

Decision Maker: ENVIRONMENT AND COMMUNITY SERVICES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 29th June 2023

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ECS PDS WORK PROGRAMME AND MATTERS ARISING

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: Stephen.Wood@bromley.gov.uk

Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Developing the Forward Work Programme; and
- Updating Members on any matters that arose from previous meetings.

2. **RECOMMENDATION(S)**

2.1 **That the Committee reviews and comments on:**

- (1) Updates on any matters arising/outstanding (Appendix 1).**
- (2) Forward Work Programme for 2023/2024 (Appendix 2).**
- (3) Suggests any new items for the Work Programme going forward for the next cycle of meetings**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Quality Environment:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
-

Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: Variable.
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable: The report does not require an Executive Decision
-

Procurement

1. Summary of Procurement Implications: Not applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Matters Arising or Outstanding:

- 3.1 **Appendix 1** provides a progress update on matters that have arisen at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.
- 3.2 **Appendix 2** sets out the Environment and Community Services Portfolio's Forward Work Programme for 2023/2024 including: the provisional report title; the lead report author and the role of the Committee or the Portfolio Holder. Committee members and officers are invited to comment on the proposed schedule and suggest any changes that are considered appropriate and notify the Committee Clerk of such.
- 3.3 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive. So the work programme is fluid.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview

5. POLICY IMPLICATIONS:

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 2.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
- Environment Portfolio Plan

Non-Applicable Sections:	
Background Documents: (Access via Contact Officer)	Previous Work Programme, Matters Arising and Minutes Environment Portfolio Plan.

APPENDIX 1

ENVIRONMENT PDS COMMITTEE PROGRESS ON MATTERS ARISING/OUTSTANDING

Meeting Date	Committee Request/Matters Arising	Progress
16/03/23	A Member said that she had not received a response to her request at the committee on 25th January for details of the total Low Service Damages paid by JB Riney to Bromley Council. This was requested again on 16th March and the Director said that he would provide a response.	An update will be provided at the meeting.
16/03/23	The Committee discussed the issue of the collection and disposal of nitrous oxide containers. It was explained that the small bullet like containers could be placed in a normal recycling box. The larger containers were sometimes picked up in the course of fly tipping collections. These were taken by Veolia to Waldo Road and stored in a cage because of issues with compressed gas. The Council were in discussions with Veolia as to how to dispose of these containers. An update would be provided at the next meeting	The channel of reporting such items found on the public highway is through the Council's online 'FixMyStreet' website and Veolia's street cleaning teams will remove the items for safe disposal through their specialist disposal outlet as they are treated as hazardous waste. Residents are not encouraged to handle or take the items to the Household Reuse & Recycling Centres.
16/03/23	A discussion took place concerning Kelsey Park Bridge and rats in Kelsey Park. The Portfolio Holder said that she would speak to Friends Groups concerning the rats, but she had not received any emails concerning this matter recently.	Kelsey Park is part of a planned programme of pest control and benefits from 12 visits per annum, with bait boxes used to manage the rat population.

FORWARD WORK PROGRAMME

Appendix 2

Meeting Date: June 29th 2023		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
ECS Performance Overview	Lucy West	PDS Committee
Provisional Outturn 2022/23	Murad Khan	Portfolio Holders
Appointments to the Countryside Consultative Panel and the Leisure Gardens and Allotments Panel 2034/24	Steve Wood	Portfolio Holder
Review Of Road Safety in the London Borough of Bromley	Angus Culverwell	Portfolio Holder
Contract Extension for Bromley Market Stall Assembly	Jonathan Richards	Portfolio Holder
Variations to the Contract for Parks Management and Grounds Maintenance	Hannah Jackson	Executive
Delivery of Arboricultural Services--Part 1	Hannah Jackson	Executive
Waterbody Management: Kelsey Park Lakes	Hannah Jackson	Executive
Platinum Jubilee Parks Fund: Update	Jane Askew and David Braybrook	PDS Committee
Amendment to the Public Spaces Protection Order (PSPO), Dog Control & Fouling Enforcement Powers	Dean Laws	PDS Committee
Planned Maintenance Of Principal Roads	Gary Warner	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register-Part 1	Lucy West	PDS Committee
Delivery Of Arboricultural Services--Part 2	Hannah Jackson	Executive
Contracts Register: Part 2	Lucy West	PDS Committee
Meeting Date: September 7th 2023		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee

Budget Monitoring	Murad Khan	Portfolio Holder
Capital Programme Monitoring (TBC)	Sean Cosgrove	Portfolio Holder
Veolia Annual Contract Performance Report	Peter McCready	PDS Committee
Glendale Contract – Annual Performance Report 2022/23	Hannah Jackson/Hugh Chapman	PDS Committee
Treemendous Update Report (TBC)	Hugh Chapman	PDS Committee
Road Safety Scheme for Chinese Roundabout	Sobanjo Bukola	Portfolio Holder
ECS Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
AQAP Update Report	Charlotte Hennessy	PDS Committee
Meeting Date: November 16th 2023		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder
Capital Programme Monitoring	Sean Cosgrove	Portfolio Holder
Idverde Annual Contract Performance report – 2022/23	Hannah Jackson and James Hilsden	PDS Committee
ECS Performance Overview	Lucy West	PDS Committee
Fly Tipping Action Plan	Dean Laws	PDS Committee
TfL LIP Funded Programme for 2024/25 (TBC)	Angus Culverwell	Portfolio Holder
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Carbon Net Zero Action Plan: 2022/23	Karin Grey	Portfolio Holder
Depot Infrastructure Capital Works Project—Stage 4 Update Report.	Peter McCready	Portfolio Holder
Meeting Date: January 23rd 2024		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Draft Budget	Murad Khan	Portfolio Holder

Capital Programme Monitoring	Sean Cosgrove	Portfolio Holder
ECS Performance Overview	Lucy West	PDS Committee
Apcoa Contract Monitoring Report	Chloe Wenbourne	PDS Committee
Riney Contract Performance Report	Gary Warner	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Meeting Date: March 13th 2024		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder
Environmental Services Contract Renewal – Waste Disposal, Waste Collection & Street Environment	Peter McCready	Executive
Capital Programme Monitoring	Sean Cosgrove	Portfolio Holder
ECS Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee