on staffing budgets - this is partly a result of COVID Grant funding contributing to the cost of existing staff who were diverted to work on the pandemic response in the early part of the year. There was a further £19k underspend on contracts, including an underspend on the variable element of the direct payments contract as a result of lower volumes than budgeted, and £6k on other miscellaneous budgets.

#### **9. Information & Early Intervention - Cr £59k & Dr £59k (net nil)**

The underspend of £59k on the Information and Early Intervention (I&E) Service is a result of a combination of inflationary efficiencies on contracts (Cr £58k) and an underspend on the Innovation Fund (Cr £29k - LBB share). These are partly offset by an overspend of £28k on advocacy services which arose from volume pressures.

The whole I&E net budget is funded from the element of the Better Care Fund set aside to protect social care services. This £59k underspend has therefore been used to offset other budget pressures within social care in line with the intentions of the funding.

#### **10. Better Care Fund (BCF) - Nil variation**

Other than variations on the protection of social care element, any underspends on Better Care Fund budgets will be carried forward for spending in future years under the pooled budget arrangement with South East London Clinical Commissioning Group (CCG).

#### **11. Improved Better Care Fund (IBCF) - Nil Variation**

The total amount of funding available in 2021/22 is:

	£'000
2021/22 IBCF allocation - recurrent	4,636
2021/22 IBCF allocation - non-recurrent (extended for 5th year)	1,677
2021/22 Winter Pressures Grant	1,190
Carry forward from previous years	2,547
	<u>10,050</u>

The non-recurrent IBCF funding of £1,677k has been extended for a fifth year and, for the second year running, this will fund a contribution to a 'whole system' reserve that can be called upon in relation to any crisis in the joint health and social care systems.

Some of the remaining funding earmarked for spending in 2020/21 was not spent and, in line with the original IBCF report to the Executive in October 2017, underspends can be carried forward to support expenditure in future years. Carry forward approval is sought for £2,597k, of which £1,400k has been allocated to mitigate growth pressures in the 2022/23 budget.

#### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. The Director of Adult Social Care has additional authority in respect of placements.

Since the last report to the Executive, 10 waivers for Adult placements have been agreed for between £50k and £100k and 3 for more than £100k.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive there have been no virements.

## Children, Education and Families Portfolio Budget Monitoring Summary

2020/21 Actuals	Service Areas	2021/22 Original Budget	2021/22 Latest Approved	2021/22 Projected Outturn	Variation	Notes	Variation Last Reported	Full Year Effect
£'000		£'000	£'000	£'000	£'000		£'000	£'000
<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>								
<b>Education Division</b>								
Cr 423	Adult Education Centres	Cr 448	Cr 445	Cr 461	Cr 16	1	87	0
644	Schools and Early Years Commissioning & QA	735	741	694	Cr 47	2	Cr 25	0
6,827	SEN and Inclusion	7,707	7,860	9,217	1,357	3	2,026	3,666
126	Strategic Place Planning	103	116	99	Cr 17	4	0	0
Cr 30	Workforce Development & Governor Services	Cr 27	Cr 27	49	76	5	1	0
202	Access & Inclusion	184	187	370	183	6	97	0
Cr 1,416	Schools Budgets	Cr 1,482	Cr 1,482	Cr 1,456	26	8	0	0
146	Other Strategic Functions	777	816	25	Cr 791	7	Cr 4	0
0	Release of Education Risk Reserve	0	0	0	0		Cr 500	0
0	COVID grant to support impact of COVID on services	0	0	0	0		Cr 1,033	0
<b>6,076</b>		<b>7,549</b>	<b>7,766</b>	<b>8,537</b>	<b>771</b>		<b>649</b>	<b>3,666</b>
<b>Children's Social Care</b>								
1,313	Bromley Youth Support Programme	1,657	1,759	1,774	15	9	101	0
856	Early Intervention and Family Support	1,236	1,198	676	Cr 522		Cr 206	0
6,379	CLA and Care Leavers	6,839	6,950	8,150	1,200		479	2,917
16,919	Fostering, Adoption and Resources	17,778	21,161	21,406	245		1,370	3,710
0	Management Action	0	0	0	0		0	0
3,377	Referral and Assessment Service	3,598	3,718	4,358	640		614	0
2,956	Safeguarding and Care Planning East	2,869	2,959	3,908	949		427	0
5,377	Safeguarding and Care Planning West	5,503	2,305	2,779	474		763	0
Cr 889	Safeguarding and Quality Improvement	Cr 984	Cr 1,264	Cr 980	284		298	0
0	COVID grant to support impact of COVID on services	0	0	0	0	Cr 2,508	0	
<b>36,288</b>		<b>38,496</b>	<b>38,786</b>	<b>42,071</b>	<b>3,285</b>		<b>1,338</b>	<b>6,627</b>
<b>42,364</b>	<b>TOTAL CONTROLLABLE FOR CHILDREN, EDUCATION &amp; FAMILIES</b>	<b>46,045</b>	<b>46,552</b>	<b>50,608</b>	<b>4,056</b>		<b>1,987</b>	<b>10,293</b>
8,893	<b>Total Non-Controllable</b>	1,582	6,320	6,320	0		0	0
8,531	<b>Total Excluded Recharges</b>	9,000	9,678	9,678	0		0	0
<b>59,788</b>	<b>TOTAL CHILDREN, EDUCATION &amp; FAMILIES PORTFOLIO</b>	<b>56,627</b>	<b>62,550</b>	<b>66,606</b>	<b>4,056</b>		<b>1,987</b>	<b>10,293</b>
<b>Memorandum Item</b>								
<b>Sold Services</b>								
Cr 35	Education Psychology Service (RSG Funded)	Cr 113	Cr 99	166	265	9	339	0
Cr 28	Education Welfare Service (RSG Funded)	Cr 22	Cr 21	17	38		50	0
Cr 30	Workforce Development (DSG/RSG Funded)	Cr 30	Cr 30	4	34		1	0
61	Community Vision Nursery (RSG Funded)	67	68	31	Cr 37		Cr 17	0
92	Blenheim Nursery (RSG Funded)	98	98	83	Cr 15		11	0
<b>60</b>	<b>Total Sold Services</b>	<b>0</b>	<b>16</b>	<b>301</b>	<b>285</b>		<b>384</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

56,627

## Contingency:

Role of Virtual School Heads to children with a social worker Implementation Grant	100
- expenditure	Cr 100
- income	
Reducing Parental Conflict Workforce Development Grant	
- expenditure	22
- income	Cr 22
Domestic Abuse - Support for Victims	
- expenditure	35
- income	Cr 35
Tackling Troubled Families	
- expenditure	324
- income	Cr 324
COVID Recovery Grant	
- expenditure	69
- income	Cr 69
Holiday Activities and Food Grant	
- expenditure	800
- income	Cr 800
COVID grant to support impact of COVID on services	
- expenditure	2,000
- income	Cr 2,000
COVID Income Compensation	
- expenditure	41
- income	Cr 41



COVID Local Support Fund		
- expenditure		887
- income	Cr	887
<b>Carry forwards:</b>		
Holiday activities and Food Grant		
- expenditure		81
- income	Cr	81
Deed Settlement for Hawes Down Site		
- expenditure		12
- income	Cr	12
NHS England on training for staff		
- expenditure		90
- income	Cr	90
Tackling Troubled Families		
- expenditure		567
- income	Cr	567
Probation Service Grant		
- expenditure		5
- income	Cr	5
Wellbeing for Education		39
North Lodge		80
<b>Other:</b>		
Repairs and Maintenance	Cr	3
Transport Team transfer from ASC/Environment		
- expenditure		144
- recharge		0
<b>Items Requested this Cycle:</b>		
Merit awards		77
AD Post		60
COVID - Support for the Clinically Extremely Vulnerable		
- expenditure		810
- Income	Cr	810
Youth service costs		107
<b>Memorandum Items:</b>		
Capital Charges		0
Insurance	Cr	85
Repairs & Maintenance		169
IAS19 (FRS17)		4,651
Rent income		6
Excluded Recharges		678
<b>Latest Approved Budget for 2021/22</b>		<b><u><u>62,550</u></u></b>

## **REASONS FOR VARIATIONS**

### **1. Adult Education - Cr £16**

The Adult Education service underspent by £16k. This is due to £105k under collection of income this year. This is then being offset by a net underspend on staffing and running costs of £121k.

### **2. Schools and Early Years Commissioning & QA - Cr £47k**

The Nurseries final position was an underspend of £52k. This is due to underspends in staffing of £125k and running costs of £48k. These underspends are being offset by a loss of income of £121k.

The remaining parts of this area has overspent of £5k.

### **3. SEN and Inclusion - Dr £1,357k**

The staffing in this area has overspend by £246k and the running costs have overspent by £297k. These are then offset by additional income of £181k to give a net overspend of £362k.

During the year the Education Psychologists have had problems recruiting to the vacant posts in their team. This has caused the statutory service to underspend by £107k and the Trading Service they offer to the Schools to be overspent by £265k due to the use of expensive agency staff used to provide the service. This is a net overspend of £158k.

SEN Transport has overspent by £837k during the year due to increased volumes of children receiving the service following COVID and other demands on the service.

### **4. Strategic Place Planning - Cr £17k**

This area has a small underspend due to staff costs

### **5. Workforce Development & Governor Services - Dr £76k**

This area has overspent due to the under collection of income that budgeted for (£88k), but this was offset by an underspend of running costs by £12k. This gives a final position of an overspend of £76k.

### **6. Access & Inclusion - Dr £183k**

The Education Welfare Service Trading Account ended up under collecting on its income by £42k due to the loss of a number of school contracts. They then had a £4k underspend on staffing and running costs to give a net overspend of £38k.

There was an overspend of £121k in this area on staffing.

The remaining £24k overspends are made up of small amounts in running and income.

### **7. Other Strategic Functions - Cr £791k**

The underspends in this area are due to release from this reserve of £500k as stated in the last budget monitoring report. The remaining underspends (£291k) are mainly down to an underspend on running costs.

### **8. Schools Budgets (no impact on General Fund)**

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

There was an in year overspend in the DSG of £6,003k. This will be added to the £1,139k deficit that was carried forward from 2020/21. Included in this figure is an increase in the High Needs Block DSG of £1,333k and also a decrease in the Early Years Block DSG allocation of £2,410k. This would give a total DSG deficit of £7,142k. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

The in-year overspend is broken down as follows:-

There is an overspend of £43k relating to the hire of classrooms while building work is carried out at the school(s) in question.

There was an overspend of £1,448k in 2, 3 and 4 year olds Early Years costs. This is split between the universal service (£764k) and additional hours (£684k) and (£219k) credit in 2 year olds. This has been impacted by a DSG reduction from DfE

The underspend of £39k in DAF cost are due to lower running costs

There was an underspend of £45k in the costs of the Senior Management cost centre. This is mainly due to underspends in the running costs.

The overspend of £21k in Business Support is due to additional staffing costs.

The underspend of £44k in PSAG costs are due to lower running costs

The Home and Hospital service has a pressure of £299k due to an overspends on agency and staffing of £211k and running cost of £93k. The remaining amount relates to a small amount (£5k) of additional income.

The Behaviour Support service is currently expected to underspend by £157k this is due to underspends of £33k on staffing and £172k on running costs. This is offset by under collection of income of £48k.

SEN placements service is projected to overspend by a total of £5,125k. These overspends are split as follows:-

Residential Placements - DR £1,065k (Dr £2,570k)

Top-Up Funding - DR £2,068k (Dr £1,720k)

Alternative Provisions and Direct Payments - Dr £601k (Dr £961k)

Post 16 Placements - DR £1,391k (Dr £0)

There was also additional grant announced which has impacted on these figures

The Hearing Unit, Complex Needs Team, Pre-School Services and Outreach & Inclusion Services have all underspent during the year. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that are not expected to be incurred during the year. The total of all of these underspends is £448k.

There is also a total small balance of overspends of £19k.

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000
Bulge Classes / Classroom Hire	43	0	43	0	0
Free Early Education - 2, 3 & 4 year olds	Cr 1,181	0	0	Cr 1,181	0
Decrease in Early Years DSG allocation	2,410	0	0	2,410	0
DAF	Cr 39	0	0	Cr 39	0
Senior Management running expenses	Cr 45	0	0	0	Cr 45
Business Support	21	0	0	0	21
PSAG	Cr 44	0	0	0	Cr 44
Home & Hospital	299	299	0	0	0
Behaviour Support	Cr 157	Cr 157	0	0	0
Other Small Balances	19	15	0	0	4
SEN:					
- Placements	6,458	6,458	0	0	0
- Increase in High Needs DSG Grant	Cr 1,333	Cr 1,333	0	0	0
- Darrick Wood Hearing Unit	Cr 158	Cr 158	0	0	0
- Complex Needs Team	Cr 85	Cr 85	0	0	0
- High Needs Pre-school Service	Cr 131	Cr 131	0	0	0
- Outreach & Inclusion Service	Cr 74	Cr 74	0	0	0
<b>Total</b>	<b>6,003</b>	<b>4,834</b>	<b>43</b>	<b>1,190</b>	<b>Cr 64</b>

### **9. Children's Social Care - Dr £3,285k**

The budget variation for the Children's Social Care Division is projected to be an overspend of £3,285k. Despite additional funding being secured in the 2021/22 budget, continued increases in the number of children being looked after together with the cost of placements has continued to put considerable strain on the budget.

#### Bromley Youth Support Programme - Dr £15k

The overspend in this area is due to £142k staffing related overspends and £120k worth of unachievable income. This is being offset by an underspend on the running costs of £247k.

#### Early Intervention and Family Support - Cr £522k

The overspend in this area is due to an underspend of £152k on staffing, £276k on running costs and additional income of £94k

#### CLA and Care Leavers - Dr £1,200k

The overspend in this area relates to accommodation and support costs in relation to the Children Looked After placements of £1,307k. There is then a net underspend of £107k relating to staffing and running costs that reduces the overspend to £1,200k.

#### Fostering, Adoption and Resources - Dr £245k

This is an overspend of £245k. £3,053k of this overspend relates to placements and is offset by additional income of £3,420k - detailed below. Additionally there is a £259k overspend in the placements costs with the Children With Disabilities, £218k overspends within the Connected Persons (mainly due to the running costs) and a £127k overspend on the OT services with this area that due to staffing. This leaves an overspend of £8k that is mainly due to running costs

The budget for children's placements is currently projected to overspend by £3,053k this year. This amount is analysed by placement type below.

