

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 26th July 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2011/12

Contact Officer: Helen Long, Senior Democratic Services Officer
Tel: 020 8313 4595 E-mail: Helen.Long@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Resources

Ward: All

1. Reason for report

This report provides an opportunity for the Committee to consider its work programme and make any necessary adjustments.

2. RECOMMENDATION(S)

2.1. That the Committee considers its work programme and indicates any changes that it wishes to make.

Corporate Policy

1. Policy Status: Existing policy. "Building a Better Bromley"
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: Existing 2011/12 revenue budget
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Staff

1. Number of staff (current and additional): There are 10 posts in the Democratic Services Team (9.22 fte).
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an Executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Members of the Committee, to enable them to plan their future meetings.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 This report presents the Committee's updated work programme – see **Appendix 1**. The Work Programme has been updated following the committee's last meeting and includes all dates for the 2011/12 Council year. The Council's Policy Development and Scrutiny Toolkit provides guidance and on Selecting Topics (chapter 7) and Setting Work Programmes (chapter 8.)
- 3.2 The Executive and Resources PDS Committee recommends that all PDS Committees should monitor the Council's Forward Plan of Key Decisions for their respective portfolios and use it to identify issues where they could contribute views in advance of Executive decisions being made. The last edition of the Council's Forward Plan was published on 15th July 2011.
- 3.3 As part of their work programmes, PDS Committees may appoint Member working groups to carry out reviews of particular issues and develop recommendations for consideration by the Executive and the Portfolio Holder.
- 3.4 The Police and Justice Act 2006 put in place provisions under Sections 19 and 20 for the scrutiny of Crime and Disorder Reduction Partnerships. The bulk of these provisions came into force on 30 April 2009. However, the provisions putting in place a Councilor Call for Action for crime and disorder issues, came into force 1 April 2009. The Committee may wish to review its powers under the Police and Justice Act 2006 from time to time.

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| Non-Applicable Sections: | Policy/Financial/Legal/Personnel |
| Background Documents: (Access via Contact Officer) | Previous Work Programme Reports |

PUBLIC PROTECTION AND SAFETY DEPARTMENT FORWARD PROGRAMME 2011-2012

| Report Title | Report Author | Pre-Scrutiny (Y/N) | Referred | | Information | Deadline to Helen Long |
|---|---------------|--------------------|----------|----|-----------------------------------|------------------------|
| | | | From | To | | |
| Public Protection and Safety Policy Development and Scrutiny Committee 28th June 2011 | | | | | | |
| Matter Arising from Previous Meetings | HL | No | | | | |
| Portfolio Holder Decisions | HL | No | | | | |
| Schedule of visits | CN/HL | No | | | | |
| Work Programme | HL | No | | | | |
| Budget Reports | CM | Yes | | | | |
| Enforcement Activity – 6 month update | CD | Yes | | | | |
| Co-opted members. | HL | No | | | | |
| Fire reduction Officer | CN | Yes | | | Deferred to 26 th July | |
| Public Protection and Safety Policy Development and Scrutiny Committee 26th July 2011 | | | | | | |
| Matter Arising from Previous Meetings | HL | No | | | | |
| Portfolio Holder Decisions | HL | No | | | | |
| Schedule of visits | CN/HL | No | | | | |
| Work Programme | HL | No | | | | |
| Budget Reports | CM | Yes | | | | |
| Vulnerable adults and Elderly Protection - Overview | | | | | | |
| Licensing Fees | CD | | | | | |
| Out of Hours Noise – Savings Options | CD | | | | | |
| Partnership Budget | CN | Yes | | | | |
| Fire reduction Officer – outcome of discussions | CN | Yes | | | Deferred | |

| Report Title | Report Author | Pre-Scrutiny (Y/N) | Referred | Information | Deadline to Helen Long |
|---|---------------|--------------------|----------|-------------|---|
| Children and Young People Policy Development and Scrutiny Committee 29th November 2011 (members to attend for the first item) | | | | | |
| Youth Offending team Annual Report | CN/KW | | | | Report to Philippa Stone |
| Public Protection and Safety Policy Development and Scrutiny Committee 20th September 2011 | | | | | |
| Matter Arising from Previous Meetings | HL | No | | | |
| Portfolio Holder Decisions | HL | No | | | |
| Schedule of visits | CN/HL | No | | | |
| Work Programme | HL | No | | | |
| Budget Reports | CM | Yes | | | |
| Work Programme | HL | No | | | |
| DAT | | | | | |
| OIP Food Safety Inspections | PLH | | | | |
| Mentoring | | | | | |
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| Safer Bromley Partnership | | | | | |
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| Public Protection and Safety Policy Development and Scrutiny Committee 25th October 2011 | | | | | |
| Matter Arising from Previous Meetings | HL | No | | | |
| Portfolio Holder Decisions | | | | | |
| Schedule of visits | HL | No | | | |
| Work Programme | HL | No | | | |
| Budget Monitoring | CM | Yes | | | |
| Elderly Protection | CN | Yes | | | Invite Cora green - Victim Support, Rob Vale – Rogue traders, Susannah Simpson – Elderly Protection team and Maureen Falloon - Age UK |
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|---|---------------|--------------------|----------|--|-------------|------------------------|
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| Public Protection and Safety Policy Development and Scrutiny Committee | | | | | | |
| 22nd November 2011 | | | | | | |
| Matter Arising from Previous Meetings | HL | No | | | | |
| Portfolio Holder Decisions | | | | | | |
| SBP Agenda | | No | | | | |
| Schedule of visits | HL | No | | | | |
| Work Programme | HL | No | | | | |
| Environmental Protection presentation | | | | | | |
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| Safer Bromley Partnership | | | | | | |
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| Public Protection and Safety Policy Development and Scrutiny Committee | | | | | | |
| 24th January 2012 | | | | | | |
| Budget Monitoring | CM | Yes | | | | |
| Matter Arising from Previous Meetings | HL | No | | | | |
| Portfolio Holder Decisions | | | | | | |
| Schedule of visits | HL | No | | | | |
| Work Programme | HL | No | | | | |
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| Report Title | Report Author | Pre-Scrutiny (Y/N) | Referred | Information | Deadline to Helen Long |
|--|---------------|--------------------|----------|-------------|------------------------|
| Public Protection and Safety Policy Development and Scrutiny Committee 13th March 2012 (joint meeting with ACS starting in the Council Chamber at 6pm) | | | | | |
| Safer Bromley Partnership Budget | | | | | |
| Strategic Assessment | | | | | |
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| Other Items to be scheduled |
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| Integrated offender management/probation |
| Beckenham and West Wickham Town Centre Working Party update |
| Bethlem Hospital |
| Baseline Youth Project |
| ASBO |
| Outcome of shared regulatory discussions |
| Presentation by Safer Neighbourhood Officers |
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