

Decision Maker: ENVIRONMENT AND COMMUNITY SERVICES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 22nd November 2022

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ECS PDS WORK PROGRAMME AND MATTERS ARISING

Contact Officer: Stephen Wood, Democratic Services Officer
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Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Developing the Forward Work Programme; and
- Updating Members on any matters that arose from previous meetings.

2. **RECOMMENDATION(S)**

2.1 **That the Committee reviews and comments on:**

- (1) Forward Work Programme for 2022/23 (Appendix 1);**
- (2) Updates on any Committee requests or matters arising (Appendix 2).**
- (3) Suggest any new items for the Work Programme going forward**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
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Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Quality Environment:
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: Variable.
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable: The report does not require an Executive Decision
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Procurement

1. Summary of Procurement Implications: Not applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Matters Arising or Outstanding:

- 3.1 **Appendix 1** provides a progress update on matters that have arisen at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.
- 3.2 **Appendix 2** sets out the Environment and Community Services Portfolio's Forward Work Programme for 2022/2023 including: the provisional report title; the lead report author and the role of the Committee or the Portfolio Holder. Committee members and officers are invited to comment on the proposed schedule and suggest any changes that are considered appropriate.
- 3.3 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive. So in essence the work programme is fluid.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview

5. POLICY IMPLICATIONS:

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 1.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
- Environment Portfolio Plan 2021/2022

Non-Applicable Sections:	Financial, Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	Previous Work Programme, Matters Arising and Minutes Environment Portfolio Plan.

APPENDIX 1

ENVIRONMENT PDS COMMITTEE

PROGRESS REPORT ON MATTERS ARISING/OUTSTANDING

Meeting Date	Committee Request/Matters Arising	Progress
06/09/22 Minute 209	Scrutiny of the Portfolio Holder for Transport, Highways and Road Safety. The Portfolio Holder was invited to go for a walkabout in Penge and Cator Ward.	This was scheduled for November 19 th .
06/09/22 Minute 209	Scrutiny of the Portfolio Holder for Transport, Highways and Road Safety The Portfolio Holder suggested that the Assistant Director for Traffic and Parking disseminate to the Member (Cllr Bance) a collision map for that area.	This has been actioned.
06/09/22 Minute 210	Scrutiny of the Portfolio Holder for Sustainability, Green Services and Open Spaces. A Member asked if issues surrounding the planting of flower beds would be able to be discussed by the Committee at a later date. The Portfolio Holder responded and said that she had asked officers to look into this and it may be possible to address these issues in the Grass Verges Report.	Idverde has been asked to submit a proposal but have not responded yet. There is likely to be an update report on this matter going to the Committee in either January or March 2023
06/09/22 Minute 213b	Minute 213b—Budget Monitoring. With respect to TFL funding it was noted: <i>‘However, news had subsequently been received which seemed to shed a more promising light on the provision of future TfL funding. The situation was now looking more promising and indeed the Council would likely be in a position to recoup money that it had already spent to cover the funding of staff that was normally paid for by TfL’</i>	TfL funding has now been agreed, as set out in the report to committee this evening by Mr Culverwell, which includes funds to cover staff salaries for the full year.
06/09/22 Minute 213c	Minute 213c--Capital Programme Monitoring. A Member referenced the Betts Park Canal Bank Stabilisation Project and the estimated figure in the budget of £8k. She asked if these works were being undertaken this year.	We believe that the works were completed with the £8k remaining in the capital programme as contingency. Officers are currently reviewing the remaining risks and expect to make recommendations on the funding in a future budget monitoring report.

	<p>The Director for Environment and Public Protection responded that his understanding was that engineering work had been undertaken to stabilise the banks of the canal and that this work had been completed. He therefore suspected that the £8k was probably the underspend left over from the project, but this was something that he would need to check on.</p>	
06/09/22 Minute 218	<p>Minute 218—AQAP</p> <p>The Environmental Protection and Housing Regulation Manager said that ozone had been measured historically, but that because now it was not regarded as a pollution concern it was not being measured. It was agreed that the Environmental Protection and Housing Regulation Manager would write to the Vice Chairman concerning this.</p>	<p>In relation to Ozone, the Vice-Chairman was interested to see whether O3 had been monitored to demonstrate that it was below limits. This pollutant was monitored from time to time historically but the monitoring records of this pollutant are not available on the Council's database.</p> <p>Bromley monitors NO2, PM10 and PM2.5 as they are better indicators of localised pollution. Ozone is more of a regional pollution source where it will be very difficult to establish what the local affects have had on the individual measured levels. Imperial have data from a network of monitors that currently allow them to establish what is happening across the region.</p>
06/09/22 Minute 218	<p>Minute 218—AQAP</p> <p>A Member asked for data concerning the running of the Harwood Monitoring Centre and asked if it had ever broken down or if there were times when it was not working. The Environmental Protection and Housing Regulation Manager answered and said that there may have been short periods of downtime but she was not aware of any significant disruption. She agreed to check and provide an update.</p>	<p>Data capture is reported in the Annual Status Report. Harwood Monitoring Station monitor 3 pollutants, from time to time there may be intermittent problems with individual monitors. The systems in place notify the team of any issues and these are addressed quickly to ensure the monitors are back up and running. For the year 2021, data capture was 97% for NO2, 96% for PM10 and 88% for PM2.5.</p>

FORWARD WORK PROGRAMME

Appendix 2

Meeting Date: 22nd November 2022		
Matters Outstanding and Work Programme	Steve Wood	PDS Committee
Scrutiny of the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder
PPE Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Idverde Annual Contract Performance Report	James Hilsden and Hannah Jackson	PDS Committee
Update from Executive Assistant Cllr Thomas Turrell	Cllr Turrell	PDS Committee
Fly Tipping Action Plan Update	Dean Laws	PDS Committee
Review of Parking Fees.	Chloe Wenbourne	Portfolio Holder
Future Central Depot Security Provision	Amy Harris	Portfolio Holder
Adoption of the Final Version of the Contaminated Land Strategy	Charlotte Hennessy	Portfolio Holder
LIP Funded Traffic and Road Safety Programme	Angus Culverwell	Portfolio Holder
Traffic and Road Safety Policies	Angus Culverwell	Portfolio Holder
Nature Friendly Verges Trial	Hannah Jackson	Portfolio Holder
Access Road at the Rear of 75 to 113 Station Road, West Wickham	Nojan Rastani	Portfolio Holder
Review of Parking Fees and Charging Processes	Chloe Wenbourne	Portfolio Holder
Kelsey Park Bridges	David Braybrook	Portfolio Holder

Crofton Road Bus Stand Improvement and Pedestrian Cycling Route Review	David Bond	Portfolio Holder
Depot Infrastructure Works Stage 3 Update	Amy Harris	Executive/Full Council
Lawn Tennis Association Parks Tennis Renovation Fund	Chris Chatten	Executive
LBB's Net Zero Carbon Action Plan	Lee Gullick	PDS Committee
Open Space Strategy Year 1 Update	Hannah Jackson	PDS Committee
Station Road Zebra Crossing	Ismiel Alobeid	Portfolio Holder
Meeting Date: 25th January 2023		
Matters Outstanding and Work Programme	Steve Wood	PDS Committee
Scrutiny of the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder
PPE Performance Overview	Lucy West	PDS Committee
Recycling Reduction Plan	TBC	Portfolio Holder
Risk Register	Lucy West	PDS Committee
Depot Improvement Programme: Construction Contract Award	TBC	Executive
Contracts Register	Lucy West	PDS Committee
Station Road Zebra Crossing	Ismiel Alobeid	Portfolio Holder
Annual Update from Riney	Riney/Garry Warner	PDS Committee
Meeting Date: 16th March 2023		
Matters Outstanding and Work Programme	Steve Wood	PDS Committee
Sustainable Flower Beds	Hannah Jackson	PDS Committee
Scrutiny of the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder

PPE Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Possible Future Items for Consideration:		
Update report regarding Bio-Diversity	Hannah Jackson	TBC
Follow Up AQAP Report. (Agreed by AC at the ECS PDS meeting in November 2022)	Sarah Newman and Charlotte Hennessy.	TBC