- Community Home's / Community Home's with Education - Dr £2,196k (Dr £1,163k)
- Boarding Schools - Dr £21k (Cr £30k)
- Youth on Remand - Cr £323k (Dr £0k)
- Secure Accommodation - Dr £155k (Dr £0k)
- Fostering services (IFA's) - Dr £682k (Dr £461k)
- Fostering services (In-house, including SGO's and Kinship) Dr £143k - (Cr £192k)
- Adoption placements - Cr £31k (Cr £6k)
- Outreach - Dr £249k (Dr £0)
- Transport - Cr £39k (Dr £0)
- Additional Income (COVID) - Cr £3,420k (Cr £2,508k)

#### Referral and Assessment Service - Dr £640k

The variances in this services relates to people with No Recourse to Public Funds (NRPF), that has overspent by £57k, an overspend on staffing of £528k and an overspend of £55k on running costs mostly related to community and residential parenting assessments.

**Safeguarding and Care Planning East - Dr £949k**

The service has overspent by £949k. This is due to staffing pressures (£90k) and £334k relating to running costs. Additionally, the community and residential parenting assessments is forecast to overspend by £535k. There was also a increase in income collected by £10k to offset some of the overspend.

**Safeguarding and Care Planning West - Dr £474k**

The service has overspent by £474k. This is due to a staffing overspend of £202k and a running cost overspend of 283k. This has been partially offset by an over collection of income of £11k.

**Safeguarding and Quality Improvement - Dr 284k**

The service has overspent by £284k. This is due to a staffing overspend of £146k, with other staff related costs of £101k. There is then an overspend on running costs that is netted off with some additional income that is causing an additional overspend of £37k.

**8. Sold Services (net budgets)**

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

**Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, there has been no waivers in the Education area. In Children's Social Care there were 11 waivers agreed for placements of between £50k and £100k, 5 and 6 over £200k.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been 0 virements.

## Environment &amp; Community Portfolio Budget Monitoring Summary

2020/21 Actuals £'000	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT &amp; COMMUNITY PORTFOLIO</b>							
	<b>Street Scene &amp; Green Spaces</b>							
5,876	Parks and Green Spaces	5,726	5,845	6,039	194	1	187	0
Cr 189	Business Support and Markets	Cr 80	Cr 77	Cr 164	Cr 87	2	91	0
17,936	Waste Services	18,515	18,778	18,582	Cr 196	3	587	0
5,665	Street Environment	5,685	5,767	5,789	22	4	Cr 93	0
221	Street Regulation	227	227	200	Cr 27	5	Cr 18	0
1,240	Management and Contract Support	1,416	1,456	1,417	Cr 39	6	15	0
1,010	Arboriculture Management	732	908	1,082	174	7	340	0
	COVID grant to support impact of COVID on services						Cr 1,049	0
<b>31,759</b>		<b>32,221</b>	<b>32,904</b>	<b>32,945</b>	<b>41</b>		<b>60</b>	<b>0</b>
	<b>Transport Operations and Depot</b>							
574	Transport Operations and Depot Management	742	643	504	Cr 139	8	Cr 105	0
<b>574</b>		<b>742</b>	<b>643</b>	<b>504</b>	<b>Cr 139</b>		<b>Cr 105</b>	<b>0</b>
	<b>Traffic, Parking and Highways</b>							
Cr 36	Traffic & Road Safety	132	139	248	109	9	Cr 56	0
Cr 8,014	Parking	Cr 7,574	Cr 7,574	Cr 6,967	607	10 - 14	1,221	1,000
6,133	Highways (including London Permit Scheme)	6,240	6,446	6,072	Cr 374	15	Cr 365	0
	COVID grant to support impact of COVID on services					16	Cr 761	0
<b>Cr 1,917</b>		<b>Cr 1,202</b>	<b>Cr 989</b>	<b>Cr 647</b>	<b>342</b>		<b>39</b>	<b>1,000</b>
<b>30,416</b>	<b>TOTAL CONTROLLABLE</b>	<b>31,761</b>	<b>32,558</b>	<b>32,802</b>	<b>244</b>		<b>Cr 6</b>	<b>1,000</b>
7,276	<b>TOTAL NON-CONTROLLABLE</b>	6,619	2,630	2,630	0		16	0
2,511	<b>TOTAL EXCLUDED RECHARGES</b>	2,112	2,449	2,449	0		0	0
<b>40,203</b>	<b>PORTFOLIO TOTAL</b>	<b>40,492</b>	<b>37,637</b>	<b>37,881</b>	<b>244</b>		<b>10</b>	<b>1,000</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

40,492

## Carry Forward Requests

Street Lighting upgrades

200

## Central Contingency Adjustments

## Contract inflation:

Waste Services

265

Street Environment

77

Grounds Maintenance

106

COVID grant to support impact of COVID on services

- expenditure

1,161

- income

Cr 1,161

COVID Income Compensation

- expenditure

497

- income

Cr 497

New Burdens Funding

- expenditure

21

- income

Cr 21

Impact of Storm Eunice

181

Merit Awards

37

## Other

Transfer of Adult Transport Client Budget to CEF - Controllable budget

Cr 69

## Memorandum Items:

Capital Charges

Cr 5,192

Insurance

72

IAS19 (FRS17)

1,113

Rental Income

120

Repairs &amp; Maintenance

Cr 103

Excluded Recharges

338

**Latest Approved Budget for 2021/22**

37,637

## **REASONS FOR VARIATIONS**

### **1. Parks & Green Spaces Dr £194k**

The final overspend was £194k on these budgets, compared to £187k reported at Q3.

The final overspend on utilities had reduced to £8k by the end of the year, as although water usage at cemeteries was over budget by £41k, other utility costs came in under budget for the year. In addition, there was an overspend of £13k for rents and business rates on buildings within parks. There was also an overspend of £27k due to essential works at the Depot.

There was a £60k overspend on cutting back overhanging vegetation and essential drainage and infrastructure works at various

There were additional parks security costs of £37k to provide security at the COVID testing stations that were located in parks. There was also a £14k shortfall in floral bed sponsorship income due to continuing Covid impact on businesses, plus a small £7k overspend as a result of enhanced COVID-19 cleansing until the end of June 2021.

Other minor variations across other running cost budgets resulted in a net £15k overspend.

### **2. Business Support and Markets Cr £87k**

Street Traders licence income was £71k below budget, a slight improvement since Q3. This was due to the effects of COVID-19 restrictions during the first few months of the financial year, combined with the effect of temporary changes to legislation for pavement licenses which reduced the number of street trader licenses applied for this year. However, the issuing of skip licences overachieved budget by £12k.

Advertising income continued to underachieve with a final shortfall of £10k due to the continued COVID-19 restrictions during the first part of the financial year; this is unchanged since last monitoring.

Market income underachieved by £63k, a small increase of £3k since Q3. This shortfall is due to the effects of COVID-19 restrictions during the first few months of the financial year and income consequently not recovering to pre COVID levels. This is seemingly now a long term effect as the number of market traders has declined. The relocation of the market to the upper end of the High Street has also meant that maximum stall capacity has reduced.

However, this is partly mitigated by reduced expenditure of £38k on market running costs, including an underspend on security costs of £19k.

Staffing underspent by £22k due to a vacancy in the year, and other minor variations resulted in a further underspend of £15k.

To reflect the impact of Covid-19 on income levels, Covid grant funding of £144k was allocated to these service areas in the year.

### **3. Waste Services Cr £196k**

The final outturn position for Waste was an underspend of £196k; this is compared to an overspend of £567k at Q3. However, the final outturn position is inclusive of Covid grants of £244k; therefore, excluding this income, the gross year end position would have been a small overspend of £48k. This represents an overall improvement of £519k from the position reported previously, which is chiefly due to waste volumes abating in the last third of the year following the significant increases that had occurred since the start of the pandemic.

The volatility in waste costs and income persisted throughout the year, as demonstrated by the turnaround in the overall budget performance which saw a projected overspend at Q3 of £587k result in a final reduced overspend of £48k (excluding the application of Covid grants).

The most significant movement since Q3 has been in respect of residential waste disposal and recycling processing costs. Residential waste volumes in the first half of the year were significantly higher than expected as people continued to work from home during further lockdown periods, as well as having to intermittently spend periods of self isolation at home. Government directives to work from home where possible extended this trend and it appeared that this would be a long term impact due to a permanent change to flexible/remote working for many organisations. As a result of increased waste volumes being collected, there was a corresponding increase in recycling processing costs and waste handling contractor charges. In setting the budget for 2022/23, allowance of £800k has been made for the ongoing increase in waste costs.

While this cost pressure was still evident at Q3, there were early signs that this trend may already have started to abate although it was still unclear whether this would be temporary. However, the reduction in residential waste volumes continued for the remainder of the year and the result has been a year end underspend of £147k, compared to the projected overspend of £737k at Q3.

At Q3, a shortfall of £232k was projected in income from trade waste collection customers. At the beginning of the year, this was explained as businesses being affected by earlier lockdown and Covid restriction measures but it became evident that this income stream was unlikely to fully recover as a number of businesses ceased trading and others were purchasing services from alternative providers. The final reduction in income for the year was £449k.

However, this is partly mitigated by a reduction in waste disposal costs for this waste source of £36k.

Recycling income exceeded its income target by £473k, although this was a reduction from the Q3 projection of £695k . This was due to the higher tonnage of recyclable waste collected but also as a result of a favourable change in the price indices, particularly for paper and card, which increased the projected income significantly from that reported earlier in first half of the year. However, price indices remained volatile and, together with the effects of wet weather, means this income stream does vary.

Landfill Tax underspent this financial year by £50k as the contractor continued to meet targets for alternative methods of disposal.

The green garden waste service overspent by £229k this financial year. Customer numbers had increased resulting in additional projected income of £502k. However, this was offset by increased collection and processing costs of £645k, plus purchase and delivery costs of green garden waste bins to new customers exceeded budget by £139k. This cost pressure is anticipated to be a one off this financial year due to the high level of growth in this service. Replacement bins are only required every 3 to 4 years and therefore requirements should be contained within budget in future years when it is expected customer numbers will plateau. Finally, the green garden waste satellite sites overspend by £3k.

There were a number of other small variations that result in a net £26k overspend this financial year.

<b>Summary of overall variations within Waste Services</b>	<b>£'000</b>
Income from Trade Waste collection customers	449
Trade Waste disposal costs	Cr 36
Recycling income	Cr 473
Residential waste disposal and recycling processing costs	Cr 147
Landfill Tax	Cr 56
Green Garden Waste	285
Other variations	26
<i>Covid-19 grants</i>	<i>Cr 244</i>
<b>Total variation for Waste Services</b>	<b><u>Cr 196</u></b>

#### **4. Street Environment Dr £22k**

It was previously reported that an underspend of £93k would be achieved for this service to partially offset anticipated increased expenditure elsewhere within Parks and Green Spaces on essential infrastructure works, which was over and above budget. However, the level of spend on these works was lower than anticipated, allowing service managers to spend to budget for the year, although there were increased costs of fly-tipping removal which has resulted in an overall overspend at year end of £22k.

#### **5. Street Regulation Cr £27k**

Staffing underspent by £10k due to a vacancy that has now been filled. There was a £10k projected overachievement of income relating to dog walking licences, while remaining running cost budgets underspent by £7k.

#### **6. Management and Contract Support Cr £39k**

There was a small projected net overspend of £5k on staffing costs within this service area for the year. Covid grants of £44k were also allocated to this service area reflecting the cost of staff that were diverted to support the Council's Covid response earlier in the year.

#### **7. Arboriculture Management Dr £174k**

The final overspend on tree maintenance was £174k. This is mainly due to the backlog of statutory tree surveys and associated remedial works that were required within the Borough and was less than anticipated at Q3 as a result of the need for the service to prioritise it's response to Storm Eunice which hit the South East in February.

Over a one-week period the Council received more than 400 emergency call outs varying in scale from large trees blocking the carriageway to reports of suspect standing trees. Owing to the severity of the storm the Council through its emergency planning process decided to bring in additional resource in the form of two third party contractors which it retained for an extended period after the end of the storm to ensure the clear up operation was managed quickly and efficiently. The Executive agreed to fund these exceptional costs from a draw down from Central Contingency which totalled £175k for this service.

#### **8. Transport Operations and Depot Management Cr £139k**

Salaries underspent by £63k due to staff vacancies and reduced working hours. Business rates were underspent by £15k and utility costs underspent by £28k. Depot security charges to Veolia overachieved by £18k. There were additional cleaning costs of £20k which is partly due to enhanced COVID requirements. Tenant maintenance and resurfacing budgets were forecast underspent by £11k and £8k, respectively, with other running cost budgets contributing a further underspending of £16k.

#### **9. Traffic & Road Safety Dr £109k**



As had been previously reported throughout the year, the situation regarding TfL funding of the Council's LIP capital programme remained uncertain, and the service retained vacancies as possible mitigation against possible further reductions in funding for the remainder of the year. However, TfL subsequently confirmed during Q4 that there would be very limited funding for LIP schemes for the remainder of the year, with the consequence that the costs for staff engaged in these schemes would not be funded. Although the service retained a significant vacancy saving, the loss of grant funding was higher than anticipated, resulting in staffing costs of £226k being unfunded. The Assistant Director of Traffic & Parking continues to work closely with TfL to understand the situation for future funding and mitigating action will be prepared including a full service redesign.

Advertising income due from JC Decaux is expected to exceed budget by £42k as this income stream has recovered well in recent months.

From activity levels to November 2021 and looking forward to future application levels, income for road closure charges is expected to over-achieve its income target by £52k. This budget will be monitored closely as lockdown easing progresses and any potential surplus may be required to fund any future TFL LIP funding gaps that may arise.

Covid grants of £24k were also allocated to this service area reflecting the cost of staff that were diverted to support the Council's Covid response earlier in the year.

### **Parking Dr £607k**

Parking budgets overall overspent by £607k, compared to £1,221k at Q3. However, the final outturn position is inclusive of Covid grants of £1,221k; therefore excluding this income, the gross overspend would have been £1,888k - an adverse movement of £677k from the position reported previously. While there have been a number of changes as set out below, the main reason for this change is a further reduction in enforcement income in respect of bus lanes and moving traffic contraventions.

### **10. Income from Bus Lane Contraventions - Dr £97k**

The final shortfall on income from bus lane enforcement was £97k. However, this includes Covid grant funding of £363k and also the service processed a higher level of write-offs than usual. If these one-off elements are excluded, the underlying shortfall would have been £224k, which is similar to Q3. As previously reported, activity levels were down during the year compared to pre-Covid levels. Reduced traffic levels appear to have impacted ticket numbers at Widmore Road and Crystal Palace Park Road in particular. There was also a camera outage at Cray Avenue; which had been the second highest performing camera in the Borough.

### **11. Off/On Street Car Parking Cr £179k**

The final outturn for this service of a net underspend of £179k compares to the £283k overspend reported at Q3. However, if Covid grants of £636k are excluded, there was an underlying deficit of £460k which represents an adverse movement of £174k.

This was mostly due to a further under performance in fee income from Off Street parking. In particular, the usual seasonal increase in car park usage over the Christmas period was lower than anticipated, continuing to reflect the ongoing Covid situation at the time, difficult trading conditions for local town centres and the move to more home working across the economy.

Fee income generated from cashless parking continued to outperform the income target with a final overall variation of cr£138k.

Other budgets for this service underspent by a combined £153k which was largely a result of lower running costs of car parks, including an underspend on utility costs.

	OFF ST	ON ST	Total
Summary of variations within Off/On Street Car Parking	£'000	£'000	£'000
Off/On Street Car Parking income	639	109	748
RingGo SMS & Convenience Fees	Cr 46	Cr 92	138
Other variations	Cr 154	1 Cr	153
<i>Covid-19 Grants</i>	<i>Cr 503</i>	<i>Cr 133</i>	<i>636</i>
<b>Total variations within Off/On Street Parking</b>	<b>Cr 64</b>	<b>Cr 115</b>	<b>179</b>

### **12. Permit Parking Cr £89k**

The final surplus for income from permit parking was £78k, which was lower than anticipated at Q3. There are also small underspends against credit card commission costs of £4k, £10k against the APCOA contract plus an overspend of £3k on other costs.

### **13. Car Parking Enforcement Dr £1,080k**

The final overspend on enforcement was £1,080k compared to £1,065k at Q3. However, the final outturn position is inclusive of Covid grants of £282k; therefore, excluding this income, the gross overspend would have been £1,362k - an adverse movement of £297k from the position reported previously.

As reported in Q3, since the introduction of enforcement of moving traffic contraventions in October 2021, the actual number of tickets issued has been significantly lower than anticipated. Officers believe that this has been the result of a lower volume of traffic compared to the pre-Covid survey numbers, as well as potential issues with the efficacy of the new cameras which was being investigated. The final shortfall of income from PCN's in the year was £1,504k, an increased shortfall of £62k since Q3. However, in early 2022/23, there has since been an improvement in camera performance and officers continue to engage with the contractor to ensure their effective operation.

Although income from PCNs issued by enforcement officers had been projected to overachieve during the year, this had begun to reduce by Q3. This trend continued for the remainder of the year and the year end outturn was a small income shortfall of £30k. As previously indicated, this was due to CEO staffing issues; sickness levels had increased, partly relating to the increase in COVID-19 infections during the autumn and winter, as well as recruitment challenges with a higher than usual turn over of staff.

There were also a range of other variations at the end of the year. The final underspend on Traffic Committee for London fees was £57k; APCOA contact defaults amounted to £32k for the year; and running cost budgets underspent by £83k.

<b>Summary of variations within Car Parking Enforcement</b>	<b>£'000</b>
PCNs issued for moving traffic contraventions	1,504
PCNs issued by wardens	30
PCNs issued from CCTV enforcement camera	7
APCOA Defaults	Cr 32
Credit Card Commission	Cr 7
Running Costs	Cr 83
Traffic Committee Fees for London	Cr 57
<b>Total variations within Car Parking Enforcement</b>	<b><u>1,362</u></b>

#### **14. Parking Shared Service Cr £288k**

There is a net projected underspend of £288k for the Parking Shared Service mainly due to underspends on staffing as a result of vacancies across both boroughs as well as a reduction in the number of agency staff employed.

<b>Summary of overall variations within Parking:</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
	<b>Gross</b>	<b>Covid Grant</b>	<b>Net</b>
Bus Routes Enforcement	460 Cr	363	97
Off Street Car Parking	439 Cr	503 Cr	64
On Street Car Parking	18 Cr	133 Cr	115
Permit Parking	Cr 103	0 Cr	103
Car Parking Enforcement	1,362 Cr	282	1,080
Parking Shared Services	Cr 288	0 Cr	288
<b>Total variation for Parking</b>	<b><u>1,888 Cr</u></b>	<b><u>1,281</u></b>	<b><u>607</u></b>

#### **15. Highways Cr £374k**

As reported at Q3, highway works budgets were forecast to underspend by £189k, with the final underspend being £171k as the previous activity levels continued for the rest of the year. Winter maintenance budgets were also forecast to underspend due to the relatively mild seasonal conditions which prevailed into the spring, resulting in a final underspend of £33k.

The 2021/22 payments for the Traffic signal maintenance underspent by £102k this financial year as projected. These costs vary year by year and are determined by TfL.

Although a loss of income on streetworks was projected at Q3, the final position was an overachievement of £36k from this activity in respect of permits, Section74 charges, fixed penalty notices and inspections.

Staffing underspent by £52k this financial year mainly due to a number of vacant posts. Other running cost budgets overspent by a combined £20k, which is largely accounted for by increased spending on line of business systems.

#### **COVID Grants Cr £1,746k**

Covid grants of £1,746k have now been allocated towards funding service impacts this financial year and are reflected in individual service outturn position. The grants applied are summarised below:

	<b>£'000</b>	<b>£'000</b>
<i>Street Scene &amp; Green Spaces</i>		
Trade waste income	Cr 244	
Market and street trading income	Cr 134	
Parks & Green Spaces	Cr 4	
Business Support and Markets	Cr 10	
Management and Contract Support	Cr 44	436
<i>Traffic, Parking &amp; Highways</i>		

On/off street car parking income	Cr	636	
Bus lane enforcement income	Cr	363	
Parking enforcement income (inc MTC)	Cr	282	
Traffic & Road Safety	Cr	29	Cr 1,310
<b>Total Covid Grants</b>			<b><u>Cr 1,746</u></b>

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers over £50k have been actioned.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Public Protection &amp; Enforcement Budget Monitoring Summary

2020/21 Actuals £'000	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>Public Protection</b>							
370	Community Safety	401	414	371	Cr 43	1	Cr 20	0
137	Emergency Planning	141	144	161	17	2	16	0
574	Mortuary & Coroners Service	580	580	548	Cr 32	3	151	0
1,457	Public Protection	1,414	1,413	1,466	53	4	25	0
	COVID grant to support impact of COVID on services	0	0		0		Cr 172	0
<b>2,538</b>	<b>TOTAL CONTROLLABLE</b>	<b>2,536</b>	<b>2,551</b>	<b>2,546</b>	<b>Cr 5</b>		<b>0</b>	<b>0</b>
379	<b>TOTAL NON CONTROLLABLE</b>	6	617	617	0		0	0
928	<b>TOTAL EXCLUDED RECHARGES</b>	810	836	836	0		0	0
<b>3,845</b>	<b>PORTFOLIO TOTAL</b>	<b>3,352</b>	<b>4,004</b>	<b>3,999</b>	<b>Cr 5</b>		<b>0</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

3,352

## Carry Forward Requests approved from 2020/21

Asset Recovery Incentivisation Scheme Expenditure		48
Asset Recovery Incentivisation Scheme Income	Cr	48
MOPAC Grant Expenditure		28
MOPAC Grant Income	Cr	28

## Central Contingency Adjustments

COVID grant to support impact of COVID on services		
- expenditure		137
- income	Cr	137
COVID Income Compensation		
- expenditure		2
- income	Cr	2
Merit Awards		15

## Memorandum Items:

Insurance	Cr	3
IAS19 (FRS17)		614
Excluded Recharges		26

## Latest Approved Budget for 2021/22

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**4,004**


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## **REASONS FOR VARIATIONS**

### **1. Community Safety Cr £43k**

The final underspend on kennel fees was £46k, a small increase of £3k from the previously reported position, with other small variations on running costs totalling £9k. These underspends were partly offset by a overspend of £12k on employee budgets due mainly to agency cover of staff maternity leave.

### **2. Emergency Planning Dr £17k**

Salaries were overspent by £9k due to additional and ongoing on-call costs. There was £10k of expenditure incurred for the purchase of new software for a Council-wide Emergency Notification system, but other minor variations within transport, supplies and services resulted in a small underspend of £2k.

### **3. Mortuary & Coroners Service Cr £32k**

The final additional expenditure this financial year relating to pan-London shared costs for the additional Covid-19 emergency mortuary provision was £24k.. Since April 2020, the total cost to LBB has been £1.02m. The overspend on the in-Borough mortuary contract was £113k, which again relates to the impact of Covid.

As indicated in previous reports, an allocation of Covid grant was anticipated in acknowledgement of the impact of Covid on mortuary costs this year. The actual final allocation was £137k, which completely offsets these additional costs.

Earlier in the year, Coroners costs were forecast to exceed budget based on information previously provided by the South London Consortium. Following scrutiny by Bromley officers, this budget at the year end actually underspent by £32k.

### **4. Public Protection Dr £53k**

There were a number of vacancies during the year as well as part time employees in some full time posts, resulting in a final underspend on staffing budgets of £34k.

Additional costs of £42k were incurred in respect of upgrading the IDOX Uniform IT system plus a further cost of £23k for IDOX licences.

There is additional expenditure of £38k incurred relating to BT project management costs for the design of online payments and forms for licences. These are one-off project costs which should not reoccur next financial year.

The sub-contracting of contaminated land investigations has cost £15k.

There was a £15k overspend for a partnership agreement with Kent County Council to introduce a trader approval scheme in the Borough to increase consumers and traders confidence.

Houses in Multiple Occupation income overachieved by £70k.

Licencing income during the first part of the year continued to reflect the closure of businesses during COVID lockdown restrictions. However, activity slowly recovered during the year and there was a small overachievement across these various licencing activities of £24k at the end of the year. Covid grant of £2k was received in respect of the first quarter shortfall.

Additional costs of £99k were incurred for various essential CCTV network upgrades and the upgrading of parking cameras. This cost utilised underspends from across the Portfolio's budgets.

There are a number of small variations within transport mainly due to the purchase of an electric vehicle, resulting in a £23k underspend this financial year.

There were also a number of small variations across supplies and services totalling a further £26k underspend this financial year.

### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers over £50k have been actioned.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Renewal, Recreation &amp; Housing Budget Monitoring Summary

2020/21 Actuals £'000	Division Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT</b>								
<b>Planning</b>								
32	Building Control	82	85	244	159	1	239	0
Cr 130	Land Charges	Cr 128	Cr 126	Cr 128	Cr 2	2	Cr 29	0
1,505	Planning	1,719	1,862	1,707	Cr 155	3	15	0
0	COVID grant to support impact of COVID on services	0	0	Cr 145	Cr 145		Cr 145	0
<b>1,407</b>		<b>1,673</b>	<b>1,821</b>	<b>1,678</b>	<b>Cr 143</b>		<b>80</b>	<b>0</b>
<b>Recreation</b>								
897	Culture	827	890	946	56	4	5	0
4,729	Libraries	4,672	4,684	4,649	Cr 35	5	Cr 7	0
87	Town Centre Management & Business Support	79	79	23	Cr 56	6	Cr 21	0
<b>5,713</b>		<b>5,578</b>	<b>5,653</b>	<b>5,618</b>	<b>Cr 35</b>		<b>Cr 23</b>	<b>0</b>
<b>HOUSING DEPARTMENT</b>								
<b>Operational Housing</b>								
683	Supporting People	1,029	1,029	877	Cr 152	7	Cr 130	0
8,358	Housing Needs	8,807	8,828	10,218	1,390	8	1,005	821
0	Enabling Activities	0	0	0	0		0	0
Cr 1,863	Housing Benefits	Cr 1,961	Cr 1,211	Cr 1,090	121	9	0	0
214	Housing Improvement	Cr 21	Cr 19	Cr 174	Cr 155	10	Cr 30	0
0	COVID grant to support impact of COVID on services	0	0	Cr 1,115	Cr 1,115		Cr 800	0
<b>7,392</b>		<b>7,854</b>	<b>8,627</b>	<b>8,716</b>	<b>89</b>		<b>45</b>	<b>821</b>
<b>14,512</b>	<b>Total Controllable</b>	<b>15,105</b>	<b>16,101</b>	<b>16,012</b>	<b>Cr 89</b>		<b>102</b>	<b>821</b>
1,362	<b>TOTAL NON CONTROLLABLE</b>	Cr 865	1,571	1,571	0		11	0
5,724	<b>TOTAL EXCLUDED RECHARGES</b>	5,464	5,555	5,555	0		0	0
<b>21,598</b>	<b>TOTAL RR &amp; H PORTFOLIO TOTAL</b>	<b>19,704</b>	<b>23,227</b>	<b>23,138</b>	<b>Cr 89</b>		<b>113</b>	<b>821</b>

Reconciliation of Latest Approved Budget

£'000

Original budget 2021/22

19,704

## Items Approved:

## Carry Forward Requests

Next Steps Accommodation Programme expenditure		239
Next Steps Accommodation Programme income	Cr	239
Rough Sleepers Initiative Grant expenditure		70
Rough Sleepers Initiative Grant income	Cr	70
Homelessness Reduction Grant expenditure		89
Homelessness Reduction Grant income	Cr	89
Plan X Implementation		105
Asset Recovery Incentivisation Scheme expenditure		85
Asset Recovery Incentivisation Scheme income	Cr	85
Historic England Hydro works Grant expenditure		37
Historic England Hydro works Grant income	Cr	37
Custom Build Grant expenditure		75
Custom Build Grant income	Cr	75
New Homes Bonus - Regeneration		73
Discretionary Business Grants expenditure		7,388
Discretionary Business Grants income	Cr	7,388

## Central Contingency Adjustments

Rough Sleepers Initiative Grant expenditure		315
Rough Sleepers Initiative Grant income	Cr	315
Accommodation for Ex-Offenders expenditure		113
Accommodation for Ex-Offenders income	Cr	113

Protect Plus Grant expenditure		5
Protect Plus Grant income	Cr	5
Cold Weather Fund Grant expenditure		46
Cold Weather Fund Grant income	Cr	46
Protect and Vaccinate Funding expenditure		35
Protect and Vaccinate Funding income	Cr	35
Domestic Abuse Act: Homelessness new burdens expenditure		13
Domestic Abuse Act: Homelessness new burdens income	Cr	13
Homelessness Prevention expenditure		424
Homelessness Prevention income	Cr	424
Support for Vulnerable Renters expenditure		771
Support for Vulnerable Renters income	Cr	771
COVID grant to support impact of COVID on services expenditure		425
COVID grant to support impact of COVID on services income	Cr	425
COVID Income Compensation expenditure		20
COVID Income Compensation income	Cr	20
UC roll out - Claimant Fault Overpayment Recoveries		750
Welcome Back to the High Street expenditure		295
Welcome Back to the High Street income	Cr	295
New Burdens Funding expenditure		175
New Burdens Funding income	Cr	175
Discretionary Business Grants expenditure		3,251
Discretionary Business Grants income	Cr	3,251
<b>Other</b>		
R&M Planned Maintenance adjustment		
Culture and Regeneration		100
Operational Housing	Cr	61
Household Support Fund expenditure		1,868
Household Support Fund grant income	Cr	1,868
Merit Rewards		69
<b>Memorandum Items</b>		
Capital Charges		420
Insurance	Cr	31
Rent Income (Property)	Cr	11
Repairs & Maintenance (Premises)		273
IAS19 (FRS17)		1,745
Excluded Recharges		91
<b>Latest Approved Budget for 2021/22</b>		<b><u>23,227</u></b>

## **REASONS FOR VARIATIONS**

### **1. Building Control Dr £14k**

There was a decrease in the number of applications during the year and therefore an overall reduction in income of £263k. This was partially due to the impact that COVID-19 restrictions had on activity earlier in the year, but also as a result of residents choosing to buy these services from Independent Approved Inspectors, although this was an improvement on the position previously reported. This was partially offset by a net underspend on staffing and running costs of £34k.

Covid grants of £145k have now been allocated towards the loss of income this financial year.

In accordance with Building Account Regulations and as in previous years, the final net deficit of £70k on chargeable activities has been drawn down from the earmarked reserve for the Building Control Charging Account, which would leave a deficit balance of £22k to be recovered in future years. A review of charges is currently being undertaken.

### **2. Local Land Charges Cr £2k**

As reported in Q3, the number of searches during the year had started to decrease and this continued in Q4 resulting in a small final shortfall of income of £11k. However, staffing underspent by £26k and other running costs were under budget by £10k. In accordance with regulations and as in previous years, the net credit on chargeable activities at year end has been transferred to the Land Charges reserve, increasing the credit balance to £68k.

### **3. Planning Cr £155k**

Although there was an initial marked increase in the number of planning applications at the beginning of the financial year, the numbers had levelled out at Q3, but increased again during the final quarter, resulting in this income stream exceeding budget by £124k, compared to the breakeven forecast previously reported. However, other income was under budget by £58k, the most significant variation being in respect of the admin income element of the mayoral CIL, which resulted in a shortfall of £74k. As previously reported, work on the local plan implementation was not undertaken this financial year resulting in an underspend of £30k. Legal costs of £23k were incurred in respect of appeals and enforcement and statutory advertising costs overspent by £10k. There was a net overspend of £13k on all other running cost budgets.

A sum of £105k was carried forward from 2020/21 in respect of Plan X, a self-serve digital planning guide and associated IT staffing support. Planning officers have since put this project on long term hold and are currently undertaking a full review to replace the service's case management software, Uniform. That project is already underway and a carry forward of £120k will be requested so the project can be fully implemented in 2022/23.

### **4. Culture Dr £18k**

The overspend on staffing budgets was £161k, which was due mainly to staff undertaking COVID-19 support tasks instead of their usual capital project work meaning these staffing costs were not funded through the capital programme. This was partly offset by underspends from within the overall Culture & Regeneration budget, in addition to new burdens grant funding held within Business Support for these additional duties placed on local government during the pandemic to support the local economy.

Film Fixer income overachieved the income target by £62k due to a high demand to use Bromley locations during the year. The shop front improvement works for Penge High street again did not progress as planned due to the continuing impact of COVID restrictions earlier in the year, resulting in a £73k underspend. A carry forward request to allow the work to be undertaken in 2022/23 has been submitted. Other variations resulted in a net underspend of £8k.

The Executive agreed in March 2021 to provide conditional financial support to MyTime, the operator of the Council's leisure sites, in recognition of the impact of Covid-19 on the leisure sector. However, no payments have been necessary as MyTime's trading performance exceeded original expectations.

In addition to any direct financial support, the Executive also agreed to waive rental payments that are due on its leisure sites, and following regular review, a waiver to December 2021 was agreed, with normal rental payments resuming from January 2022. The controllable budget for this is within the Resources, Commissioning & Contract Management Portfolio.

### **5. Libraries Cr £35k**

The final underspend of £35k chiefly relates to premises costs where the final expenditure on rents, business rates and electricity were less than budgeted.

### **6. Town Centre Management & Business Support Cr £56k**



Staffing underspend in the year by £23k due to a vacant post. New burdens grant of £52k was received which has partly offset the salary costs of those posts in Culture diverted from capital project work to administer business support grants during the year. As previously reported, due to the Borough's economic data being out of date, an evidence study was undertaken during the year at a cost of £38k. Other variations resulted in an underspend of £19k.

## **7. Supporting People Cr £152k**

The Supporting People budget underspent by £152k on the SLA contracts. Procurement exercises have been undertaken for these contracts, with the remaining contract expected to be awarded later in the calendar year, which have resulted in increased costs as the previous prices had been fixed for a number of years.

## **8. Housing Needs Dr £1,175k**

Temporary accommodation in all settings overspent by £1,076k. The majority of households are in Nightly Paid accommodation. At the start of 2021-22 there were 1,181 households in Nightly Paid accommodation at the end of the financial year this figure was 1,136 with an average cost of around £6,216 per property per year. Over the course the year, there have been certain factors impacting on the number of households requiring support including an expectation of a higher number of evictions during the year as COVID restrictions were lifted and the intake under the Severe Weather Emergency Protocol. The overall reduction during the year is mainly due to the homes provided through the Beehive and Meadowship Homes schemes.

Covid grants totalling £1,115k have now been allocated towards the overspend on temporary accommodation.

These numbers exclude other schemes like More Homes Bromley, Orchard & Shipman, ex-residential care homes, and the Bromley Private Sector Leasing Scheme. Once these have been included there are currently in excess of 1,495 households placed in temporary accommodation to whom the Council has a statutory rehousing duty under the homelessness legislation.

Transformation savings totalling £491k had been identified for 2021-22 with the following schemes planned to be completed to provide a longer term alternative to expensive nightly paid accommodation: Burnt Ash Lane, Bushell Way & Anerley Town Hall car park schemes (60 units total) - saving £179k; Beehive Phase 2 (26 units) - £123k; Orchard & Shipman Joint Venture (c280 units acquired over 12-24 months) - £189k. The Full Year Effect of these savings is estimated at around £2.3m. Although the Beehive and Meadowship Homes schemes have delivered savings, the development schemes were delayed and therefore did not generate any savings during 2021/22.

Additional costs have been incurred relating to More Homes Bromley including an increase (compared to previous years) in the number of £40/wk tops being payable in year following the completion of the acquisition phase. This has led to an overspend of £72k. As detailed in the discharging duty report in November 2020, these top ups are now reducing to £25/wk as properties are converted to discharge of duty.

The Travellers Site service overspent by £209k in total. The utilities budget overspent by £51k and an underachievement of the Site Fee Income budget resulted in an overspend of £58k due to some plots remaining void for much of 2021-22. Emergency repair work to the water supply was also required at the Star Lane Site adding an additional cost of £100k to the Repairs and Maintenance budget.

There was an overall overspend on salaries of £61k. In-year total salary underspends due to vacancies in difficult to recruited posts, such as Housing Options Officer posts, were off-set by the cost of some short term posts needed to support the work to allocate the new Beehive properties.

Additional property related costs, including Ground Maintenance costs, have been incurred during the year at the Multi Unit Facilities and at some Beehive properties. The total for the year was £107k.

The cost of in-year write offs (£119k) was more than offset by an underspend/reduction to the rent account bad debt provision (Cr £243k).

Other net miscellaneous overspends of Cr £11k relate to minor variations in running costs.

<b>Summary of overall variations within Housing Needs:</b>	<b>£'000</b>
Temporary Accommodation including Nightly Paid, O&S managed properties, Bellgrove and Manorfield	921
More Homes Bromley	12
Travellers Sites	209
Salaries	61
Property Related costs	107
Bad debt provision / write-offs	Cr 124
Other variances	Cr 11

**Total variation for Housing Needs**

1,175

**9. Housing Benefits Dr £121k**

There was a net overspend of Cr £121k, mainly due to write-offs and an increase in the contribution to the bad debt provision.

**10. Housing Improvement Cr £155k**

There was an-year underspend on salaries and other employee costs of Cr £44k in the Housing Improvement service, mainly due to the group manager post being vacant for part of the financial year. There were also additional Renovation Grant Agency Fees received in year totalling Cr £107k.

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Resources, Commissioning &amp; Contracts Management Portfolio Budget Monitoring Summary

2020/21 Actuals £'000		2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>CHIEF EXECUTIVE'S DEPARTMENT</b>							
	<b>FINANCIAL SERVICES DIVISION</b>							
233	Director of Finance & Other	242	242	248	6		0	0
7,725	Exchequer - Revenue & Benefits and Payments & Income	7,948	7,951	7,349	Cr 602	1	Cr 84	0
448	Financial Accounting	593	629	477	Cr 152	2	3	0
1,579	Management Accounting	1,705	1,709	1,678	Cr 31	3	Cr 44	0
940	Audit	798	830	799	Cr 31	4	0	0
<b>10,925</b>	<b>Total Financial Services Division</b>	<b>11,286</b>	<b>11,361</b>	<b>10,551</b>	<b>Cr 810</b>		<b>Cr 125</b>	<b>0</b>
	<b>CORPORATE SERVICES DIVISION</b>							
5,565	<b>Information Systems &amp; Telephony</b>	5,578	5,739	5,818	79	5	0	0
	<b>Legal Services &amp; Democracy</b>							
366	Electoral	370	402	407	5		5	0
307	Democratic Services	366	370	279	Cr 91	6	Cr 38	0
1,068	Members Allowances	1,095	1,094	1,060	Cr 34	7	Cr 29	0
2,359	Legal Services	2,142	2,321	2,917	596	8	172	0
175	Mayoral	167	167	167	0		Cr 29	0
497	Procurement and Data Management	533	541	569	28	9	34	0
170	<b>Management and Other (Corporate Services)</b>	165	185	184	Cr 1		0	0
<b>10,507</b>	<b>Total Corporate Services Division</b>	<b>10,416</b>	<b>10,819</b>	<b>11,401</b>	<b>582</b>		<b>115</b>	<b>0</b>
	<b>HR AND CUSTOMER SERVICES DIVISION</b>							
1,879	<b>Human Resources</b>	1,838	1,884	1,899	15		0	0
	<b>Customer Services</b>							
1,202	Customer Service Centre	1,077	1,126	1,134	8		5	0
Cr 156	Registration of Births, Deaths & Marriages	Cr 110	Cr 102	Cr 139	Cr 37	10	15	0
188	CE - Consultation & Communication	200	221	225	4		5	0
<b>3,113</b>	<b>Total HR &amp; Customer Services Division</b>	<b>3,005</b>	<b>3,129</b>	<b>3,119</b>	<b>Cr 10</b>		<b>25</b>	<b>0</b>
	<b>CHIEF EXECUTIVE'S DIVISION</b>							
802	Management and Other (C. Exec)	873	802	796	Cr 6		0	0
<b>802</b>	<b>Total Chief Executive's Division</b>	<b>873</b>	<b>802</b>	<b>796</b>	<b>Cr 6</b>		<b>0</b>	<b>0</b>
	<b>CENTRAL ITEMS</b>							
1,107	<b>CDC &amp; Non Distributed Costs (Past Deficit etc.)</b>	1,888	1,888	1,179	Cr 709	11	Cr 758	Cr 680
11,262	<b>Concessionary Fares</b>	9,485	9,485	9,475	Cr 10		0	0
<b>37,716</b>	<b>TOTAL CONTROLLABLE CE DEPT</b>	<b>36,953</b>	<b>37,484</b>	<b>36,521</b>	<b>Cr 963</b>		<b>Cr 743</b>	<b>Cr 680</b>
1,237	<b>TOTAL NON CONTROLLABLE</b>	3,240	675	675	0		0	0
Cr 17,585	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 17,221	Cr 17,324	Cr 17,324	0		0	0
<b>21,368</b>	<b>TOTAL CE DEPARTMENT</b>	<b>22,972</b>	<b>20,835</b>	<b>19,872</b>	<b>Cr 963</b>		<b>Cr 743</b>	<b>Cr 680</b>
	<b>CHILDREN, EDUCATION AND FAMILIES DEPARTMENT</b>							
	<b>Strategy and Corporate Projects</b>							
178	Commissioning	231	234	229	Cr 5		Cr 23	0
252	Learning and Development	364	366	317	Cr 49		0	0
1,702	Strategy, Performance and Engagement	2,031	2,041	2,126	85		39	0
<b>2,132</b>	<b>TOTAL CONTROLLABLE CEF DEPT</b>	<b>2,626</b>	<b>2,641</b>	<b>2,672</b>	<b>31</b>		<b>16</b>	<b>0</b>
185	<b>TOTAL NON CONTROLLABLE</b>	5	300	300	0		0	0
Cr 2,345	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 2,337	Cr 2,956	Cr 2,956	0		0	0
<b>Cr 28</b>	<b>TOTAL CEF DEPARTMENT</b>	<b>294</b>	<b>Cr 15</b>	<b>16</b>	<b>31</b>		<b>16</b>	<b>0</b>
	<b>ENVIRONMENT &amp; COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Total Facilities Management</b>							
2,282	Admin Buildings & Facilities Support	2,484	2,055	1,949	Cr 106	14	34	0
235	Investment & Non-Operational Property	193	193	280	87	15	65	0
1,169	Strategic & Operational Property Services	1,174	980	364	Cr 616	14	0	0
587	TFM Client Monitoring Team	552	1,319	1,510	191	14	0	0
Cr 1,550	Other Rental Income - Other Portfolios	Cr 1,520	Cr 1,520	Cr 1,350	170	16	1,217	0
2,330	Repairs & Maintenance (All LBB)	3,187	3,255	4,006	751	17	0	0
	COVID grant to support impact of COVID on services	0	0				Cr 1,351	0
<b>5,053</b>	<b>TOTAL CONTROLLABLE ECS DEPT</b>	<b>6,070</b>	<b>6,282</b>	<b>6,759</b>	<b>477</b>		<b>Cr 35</b>	<b>0</b>
423	<b>TOTAL NON CONTROLLABLE</b>	464	84	84	0		0	0

Cr 3,782	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 3,721	Cr 4,438	Cr 4,438	0	0	0
Cr 1,747	<b>Less: R&amp;M allocated across other Portfolios</b>	Cr 1,566	Cr 1,869	Cr 1,869	0	0	0
1,550	<b>Less: Rent allocated across other Portfolios</b>	1,520	1,350	1,350	0	Cr 47	0
<b>1,497</b>	<b>TOTAL ECS DEPARTMENT</b>	<b>2,767</b>	<b>1,409</b>	<b>1,886</b>	<b>477</b>	<b>Cr 82</b>	<b>0</b>
<b>22,837</b>	<b>TOTAL RESOURCES PORTFOLIO</b>	<b>26,033</b>	<b>22,229</b>	<b>21,774</b>	<b>Cr 455</b>	<b>Cr 809</b>	<b>Cr 680</b>

**Reconciliation of Latest Approved Budget****£'000****Original budget 2021/22****26,033****Carry Forward Requests**

R&M		68
ISD - IT Software and Security Upgrades		185
Audit Support		30
Finance Systems Upgrade Support		35
TFM Transformation of Property Services		50
Test and Trace Discretionary Support Payments	- expenditure	276
	- income Cr	276
Community Testing Programme Grant	- expenditure	302
	- income Cr	302

**Central Contingency Adjustments**

Merited Awards 2021/22		82
Locum Lawyer Resource for Legal		170
Drawdown to Fund Statutory Asset Valuations		91
Drawdown to Local By Election held in May 2021		30
Increased cost of Director of Corporate Services		20
Transfer of CSC AD Post Funding to CEF	Cr	60
Local Digital Cyber Fund grant	- expenditure	100
Local Digital Cyber Fund grant	- income Cr	100
COVID grant to support impact of COVID on services	- expenditure	1,301
COVID grant to support impact of COVID on services	- income Cr	1,301
COVID Income Compensation	- expenditure	135
COVID Income Compensation	- income Cr	135
New Burdens Funding	- expenditure	438
New Burdens Funding	- income Cr	438
Council Tax support grant	- expenditure	2,283
	- income Cr	2,283
Test and Trace Discretionary Support Payments	- expenditure	30
	- income Cr	30

**Other Budget Movements**

21/22 Apprenticeship Levy Drawdown		57
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**Memorandum Items:**

R&M Alteration to programme for 2021/22 across portfolios	Cr	303
Rent allocated to other portfolios	Cr	170
CEF - Non-controllable		295
CEF - Excluded recharges	Cr	619
CE - Non-controllable	Cr	2,565
CE - Excluded recharges	Cr	103
TFM - Non-controllable	Cr	380
TFM - Excluded recharges	Cr	717

**Latest Approved Budget for 2021/22****22,229**

## **REASONS FOR VARIATIONS**

### **FINANCIAL SERVICES DIVISION**

#### **1. Exchequer - Revenue & Benefits and Payments & Income Cr £602k**

There was an underspend of £63k for the year within staffing due to a vacant post in the Revenues team. There was an overspend of £67k on Supplies and Services mostly due to Credit Card Commission continuing to be above budget.

The budget of £224k for line of business systems improvements was not utilised in the year.

Within the Exchequer Services contract, there was an underspend of £319k against the Incentive Scheme budget as contractor performance continued to be disrupted by the impact of Covid-19.

Appointee & Deputyship income exceeded budget by £43k.

#### **2. Financial Accounting Cr £152k**

There was a £48k underspend on staffing reflecting a number of vacancies in the team during the year. The majority of the remaining underspend was due mainly to lower expenditure on supplies and services and third party payments, with reduced reliance on external advisors for tax and treasury, with some key agreements renegotiated.

#### **3. Management Accounting Cr £31k**

There is a projected net underspend of £44k as a result of vacancies throughout the year.

#### **4. Audit cr £31k**

This underspend on the internal audit service was mostly due to a lower use of the Croydon framework during the year. A request has been submitted to carry forward this underspend to undertake this work to deliver the audit plan in 2022/23.

### **CORPORATE SERVICES DIVISION**

#### **5. Information Systems & Telephony dr £79k**

This overspend is mainly attributable to the purchase of additional storage for system back-ups and growth in the number of MS licences requested by service department that goes beyond the baseline budget which is based on previous establishment numbers. In addition, there has been an increased demand for subject access requests (SARs) and additional resource has been employed to deal with this pressure at a cost of £45k, and funded from Covid grants.

#### **6. Democratic Services Cr £91k**

Democratic Services had two vacant posts throughout the year, with a third post vacant for part of the year, creating an underspend in staffing costs of £81k, with a further underspend of £10k in running costs.

#### **7. Members Allowances Cr 34k**

The budget for Members allowances underspent by £34k. A carry forward of this has been requested in order to fund of new IT equipment for Councillors following the local elections in May 2022.

#### **8. Legal Services Dr £596k**

Expenditure during the last quarter of the year rose significantly and resulted in a significant final overspend of £596k. The main variations are summarised as:

	<u>£'000</u>
Counsel Fees	456
Legal Expenses including External Solicitors' Fee:	32
Court Fees	32
Staffing	56
Other minor variations	10
	<b>586</b>

Additional resources for staffing were approved by the Executive on 18 November 2020. Staffing budgets were consequently increased by £353k from 2021/22 although there was a final overspend on this increased budget of £56k. That report also considered the impact of the continuing increased number of child care cases which first arose following the Ofsted inspection in 2016, and the service has continued to be overspent significantly on counsel's fee in this area. The Assistant Director (Legal) has provided the following narrative.

*In recent years there has been an upward trend in childcare cases issued by the Council which contributes to the increase in counsel's costs. The Children and Adults Legal Team continue to service a high number of court hearings and the majority of the overspend on counsel's fee arises from childcare cases. In 2021-2022, there were circa 420 court hearings. Between April 21 and April 22, to mitigate against external spend, the team has carried out circa 116 hearings in house. The team continues to face complex and lengthy cases, an ongoing case ran for 14 days and on another case, the Council were requested by the Judge to appoint a senior counsel. The team has also had to deal with an increasing number of DOLS (Deprivation of Liberty) cases. There is an issue with cases having a large number of Case Management Hearings (CMH). In May 21, 30 LBB cases were flagged as having a high number of CMHs with one case having had 17 hearings at that point and another 14.*

*The overspend on court fees relates to instructions to issue care proceedings, DOLs applications, recovery order applications and continuing to work through the CDOLS (Community Deprivation of Liberty) applications.*

*The planning litigation and licensing team has also overspent on the budget for counsel's fees. These cases involve planning enquiries before an Inspector, advice concerning planning enforcement action, civil litigation including judicial and statutory review in the Administrative and Planning Court, an application to the Court of Appeal and criminal litigation including attendance at the Crown Court. Some of the cases are complex necessitating the instruction of senior Counsel to ensure the best outcome. In particular, an application for an injunction (and subsequent committal proceedings) in respect of breaches of planning control for land at the junction of Sevenoaks Road and Wheatsheaf Hill, Halstead has attracted a high profile where the service had to instruct a junior and senior counsel to represent the Council in court.*

*The service carries out in-house advocacy and will continue to do so where feasible to mitigate against external spend. The service will also aim to identify budgets with other service areas to meet counsel's fee on complex planning and other complex litigation matters.*

#### **9. Procurement and Data Management Dr 28k**

This staffing overspend is mostly due to additional costs for temporary maternity leave cover for two permanent full time staff members as well as, with no staff turnover this year, the vacancy saving target not being achieved.

### **HR, COMMUNICATIONS AND CUSTOMER SERVICE DIVISION**

#### **10. Registration of Births, Deaths & Marriages Cr £37k**

As reported during the year, additional staffing costs were incurred directly as a result of Covid restrictions, with total spending above budget of £125k. Additional administrative processes have been needed to be able to register deaths by phone, and temporary staff have been employed to fulfil those duties. Covid marshals have also been employed to manage visitor flow to both the main reception and the Registrar Office to ensure the safety of staff and customers. This has been partly offset by increased income of £80k achieved as a result of ongoing promotional and marketing activities, as well as some minor underspends in supplies & services of £5k.

In recognition of the impact of Covid-19 on the service, unringfenced grant of £77k was allocated in the year.

### **CENTRAL ITEMS**

#### **11. CDC & Non Distributed Costs (Past Deficit etc.) Cr £709k**

Costs continued to be in line with those seen in 2020/21 which resulted in a final underspend against budget of £709k for the year. A saving of £680k has been identified from 2022/23 budgets.

### **PEOPLE DEPARTMENT**

#### **STRATEGY AND CORPORATE PROJECTS**

#### **12. Strategy and Corporate Projects Dr £31k**

This area has overspent by £31k in total. This is due to the support needed on a new IT systems that has caused a net overspend on running costs / income of £42k. This is then being offset by an underspend on staffing of £11k.

### **PLACE DEPARTMENT**

#### **TOTAL FACILITIES MANAGEMENT DIVISION**

#### **13. Property Services (Admin Buildings & Facilities Support, Strategic & Operational Property, TFM Client Team) Cr £531k**

TFM went through a significant period of change and realignment in the year, with the outsourced contract coming back in house. Numerous supplier contracts have been put in place during the year and staff have been transferred into the Council's employment from previous contracts. Although individual budgets continued to reflect the previous operational structure, these variations are largely offsetting and, as anticipated, all insourced costs were met from within the overall existing budget for TFM available to fund the previous contract, with a final net underspend on the relevant service lines of £531k. The budget structure will be adjusted in 2022/23 and continued to be monitored and reported on during the year to ensure overall affordability. The key variations within this were as follows.

The overall net underspend on third party payments and contracts was £373k, which was largely due to the ending of the previous TFM contracts already referred to.

There was an underspend against the MFD and paper purchasing contracts budgets of £187k for the year due to the reduced numbers of staff on site meaning that usage remained low compared to pre-Covid activity. This was partly offset by a range of additional supplies and services costs, including the cost of new property IT systems as part of the transformation project.

As previously reported, there has been an increased and ongoing enhanced office cleaning regime in place since the start of the pandemic. The total additional cost of this in the year was £197k. In addition, staff car parking charges remained suspended with a loss of income of £52k. Covid grants have been allocated which has funded both of these impacts.

#### **14. Investment & Non-Operational Property Dr £87k**

There was an increased level of business rates, utility costs and service charges that the Council as landlord has had to meet this year paid in respect of for empty properties that would usually be met by tenants, with a final net overspend of £87k.

### **15. Other Rental Income - Other Portfolios Dr £170k**

Rental income remained under pressure in all portfolios following the impact of COVID and the ability for tenants in all sectors to pay rents. Rental waivers of c£580k to December 2021 were granted to one significant tenant, which has been met from an allocation of Covid grants. In addition to this waivers on rent due on Day Centres totalled £70k, income on transmitters was down by £40k and the balance of the shortfall consists of a range of variations across the remaining properties which added c£60k to this underachievement.

The ongoing market pressures and the impact of Covid means there remains uncertainty over the current outstanding debts of tenants across the Council's rental and investment property portfolios. Whilst some tenants have received assistance in the form of rental waivers and deferrals, ultimately it is likely that some will be unable to pay including those that may have since entered into administration. Additional provision for bad debts of 586k has therefore been set aside in anticipation of an increase in non-payment, which has been funded from an allocation of unringfenced Covid grant.

### **16. Repairs and Maintenance**

Expenditure during 2021/22 was driven by the needs of the business in maintaining buildings and land interests to a level to ensure that basic Health and Safety was maintained and not necessitating any site closures, with the approved budget allocation coming under pressure to meet the various demands being made. Recognising this issue the Executive agreed, in January 2021, to an additional budget provision of £1m in each of the years 2021/22 and 2022/23 – a total of £2m over 2 years. In addition, it should be noted that the exit of Amey as the Council's FM provider saw an increase in late billing in Q4 which reflected a backlog of works together with a series of urgent works relating to Health and Safety which Amey had not undertaken and had to be delivered through the Council's own supply chain. Together with the significance of the maintenance needs to ensure business continuity, the total spend in 2021/22 exceeded the increased budget by £757k.

Allocation of Contingency Provision for 2021/22

Item	Original Contingency Provision	Allocations				Total Allocations/Projected for Year		Variation to Original Contingency Provision	Provisional request to carry forward
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year					
	£	£	£	£	£		£	£	
<b>General</b>									
Provision for Unallocated Inflation	3,222,222	848,000	107,000		955,000	(1)(12)	Cr 2,267,222		
Increase in Cost of Homelessness/Impact of Welfare Reforms	1,825,000				0		Cr 1,825,000		
General Provision for Risk/Uncertainty	3,500,000	70,000	Cr 20,000		50,000	(5)(12)	Cr 3,450,000		
Provision for Risk/Uncertainty Relating to Volume & Cost Pressures	1,819,000				0		Cr 1,819,000		
Growth for Waste Services	587,000	0			0	(5)(7)	Cr 587,000		
Universal Credit roll out - Claimant Fault Overpayment Recoveries	750,000	750,000			750,000	(7)	0		
Deprivation of Liberty	118,000				0		Cr 118,000		
Provision for increase in National Living Wage	100,000				0		Cr 100,000		
Legal support - children and adults social care	170,000	170,000			170,000	(5)	0		
Additional Legal costs	0	350,000	Cr 111,000		239,000	(7)(12)	239,000		
Provision of agency workers contract saving	Cr 260,000				0		260,000		
Platinum Jubilee Parks Fund		1,000,000			1,000,000	(7)	1,000,000		
Housing Investment Fund		1,242,000			1,242,000	(7)	1,242,000		
Capital Fund		2,900,000			2,900,000	(7)	2,900,000		
Impact of Storm Eunice		185,000	Cr 4,000		181,000	(7)(12)	181,000		
Apprenticeship Levy			57,000		57,000	(12)	57,000		
National Living Wage			Cr 567,000		Cr 567,000	(12)	Cr 567,000		
<b>COVID Related Cost Pressures / Income Losses</b>									
Adult Placement growth - impact of COVID	1,400,000				0		Cr 1,400,000		
Provision for potential loss in Car Parking income	1,000,000				0		Cr 1,000,000		
Income losses met through Government funding (COVID)	500,000	695,000			695,000	(7)	195,000		
Loss of fees and charges income - government funding	Cr 500,000	Cr 695,000			Cr 695,000	(7)	Cr 195,000		
Additional cost pressures	7,795,000	5,024,000			5,024,000	(7)	Cr 2,771,000		
Contribution to COVID Recovery fund reserve		2,771,000			2,771,000		2,771,000		
Additional cost pressures - government funding	Cr 7,795,000	Cr 7,795,000			Cr 7,795,000	(7)	0		
<b>Renewal, Recreation &amp; Housing</b>									
Property Valuation	100,000	91,000			91,000	(5)	Cr 9,000		
Planning Appeals - change in legislation	60,000				0		Cr 60,000		
	<b>14,391,222</b>	<b>7,606,000</b>	<b>Cr 538,000</b>	<b>0</b>	<b>7,068,000</b>		<b>Cr 7,323,222</b>	<b>0</b>	
<b>Grants included within Central Contingency Sum</b>									
Rough Sleeping Initiative									
Grant Related Expenditure	104,000	314,557			314,557	(1)	Cr 210,557		
Grant Related Income	Cr 104,000	Cr 314,557			Cr 314,557		Cr 210,557		
Homeless Prevention Initiatives									
Grant Related Expenditure	424,000	424,000			424,000	(7)	0		
Grant related Income	Cr 424,000	Cr 424,000			Cr 424,000		0		
Tackling Troubled Families									
Grant Related Expenditure	628,000	324,000			324,000	(1)	Cr 304,000	334,051	
Grant related Income	Cr 628,000	Cr 324,000			Cr 324,000		Cr 304,000	Cr 334,051	
Domestic Abuse - Support for Victims									
Grant Related Expenditure	0	34,892			34,892	(1)	Cr 34,892		
Grant related Income	0	Cr 34,892			Cr 34,892		Cr 34,892		
Accommodation for Ex-Offenders									
Grant Related Expenditure	0	112,500			112,500	(1)	Cr 112,500		
Grant related Income	0	Cr 112,500			Cr 112,500		Cr 112,500		
Role of Virtual School Heads to children with a S/Worker Impl Grant									
Grant Related Expenditure	0	100,000			100,000	(1)	Cr 100,000		
Grant related Income	0	Cr 100,000			Cr 100,000		Cr 100,000		
Reducing Parental Conflict Workforce Development Grant									
Grant Related Expenditure	0	22,000			22,000	(1)	Cr 22,000		
Grant related Income	0	Cr 22,000			Cr 22,000		Cr 22,000		
Public Health Grant Increase									
Grant Related Expenditure	0	213,290			213,290	(5)	Cr 213,290		
Grant related Income	0	Cr 213,290			Cr 213,290		Cr 213,290		
Universal Drug Treatment Grant (PH)									
Grant Related Expenditure	0	207,000			207,000	(2)	Cr 207,000		
Grant related Income	0	Cr 207,000			Cr 207,000		Cr 207,000		
Holiday Activities and Food Grant									
Grant Related Expenditure	0	799,660			799,660	(8)	Cr 799,660		
Grant related Income	0	Cr 799,660			Cr 799,660		Cr 799,660		
Obesity Grant (PH)									
Grant Related Expenditure	0	88,607			88,607	(5)	Cr 88,607		
Grant related Income	0	Cr 88,607			Cr 88,607		Cr 88,607		
COVID Recovery Grant									
Grant Related Expenditure	0	68,843			68,843	(5)	Cr 68,843		
Grant related Income	0	Cr 68,843			Cr 68,843		Cr 68,843		
Household Support Fund									
Grant Related Expenditure	0	1,867,882			1,867,882	(4)	Cr 1,867,882		
Grant related Income	0	Cr 1,867,882			Cr 1,867,882		Cr 1,867,882		
Contain Outbreak Management Fund									
Grant Related Expenditure	0	2,011,514			2,011,514	(7)	Cr 2,011,514		
Grant related Income	0	Cr 2,011,514			Cr 2,011,514		Cr 2,011,514		



Practical Support for those Self Isolating Grant									
Grant Related Expenditure	0	259,484			259,484	(11)	Cr	259,484	
Grant related Income	0	Cr 259,484			Cr 259,484			259,484	
Infection Control Fund									
Grant Related Expenditure	0	2,756,278			2,756,278	(3)	Cr	2,756,278	
Grant related Income	0	Cr 2,756,278			Cr 2,756,278			2,756,278	
Rapid Testing Fund									
Grant Related Expenditure	0	1,939,189			1,939,189	(3)	Cr	1,939,189	
Grant related Income	0	Cr 1,939,189			Cr 1,939,189			1,939,189	
Vaccine Funding									
Grant Related Expenditure	0	143,317			143,317	(3)	Cr	143,317	
Grant related Income	0	Cr 143,317			Cr 143,317			143,317	
Workforce Recruitment & Retention Fund									
Grant Related Expenditure	0	2,294,123			2,294,123	(6)	Cr	2,294,123	
Grant related Income	0	Cr 2,294,123			Cr 2,294,123			2,294,123	
Omicron Support Fund									
Grant Related Expenditure	0	297,614			297,614	(9)	Cr	297,614	
Grant related Income	0	Cr 297,614			Cr 297,614			297,614	
Protect Plus Grant									
Grant Related Expenditure	0	4,996			4,996	(7)	Cr	4,996	
Grant related Income	0	Cr 4,996			Cr 4,996			4,996	
Cold Weather Fund Grant									
Grant Related Expenditure	0	46,550			46,550	(7)	Cr	46,550	
Grant related Income	0	Cr 46,550			Cr 46,550			46,550	
Protect and Vaccinate Funding									
Grant Related Expenditure	0	34,717			34,717	(7)	Cr	34,717	
Grant related Income	0	Cr 34,717			Cr 34,717			34,717	
Domestic Abuse Act: Homelessness new burdens funding									
Grant Related Expenditure	0	13,531			13,531	(7)	Cr	13,531	
Grant related Income	0	Cr 13,531			Cr 13,531			13,531	
Support Vulnerable Renters									
Grant Related Expenditure	0	771,270			771,270	(7)	Cr	771,270	
Grant related Income	0	Cr 771,270			Cr 771,270			771,270	
Better Care Fund									
Grant Related Expenditure	0	539,652			539,652	(7)	Cr	539,652	
Grant related Income	0	Cr 539,652			Cr 539,652			539,652	
Local Digital Cyber Fund									
Grant Related Expenditure	0	100,000			100,000	(7)	Cr	100,000	
Grant related Income	0	Cr 100,000			Cr 100,000			100,000	
COVID Local Support Fund									
Grant Related Expenditure	0	886,896			886,896	(8)	Cr	886,896	
Grant related Income	0	Cr 886,896			Cr 886,896			886,896	
Welcome Back to the High Street Fund									
Grant Related Expenditure	0	295,178			295,178	(10)	Cr	295,178	
Grant related Income	0	Cr 295,178			Cr 295,178			295,178	
New Burdens Funding									
Grant Related Expenditure	0	634,057			634,057	(11)	Cr	634,057	
Grant related Income	0	Cr 634,057			Cr 634,057			634,057	
Discretionary Business Grants									
Grant Related Expenditure	0	3,251,331			3,251,331	(11)	Cr	3,251,331	
Grant related Income	0	Cr 3,251,331			Cr 3,251,331			3,251,331	
Council Tax Support Grant									
Grant Related Expenditure	0	2,283,346			2,283,346	(11)	Cr	2,283,346	
Grant related Income	0	Cr 2,283,346			Cr 2,283,346			2,283,346	
Test and Trace Discretionary Support Payments									
Grant Related Expenditure	0	30,000			30,000	(11)	Cr	30,000	
Grant related Income	0	Cr 30,000			Cr 30,000			30,000	
Support for the Clinically Extremely Vulnerable									
Grant Related Expenditure	0	260,761			260,761	(11)	Cr	260,761	
Grant related Income	0	Cr 260,761			Cr 260,761			260,761	
<b>TOTAL CARRIED FORWARD</b>		<b>14,391,222</b>	<b>7,606,000</b>	<b>Cr 538,000</b>	<b>0</b>	<b>7,068,000</b>		<b>Cr 7,323,222</b>	<b>0</b>

Notes:

- (1) Executive 15th July 2021
- (2) Executive 26th May 2021
- (3) Leader 17th July 2021
- (4) Leader 11th October 2021
- (5) Executive 24th November 2021
- (6) Leader 3rd December 2021
- (7) Executive 30th March 2022
- (8) Leader 23rd March 2021
- (9) Leader 3rd March 2022
- (10) Leader 21st May 2021
- (11) Delegated Authority
- (12) Executive 29th June 2022

Allocation of Contingency Provision for 2021/22 (continued)

Item	Carried Forward from 2020/21	Allocations				Total Allocations/Projected for Year	Variation to Original Contingency Provision	
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year				
	£	£	£	£	£	£	£	
<b>TOTAL BROUGHT FORWARD</b>	<b>14,391,222</b>	<b>7,606,000</b>	<b>Cr</b>	<b>538,000</b>	<b>0</b>	<b>7,068,000</b>	<b>Cr</b>	<b>7,323,222</b>
<b>Items Carried Forward from 2020/21</b>								
<b>Adult Care &amp; Health Portfolio</b>								
Social Care Funding via the CCG under S75 Agreements								
Improved Better Care Fund								
- Expenditure	2,546,601	2,546,601		0	0	2,546,601	(1)	0
- Income	Cr 2,546,601	Cr 2,546,601		0	0	Cr 2,546,601		0
Better Care Fund 2020/21								
- Expenditure	113,392	113,392		0	0	113,392	(1)	0
- Income	Cr 113,392	Cr 113,392		0	0	Cr 113,392		0
Public Health								
- Expenditure	1,855,421	1,855,421		0	0	1,855,421	(1)	0
- Income	Cr 1,855,421	Cr 1,855,421		0	0	Cr 1,855,421		0
Test and Trace Service Support Grant								
- Expenditure	747,435	747,435		0	0	747,435	(1)	0
- Income	Cr 747,435	Cr 747,435		0	0	Cr 747,435		0
Contain Outbreak Management Fund								
- Expenditure	3,967,511	3,967,511		0	0	3,967,511	(1)	0
- Income	Cr 3,967,511	Cr 3,967,511		0	0	Cr 3,967,511		0
<b>Environment &amp; Community Services</b>								
Clinically Extremely Vulnerable COVID Grant								
- Expenditure	275,314	275,314		0	0	275,314	(1)	0
- Income	Cr 275,314	Cr 275,314		0	0	Cr 275,314		0
Support for the Clinically Extremely Vulnerable								
- Expenditure	274,314	0	Cr	274,314	0	274,314	(2)	0
- Income	Cr 274,314	0	Cr	274,314	0	Cr 274,314		0
<b>Public Protection &amp; Enforcement Portfolio</b>								
London Crime Prevention Fund from the MOPAC								
- Expenditure	28,119	28,119		0	0	28,119	(1)	0
- Income	Cr 28,119	Cr 28,119		0	0	Cr 28,119		0
Asset Recovery Incentivisation Scheme (ARIS)								
- Expenditure	132,758	132,758		0	0	132,758	(1)	0
- Income	Cr 132,758	Cr 132,758		0	0	Cr 132,758		0
<b>Renewal, Recreation &amp; Housing Portfolio</b>								
Rough Sleepers Initiative								
- Expenditure	69,846	69,846		0	0	69,846	(1)	0
- Income	Cr 69,846	Cr 69,846		0	0	Cr 69,846		0
Next Steps Accommodation Programme								
- Expenditure	239,611	239,611		0	0	239,611	(1)	0
- Income	Cr 239,611	Cr 239,611		0	0	Cr 239,611		0
Discretionary Business Grants								
- Expenditure	7,387,870	7,387,870		0	0	7,387,870	(1)	0
- Income	Cr 7,387,870	Cr 7,387,870		0	0	Cr 7,387,870		0
Homelessness Reduction Grant								
- Expenditure	89,000	89,000		0	0	89,000	(1)	0
- Income	Cr 89,000	Cr 89,000		0	0	Cr 89,000		0
Planning Strategy & Projects - Custom Build Grant								
- Expenditure	75,000	75,000		0	0	75,000	(1)	0
- Income	Cr 75,000	Cr 75,000		0	0	Cr 75,000		0
Historic England - Crystal Palace Park Dinosaur Conservation								
- Expenditure	36,847	36,847		0	0	36,847	(1)	0
- Income	Cr 36,847	Cr 36,847		0	0	Cr 36,847		0
New Homes Bonus - Regeneration								
- Expenditure	72,521	72,521		0	0	72,521	(1)	0
- Income	Cr 72,521	Cr 72,521		0	0	Cr 72,521		0
<b>Children, Education and Families Portfolio</b>								
Community Testing Programme Grant								
- Expenditure	302,030	302,030		0	0	302,030	(1)	0
- Income	Cr 302,030	Cr 302,030		0	0	Cr 302,030		0
Holiday activities and Food Grant								
- Expenditure	81,330	81,330		0	0	81,330	(1)	0
- Income	Cr 81,330	Cr 81,330		0	0	Cr 81,330		0
Deed Settlement for Hawes Down Site								
- Expenditure	12,119	12,119		0	0	12,119	(1)	0
- Income	Cr 12,119	Cr 12,119		0	0	Cr 12,119		0
NHS England on training for staff								
- Expenditure	90,000	90,000		0	0	90,000	(1)	0
- Income	Cr 90,000	Cr 90,000		0	0	Cr 90,000		0
Tackling Troubled Families								
- Expenditure	566,855	566,855		0	0	566,855	(1)	0
- Income	Cr 566,855	Cr 566,855		0	0	Cr 566,855		0
Probation Service Grant								
- Expenditure	5,000	5,000		0	0	5,000	(1)	0
- Income	Cr 5,000	Cr 5,000		0	0	Cr 5,000		0

Item	Carried Forward from 2020/21	Allocations				Total Allocations/Projected for Year		Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year				
	£	£	£	£	£		£	
<b>Resources, Commissioning and Contracts Portfolio</b>								
Test and Trace Discretionary Support Payments								
- Expenditure		276,500	0	0	276,500		0	
- Income	Cr	276,500	Cr	0	276,500	(1)	0	
Repairs and Maintenance (All Departments)								
- Expenditure		67,000	0	0	67,000	(1)	0	
<b>General</b>								
Review of S31 Mental Health arrangements		20,000	0	0	20,000	(1)	0	
Public Health Underspend 2020/21		5,300	0	0	5,300	(1)	0	
FIS Upgrade Support		35,000	0	0	35,000	(1)	0	
Audit Support		30,000	0	0	30,000	(1)	0	
IT Software and Security Upgrades		185,000	0	0	185,000	(1)	0	
TFM Client Monitoring Team - Transformation of Property Services		50,000	0	0	50,000	(1)	0	
Highways - Street Lighting Upgrade Scheme		200,000	0	0	200,000	(1)	0	
Planning - Digitalisation Project		105,000	0	0	105,000	(1)	0	
Wellbeing for Education		39,258	0	0	39,258	(1)	0	
North Lodge		79,000	0	0	79,000	(1)	0	
<b>Total Carried Forward from 2020/21</b>		<b>815,558</b>	<b>0</b>	<b>0</b>	<b>815,558</b>		<b>0</b>	
<b>GRAND TOTAL</b>		<b>15,206,780</b>	<b>Cr 8,421,558</b>	<b>538,000</b>	<b>0</b>	<b>7,883,558</b>	<b>Cr 7,323,222</b>	

**Notes:**

(1) Executive 15th July 2021

Description	2021/22 Latest Approved Budget £'000	Variation To 2021/22 Budget £'000	Potential Impact in 2022/23
Housing Needs - Temporary Accommodation	7,182	Cr 610	The full year effect of Temporary Accommodation is currently estimated to be £821k. This will be mitigated by planned transformation savings totalling £1,431k which have been identified for 2022-23 to provide a longer term alternative to expensive nightly paid accommodation. This estimate only takes into account the projected activity to the end of this financial year and not any projected growth in client numbers beyond that point.
Assessment and Care Management - Care Placements	25,238	3,925	The full year impact of the current overspend is estimated at £3,433k. Of this amount £2,171k relates to residential and nursing home placements for the 65+ age group and £345k for the 18-64 group. The balance of Dr £917k relates to domiciliary care / direct payments, with the 65+ group having an overspend of £609k and the 18-64 group an overspend of £308k
Learning Disabilities	38,612	457	The full year effect (FYE) is estimated as an overspend of £2,821k. This figure is higher than the in-year overspend as demand-related growth pressures, for example transition and increased client needs, have only a part year impact in 2021/22 but a greater financial impact in a full year. In addition, non-recurrent spend reductions in relation to COVID and the phasing in of re-commissioned day services are mitigating the 2021/22 in-year position but not the full year.
Mental Health	8,218	162	The full year overspend of £312k anticipated on Mental Health care packages assumes no growth in costs or packages during the year.
Children's Social Care	38,786	1,338	The overall full year effect of the Children's Social Care overspend is a net £6,627k, analysed as Residential Care, Fostering and Adoption of £3,710k and Leaving Care costs of £2,917k.
Moving Traffic Contraventions Income	-1,737	1,504	Enforcement of moving traffic contraventions was introduced in October 2021. The final deficit in PCN income in the year was £1,504k as the number of tickets issued was significantly lower than expected. Parking Service officers believe that this has been the result of a lower volume of traffic compared to the pre-Covid survey numbers, as well as potential issues with the efficacy of the new cameras which was being investigated. However, in early 2022/23, there has since been an improvement in camera performance and officers continue to engage with the contractor to ensure their effective operation. Nevertheless, a shortfall against the expected income targets is anticipated to persist with a potential shortfall in the region of £1m projected in 2022/23.
CDC & Non Distributed Costs (Past Deficit etc.)	1,888	Cr 778	A recurring saving of £680k has been identified as a result of a fall-out in the recurring cost of early retirements which will be reflected in the financial forecast for 2022/23 budgets.
SEN Transport	5,998	3,666	The current full year effect for SEN Transport - based on the current routes - is £3,666k.

**Carry Forwards from 2021/22 to 2022/23****MEMBERS' APPROVAL REQUIRED****Grants with Explicit Right of Repayment****ADULT CARE AND HEALTH PORTFOLIO**

<b>1</b>	<b>Better Care Fund (BCF)</b>	82,975
	Bromley's Better Care Fund (BCF) allocation for 2020/21 was £24,171k. Some areas within BCF were not fully spent by 31st March 2022. Under the pooled budget arrangement with South East London CCG underspends are carried forward for spending on BCF activities in 2022/23. This funding will be allocated to agreed projects together with new BCF funding for 2022/23.	
	<b>Adult Care and Health Portfolio</b>	82,975

**RENEWAL, RECREATION AND HOUSING PORTFOLIO**

<b>2</b>	<b>Rough Sleepers Initiative</b>	227,635
	This funding has been carried forward to bolster the delivery of rough sleeping funded work in 2022/23, primarily to secure private sector accommodation to prevent or relieve homelessness. A Private Rented Procurement Officer has been recruited to lead on this area of work.	
	<b>Renewal, Recreation and Housing Portfolio</b>	227,635
	<b>Total Expenditure to be Carried Forward</b>	<b>310,610</b>
	<b>Total Grant Income</b>	<b>-310,610</b>

**Grants with no Explicit Right of Repayment****ADULT CARE AND HEALTH PORTFOLIO**

<b>3</b>	<b>Improved Better Care Fund (IBCF)</b>	2,597,185
	A total of £10,050k Improved Better Care Funding (IBCF) was available for spending in 2021/22. This included both the Winter Pressures Grant and non-recurrent IBCF allocation, along with an amount brought forward from 2020/21. Some of the funding earmarked for spending in 2021/22 was not spent and, in line with the original IBCF report to the Executive in October 2017, underspends can be carried forward to support expenditure in future years. £1,400k of the proposed carry forward has been used in the 2022/23 budget to part-mitigate adult social care growth pressures.	
<b>4</b>	<b>Public Health Grant</b>	1,964,209
	The cumulative underspend for the ring-fenced Public Health Grant brought forward from 2020/21 was £1,855k. An underspend during the year of £109k has increased this to £1,964k and this amount is requested to be carried forward to fund public health initiatives in future years.	
<b>5</b>	<b>Winter Resilience Funding</b>	400,000

In November 2021, South East London CCG confirmed they had allocated one-off financial support to the six local authorities to help maintain a robust social care offer over the remainder of the financial year, with £1,430k allocated to Bromley. £920k of this funding is being used to help offset some of the additional care packages and other pressures during the pandemic with the remaining £510k allocated to manage the additional pressures of winter and Covid demands. £400k is requested to be carried forward to 2022/23 as part of post-pandemic recovery arrangements to support the gradual stepping down of the additional care and health schemes and resources in the absence of government covid grants.

## Adult Care and Health Portfolio

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4,961,394

### CHILDREN EDUCATION & FAMILIES PORTFOLIO

- |          |  |         |
|----------|--|---------|
| <b>6</b> | <p><b>Deed Settlement for Hawes Down Site</b></p> <p>The funding was received from the DfE as part of a Deed Settlement following Langley Park Free School's temporary use of the Hawes Down Centre. Terms of Deed of Settlement include that the funds can only to be spent on the centre, and not to carry forward the funding would be a breach of the legal agreement.</p>   | 12,119  |
| <b>7</b> | <p><b>Tackling Trouble Families Grant</b></p> <p>The new programme, Supporting Families; Investing in Practice, will help families work on issues together, including those impacted by domestic violence, substance misuse or addiction, in order to help create stability in the home for young people and prevent them being taken into care, where that is in their best interests. This is part of wider Government work to improve outcomes for children in need of support of a social worker, by creating home and school environments in which they can thrive.</p>   | 334,051 |
| <b>8</b> | <p><b>Virtual School - CIN Grant Carry Forward</b></p> <p>This money was part of £100k allocated to virtual school to carry out the new duties – the guidance says that the money only needs to be allocated by March. A plan is in place that carries through the academic year September to August. The money has been committed again for 2022-23 so we will be able to roll this plan forward.</p> <p>The largest proportion of the funding is to cover salaries. the remining funds are being used to collect attendance data for CP children.</p> <p>The carry forward is essential for us to carry out our new duties effectively. We know from colleagues in other LA's that OFSTED are checking on this work.</p> | 62,806  |
| <b>9</b> | <p><b>Virtual School - PLAC Grant Carry Forward</b></p> <p>This grant was unable to be spent in year in the main due to recruitment issues. Staff have now been recruited.</p> <p>The grant will also be used to increase the Educational Psychology time and on the new specialist EP.</p> <p>The services will be spread as necessary over all the children we work with but for the first time we will be using this to support our previously looked-after children. The funding will also be spent on promotion, training and materials as well as some on interventions as necessary.</p>  | 92,669  |

## Childrens, Education and Families Portfolio

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501,645

### RENEWAL & RECREATION AND HOUSING PORTFOLIO

<b>10</b>	<b>Homelessness Reduction Grant</b> This money was set aside in 2018/19 to fund work preventing and relieving homelessness for young people and will be required to implement the initiatives identified through the work with the MHCLG specialist adviser. The work has not been completed and it is requested to carry it forward to 2022/23 when it is expected that the work will be completed.	89,000
<b>11</b>	<b>New Burdens Funding Grant</b> Grant funding for the additional costs of administration and support of discretionary business grants was received in 2021/22. This work formed part of the Council's core support to local businesses during Covid-19 periods of restrictions, with monitoring and post award assurance of these grants continuing to September when those requirements come to end.	123,919
<b>Renewal, Recreation and Housing Portfolio</b>		212,919
<b><u>RESOURCES, COMMISSIONING AND CONTRACTS</u></b>		
<b>12</b>	<b>Local Digital Cyber Fund</b> The Council have been awarded grant funding of £100k by the Department of Levelling Up, Housing & Communities (DLUHC) to improve cyber resilience. The London Borough of Bromley Council was originally matched with the NCC Group through a piece of work arranged by the Government Security Group within the Cabinet Office. As part of this a Security Improvement Report & Plan were created and shared with the Council to implement. In November 2021, DLUHC started a new programme of engagement with local authorities and Bromley have been awarded this grant to complete necessary work in line with treatment plan. This shows, for each remediation finding, a desired timeline in which it's recommended to remediate and treat each finding. DLUHC will review the Council progress periodically during remediation. Spend against this grant will be incurred in the next financial year and will therefore need to be carried forward.	100,000
<b>Resources, Commissioning &amp; Contracts Management</b>		100,000
<b>Total Expenditure to be Carried Forward</b>		<b>5,775,958</b>
<b>Total Grant Income</b>		<b>-5,775,958</b>
<b><u>OTHER CARRY FORWARD REQUESTS</u></b>		
<b><u>ADULT CARE AND HEALTH PORTFOLIO</u></b>		
<b>13</b>	<b>Shared Lives Transformation Posts</b> Two posts (Care Manager and Project Manager) were agreed for a period of one year to work on transformation of services and delivering the savings associated with increased uptake of the Shared Lives service. There have been extenuating circumstances in the service and these posts have not been filled in 2021/22. So there is capacity to move this transformation project forward and deliver the savings in future years, approval is being sought to carry forward the funding for these posts to 2022/23.	100,000
		100,000
<b><u>RESOURCES, COMMISSIONING AND CONTRACTS PORTFOLIO</u></b>		
<b>14</b>	<b>Audit Support</b>	34,000

Similar to the previous financial year, core audit resources in 2021/22 continued to be seconded to Covid 19 work programmes and additional assurance work required by the Covid 19 Business Support Grants, and this carry forward is requested to enable additional resources to be brought in from the Croydon Framework (APEX) contract in order to deliver the audit workplan in 2022/22.

**15 Members IT** 34,000

A carry forward of £34k from the underspend in the Democratic Representation budget is requested to support the one-off funding of new IT equipment for Councillors following the local elections in May 2022. All Members have been offered a new laptop or tablet, with the new option of a Council smartphone. There has also been a one-off project cost to update the underlying software for all Member accounts.

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68,000

**RENEWAL & RECREATION AND HOUSING PORTFOLIO**

**16 Local Plan Implementation** 120,000

Planning have identified issues relating to the impact of COVID and the need to address outstanding work. This sum will help fund dealing with the catch up work required

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120,000

**CHILDREN EDUCATION & FAMILIES PORTFOLIO**

**17 Wellbeing for education** 5,821

Mental Health and Wellbeing is a key priority in Education, following what has been a challenging couple of years for our children, young people and families. We continue to work closely with partners and have sought to maximise support by enhancing and complementing the existing initiatives for mental health and wellbeing for children and young people affected by the anxieties related to the pandemic and return to school.

In collaboration with our partners, we have developed a comprehensive Mental Health and Wellbeing offer, including the toolkit for schools, working with the Anna Freud centre to deliver the LINK programme and collaborative efforts with local MH services to set out the Local Area's Mental Health and Wellbeing Lead Network for schools. We are keen to continue this work further, using the WER grant from the DfE.

The remaining funds is proposed to be utilised in the following manner:

- £1,700 training offer to all LBB staff working with families and children from Trauma informed schools – also available to school colleagues and MHWLs
- £1,521 membership to all MHWLs and relevant council colleagues for access to evidence-based and led research, webinars and courses related to Mental Health and Wellbeing for families, pupils, parent/carers and professionals
- £2,600 to support and facilitate engagement and input from children, young people and adults with SEND and MH needs to further develop our services to be fit for purpose

**18 Broadband at Poverest** 6,103



The location of the Poverest Site has meant significant delays to the installation of the new service. The site is situated a considerable distance from the road where all the main cabling is located. This had led to the need for more detailed surveys and analysis by BT and the service provider. However, progress is now being made and we hope to see an installation before the start of the next academic year.

<b>19</b>	<b>EIFS Waiting List and Volumes</b> Funding was agreed in 2021/22 for temporary funding to support the Early Intervention team and the backlog and ongoing volumes. In the service. There has been a delay in recruitment which has now taken place so they funding is required to support the costs of the temporary staff in 2022/23.	90,000
<b>20</b>	<b>(MOPAC) Choices Project</b> The full amount of the YC monies has not been spent as yet from 21/22 as funding was only received in two tranches, at the end of January 22 and the end of March 22, so almost into the current year 2022/23. A sizeable chunk of the spend will be on recruiting a back fill managerial post to the Thrive Team as the Thrive manager is leading on the YC initiative and the impact upon Thrive is considerable . It is however a specialist post and is proving to take longer than anticipated to appoint. Not dissimilar to many therapeutic type posts we are seeing in other services and in Health services .	75,000
		176,924
	<b>Total Other</b>	<b>464,924</b>
	<b>TOTAL CARRY FORWARD TO 2022/23</b>	<b>464,924</b>

**EARMARKED GENERAL FUND BALANCES - 2021/22**

Description	Balance at 31/03/2021	Expenditure	Income		Balance at 31/03/2022
			Contribs.	Interest	
	£'000	£'000	£'000	£'000	£'000
<b>EARMARKED BALANCES</b>					
LPSA Reward Grant	76				76
Technology Fund	1,298	100			1,198
LAA Pump Priming Grant	155				155
Town Centre Improvement Fund (LABGI)	55				55
Investment to Community	296	37			259
R & R Redundancy Reserve	116				116
Works to Property	100				100
Planning Services Charging Account	93	70	23		46
Government Grants	9,981	9,981	6,095		6,095
Invest to Save	18,227		419		18,646
One off Member Initiatives	823	142			681
Infrastructure Investment Fund	559	147			412
Commissioning Authority Programme	365				365
Health & Social Care 'Promise Programme'	3,953				3,953
Housing Strategy Account	25				25
Community Right to Bid & Challenge	46				46
Winter Pressures	2,010				2,010
Refurbishment of War Memorials	13				13
Key Health & Social Care Initiatives	1,700				1,700
Integration of Health & Social Care Initiatives	1,614				1,614
Collection Fund Surplus Set Aside	31,791		7,064		38,855
Healthy Bromley Fund	3,815	233			3,582
Glaxo Wellcome Endowment	86	21			65
Cheyne Woods and Cyphers Gate	138				138
Public Halls Fund	5				5
Future Repairs of 145, High Street	79		12		91
Parallel Fund	2,903			117	3,020
Health & Social Care Integrated Commissioning Fund	3,030				3,030
Financial Planning & Risk Reserve	10,000				10,000
Bromley Welfare Fund	492	160			332
Payment in Lieu Reserve for Temporary Accommodation	264		107		371
Business Rates Risk Reserve	4,200				4,200
Crystal Palace Park Improvements	26				26
Various Joint Schemes and Pump Priming Investments	3,710		1,303		5,013
Transition Fund	2,559				2,559
Environmental Initiatives	453	25			428
Planning/Planning Enforcement	15	15			0
Apprenticeship Scheme	152	73			79
Civic Centre Development Strategy	257				257
Professional Advice for Future Schemes	139	8			131
Utilisation of New Homes Bonus	3,868		708		4,576
Future Pensions Risk on Outsourcing	1,244		247		1,491
West Wickham Leisure Centre & Library Redevelopment	623				623
Income Equalisation Reserve	5,310			1,676	6,986
Transformation Fund	1,245	21			1,224
Investment Fund	6,142				6,142
Growth Fund	21,376	104			21,272
Capital Funding for Property Disposal/Feasibility Works	78				78
Biggin Hill Airport Project	76	61			15
Transformation Programme	343	93			250
Housing Investment Fund	32,409	665	1,242		32,986
High Street & Parks Improvement Fund	71				71
Contribution to YES Funding for 2019/20	45				45
Day Centre Rent Relief	6				6
Housing Invest to Save	3,409				3,409
Health Facilities Fund	993				993
Health & Social Care Transformation Fund	1,500				1,500
Housing feasibility and viability	128	20			108
Website Update	150	77			73
Carbon Neutral Initiatives Fund	875				875
Walnuts Development	70	39			31
Hospital Discharge Funding	1,677		4,274		5,951
IT Services Procurement	197	197			0
COVID recovery Fund	10273		2,771		13,044
<b>New Reserves Set Up in 2021/22</b>					0

Platinum Jubilee Fund			1,000		1,000
Capital Fund			2,900		2,900
<b>For Approval this cycle</b>					
CCG Contribution to Children Education and Families			814		814
Sub-Total	197,727	12,289	28,979	1,793	216,210
Schools	2,550		257		2,807
DSG Reserve (new in 2020/21)	-1,139	6,003			-7,142
Insurance Fund	4,384	922			3,462
Sub-Total	203,522	19,214	29,236	1,793	215,337
Business Rates Adjustment Account 2020/21	63,407	63,407			0
Collection Fund Deferred Costs Reserve (new in 2020/21)*	2,662		2,283		4,945
Business Rates Adjustment Account 2021/22 **			45,125		45,125
<b>TOTAL</b>	<b>269,591</b>	<b>82,621</b>	<b>76,644</b>	<b>1,793</b>	<b>265,407</b>

**SECTION 106 RECEIPTS**

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

<b>31st March 2021 £000</b>	<b>Service</b>	<b>Income £000</b>	<b>Expenditure £000</b>	<b>Transfers to/(from) Capital £000</b>	<b>Actual as at 31st Mar 2022 £000</b>
<b><u>Revenue</u></b>					<b><u>Revenue</u></b>
175	Highway Improvement Works	58	-	-	233
30	Road Safety Schemes	-	-	-	30
8	Local Economy & Town Centres	-	-	-	8
17	Education	827	-	(844)	-
70	Parking	-	-	-	70
1,205	Healthcare Services	253	14	-	1,444
10	Community Facilities	-	-	-	10
299	Other	203	59	-	443
<b>1,814</b>		<b>1,341</b>	<b>73</b>	<b>(844)</b>	<b>2,239</b>
<b><u>Capital</u></b>					<b><u>Capital</u></b>
4,234	Education	-	-	844	5,078
2,452	Housing	-	-	-	2,452
20	Highways	-	-	-	20
686	Local Economy & Town Centres	-	-	-	686
0	Other	-	-	-	-
<b>7,392</b>		<b>0</b>	<b>0</b>	<b>844</b>	<b>8,236</b>
<b>9,206</b>		<b>1,341</b>	<b>73</b>	<b>0</b>	<b>10,475</b>

## SCHOOLS' DELEGATED BUDGETS

Consistent Financial Report (CFR) is a framework of income and expenditure items and balances, which provides schools with a benchmark

The CFR framework details five balances which provide an overall picture of the resources available to the school from one year to the next

B01:	Committed Revenue Balances
B02:	Uncommitted Revenue Balances
B03:	Devolved Formula Capital Balances
B05:	Other Capital Balances
B06:	Community Focussed Extended Schools Balances

N.B. B04 Other Standards Fund Capital Balances has now been removed as Standards Funds no longer exist.

The following table shows schools' reserves as at 31 March 2022, the end of the 2021/22 financial year. The table below shows an overall increase in balances of 257k (from £2,550k to £2,807k). This increase can be seen to be across both revenue and capital balances and mainly in special schools sectors, detailed below.

	Nos	Accrued Balances at 1 April 2021 £'000	Under/ Over (-) Expenditure in 2021/22 £'000	Accrued Balances at 31 March 2022 £'000	Analysis of Balances as at 31 March 2022						Nos
					Committed Revenue £'000	Uncommitted Revenue £'000	Devolved Formula Capital £'000	Other Capital £'000	Community Focussed Extended Services £'000	Total Balances £'000	
Primary Schools	4	962	-9	953	112	800	34	12	-5	953	4
Secondary Schools	1	233	-4	229	0	229	0	0	0	229	1
Special Schools	2	1,355	270	1,625	471	1,089	65	0	0	1,625	2
<b>Total</b>	<b>7</b>	<b>2,550</b>	<b>257</b>	<b>2,807</b>	<b>583</b>	<b>2,118</b>	<b>99</b>	<b>12</b>	<b>-5</b>	<b>2,807</b>	<b>7</b>

## THE DSG BUDGET

Expenditure on most elements of Education is funded through the Dedicated Schools Grant (DSG) provided for by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the DSG budget. Any overspend or underspend must be carried forward to the following year's DSG Budget.

There is a total in year overspend of £6,003k on DSG funded services as outlined below.

An analysis of the main variations is provided below:

	£000 Outturn Variance
Early Education	-1,220
Behaviour support	-157
Home & Hospital	299
Special Education Needs	6,010
Grant movements across the blocks	1,077
Other Small Balances	-6
<b>Final Outturn</b>	<b>6,003</b>

## INVEST TO SAVE FUND

This earmarked reserve was set up with a sum of £14m, as approved by Council in October 2011, to enable "loans" to be Six schemes have been approved to date and, as at 31st March 2022, the actual balance on the Fund stood at £18,226k as

Scheme	To 31st March 2022					
	Approval date (Council/Exec)	Contrib- utions £'000	Approved "loans" £'000	Advanced from Fund £'000	Repaid to Fund £'000	Net "loan" 31/03/2022 £'000
	<b>Approved funding</b>					
Initial Funding allocation	Oct-11	14,000				
Council Tax Freeze grant	Feb-12	3,304				
<b>Approved schemes</b>						
Green waste/textile collection service	Dec-11		220	220	220	0
Replace street lighting columns	Nov-12		8,507	11,366	12,788	-1,422
Bellegrove - refurbishment	Jan-13		400	508	508	0
Stamented pupils - travel training	Apr 13 & Jul 14		460	272	272	0
Transfer CSC to Liberata	Sep-13		330	322	322	0
Salix street lighting upgrade	Aug-19		500	500	285	215
Street Lighting LED conversion programme	Jul-21		3,200	72	631	-559
			<b>17,304</b>	<b>13,617</b>	<b>13,260</b>	<b>15,026</b>
Actual Fund balance 31/03/22						<b>19,070</b>

Covid Grant	Lead Director	2020/21 £	2021/22 £	2022/23 £	Total £
General Grant	DF	22,877,793	7,794,616		30,672,409
Income Loss Compensation	DF	5,359,000	695,168		6,054,168
Contain Outbreak Management Fund	DPH	8,023,541	2,011,513		10,035,054
Council Tax Hardship Fund	DF	1,841,000			1,841,000
Local Council Tax Support Grant	DF		2,283,346		2,283,346
Infection Control Fund					
- Round 1	DAS	2,179,000			2,179,000
- Round 2	DAS	2,356,490			2,356,490
- Round 3	DAS		978,366		978,366
- Round 4	DAS		685,981		685,981
- Round 5	DAS		1,091,931		1,091,931
Rapid Testing Fund					
- Round 1	DAS	529,966			529,966
- Round 2	DAS		776,477		776,477
- Round 3	DAS		552,381		552,381
- Round 4	DAS		610,331		610,331
Vaccine Fund	DAS		143,317		143,317
Workforce Recruitment and Retention Fund					
- Round 1	DAS		806,037		806,037
- Round 2	DAS		1,488,086		1,488,086
Omicron Support Fund	DAS		297,614		297,614
Test and Trace Service Support Grant	DPH	1,369,923			1,369,923
Test and Trace Support Payments					
- Mandatory Support Payments	DF	338,500	175,500		514,000
- Discretionary Support Payments	DF	334,000	30,000		364,000
Covid Local Support Grant	DE		886,896		886,896
Holiday Activities and Food Programme	DE	81,330	799,660	818,270	1,699,260
National Leisure Recovery Fund	DHPPR	761,542			761,542
Covid Winter Grant Scheme	DCS	753,861			753,861
Covid Winter Grant Scheme Extension	DCS		262,078		262,078
Community Testing Programme	DE	686,700			686,700
Social Care Workforce Capacity Fund	DAS	595,228			595,228
Next Steps Accommodation Programme (Rough Sleepers)	DHPPR	391,250			391,250
Rough Sleeper Initiative	DHPPR	103,654	314,557		418,211
Protect & Vaccinate - Homeless & Rough Sleepers	DHPPR		34,717		34,717
London Streetspace Fund (Capital)	DEPP	346,080			346,080
Reopening High Streets Safely Fund	DEPP	295,177			295,177
Emergency Active Travel Fund	DEPP	50,000			50,000
Practical Support for Self Isolation	DPH		494,620		494,620
Welcome Back to the High Street Fund	DHPPR		295,178		295,178
Education Recovery Premium	DCS		68,843		68,843
Emergency Assistance Grant	DCS	279,000			279,000
Support for the Clinically Extremely Vulnerable	DPH	454,310	260,761		715,071
Compliance & Enforcement Grant	DEPP	144,739			144,739
Support to BIDS	DHPPR	61,852			61,852
Wellbeing for Education	DE	39,258			39,258
New Burdens Funding					
- Business Grant Schemes	DF	336,475	290,800		627,275
- Test and Trace Support Schemes	DF	78,420	115,501		193,921
- Restart Grants and ARG	DF		127,300		127,300
- Omicron Hospitality & Leisure Support Grants & ARG			53,588		53,588
- Post Payment Assurance and Debt Recovery	DF		25,620		25,620
- Pavement Licencing Scheme	DEPP		21,248		21,248
Business Rates Relief Schemes	DF	55,030,000	45,125,381		100,155,381
COVID-19 Additional Relief Fund	DF		5,315,301		5,315,301
Business Support Grants (initial schemes)	DF	49,540,000			49,540,000
Mandatory Business Support Grants (subsequent schemes)	DF	40,995,240			40,995,240
Discretionary Business Support Grants (subsequent schemes)	DHPPR	10,482,547	3,251,331		13,733,878
Restart Grants - hospitality, accomm, leisure etc					
- hospitality, accomm, leisure etc	DF		12,586,504		12,586,504
- non-essential businesses	DF		2,264,000		2,264,000
Household Support Fund	DHPPR		1,867,883	1,868,000	3,735,883
Omicron Hospitality & Leisure Support Grants	DHPPR		2,940,090		2,940,090
		206,715,876	97,822,521	2,686,270	307,224,667
NHS Contributions - Hospital Discharge support etc	DAS	3,033,904	4,099,000		7,132,904
<b>Total Government Funding (inc NHS contributions)</b>		<b>209,749,780</b>	<b>101,921,521</b>	<b>2,686,270</b>	<b>314,357,571</b>
Repayments					
- Business Support Grants		-14,638,184	-3,634,264		-18,272,448
- Restart Grants			-2,513,773		-2,513,773
<b>Total Repayments</b>		<b>-14,638,184</b>	<b>-6,148,037</b>		<b>-20,786,221</b>