

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 20th September 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2011/12

Contact Officer: Helen Long, Senior Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Resources

Ward: All

1. Reason for report

This report provides an opportunity for the Committee to consider its work programme and make any necessary adjustments.

2. RECOMMENDATION(S)

2.1. That the Committee considers its work programme and indicates any changes that it wishes to make.

Corporate Policy

1. Policy Status: Existing policy. "Building a Better Bromley"
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: Existing 2011/12 revenue budget
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Staff

1. Number of staff (current and additional): There are 10 posts in the Democratic Services Team (9.22 fte).
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an Executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Members of the Committee, to enable them to plan their future meetings.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 This report presents the Committee's updated work programme – see **Appendix 1**. The Work Programme has been updated following the committee's last meeting and includes all dates for the 2011/12 Council year. The Council's Policy Development and Scrutiny Toolkit provides guidance and on Selecting Topics (chapter 7) and Setting Work Programmes (chapter 8.)
- 3.2 The Executive and Resources PDS Committee recommends that all PDS Committees should monitor the Council's Forward Plan of Key Decisions for their respective portfolios and use it to identify issues where they could contribute views in advance of Executive decisions being made. The last edition of the Council's Forward Plan was published on 15th July 2011.
- 3.3 As part of their work programmes, PDS Committees may appoint Member working groups to carry out reviews of particular issues and develop recommendations for consideration by the Executive and the Portfolio Holder.
- 3.4 The Police and Justice Act 2006 put in place provisions under Sections 19 and 20 for the scrutiny of Crime and Disorder Reduction Partnerships. The bulk of these provisions came into force on 30 April 2009. However, the provisions putting in place a Councilor Call for Action for crime and disorder issues, came into force 1 April 2009. The Committee may wish to review its powers under the Police and Justice Act 2006 from time to time.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports

PUBLIC PROTECTION AND SAFETY DEPARTMENT FORWARD PROGRAMME 2011-2012

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
			From	To		
Public Protection and Safety Policy Development and Scrutiny Committee 28th June 2011						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				
Schedule of visits	CN/HL	No				
Work Programme	HL	No				
Budget Reports	CM	Yes				
Enforcement Activity – 6 month update	CD	Yes				
Co-opted members.	HL	No				
Fire reduction Officer	CN	Yes			Deferred to 26 th July	
Public Protection and Safety Policy Development and Scrutiny Committee 26th July 2011						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				
Schedule of visits	CN/HL	No				
Work Programme	HL	No				
Budget Reports	CM	Yes				
Licensing Fees	CD					
Out of Hours Noise – Savings Options	CD					
Fire reduction Officer – outcome of discussions	CN	Yes			Deferred	
Children and Young People Policy Development and Scrutiny Committee 29th November 2011 (members to attend for the first item)						
Youth Offending team Annual Report	CN/KW					Report to Philippa Stone

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Public Protection and Safety Policy Development and Scrutiny Committee					
20th September 2011					
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions	HL	No			
Police Update					
Schedule of visits	CN/HL	No			
Budget Reports	CM	Yes			
Work Programme	HL	No			
DAT	CL/DP				Claire Lynn and Dave Prebble – Reminders sent 2/8/11
OIP Food Safety Inspections	PLH				
Mentoring - Update	JMC/CD				Inc. Structure and spending
Vulnerable adults and Elderly Protection - Overview					
Annual report on Safeguarding Adults					Susannah Simpson
Baseline Youth Project?					Danny Vance to do a report on how the grant was spent?
Safer Bromley Partnership					
Public Protection and Safety Policy Development and Scrutiny Committee					
25th October 2011					
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
Schedule of visits	HL	No			

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Work Programme	HL	No			
Budget Monitoring	CM	Yes			
Elderly Protection	CN	Yes		Invite Cora green - Victim Support, Rob Vale – Rogue traders, Susannah Simpson – Elderly Protection team and Maureen Falloon - Age UK	
Partnership Budget					
Police Update					
Public Protection and Safety Policy Development and Scrutiny Committee					
22nd November 2011					
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
SBP Agenda		No			
Schedule of visits	HL	No			
Work Programme	HL	No			
Environmental Protection presentation					
Police Update					
Safer Bromley Partnership					
Public Protection and Safety Policy Development and Scrutiny Committee					
24th January 2012					
Budget Monitoring	CM	Yes			

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions						
Schedule of visits	HL	No				
Work Programme	HL	No				
Update on the out of hours pilot	PLH	Yes				
Police Update						
Public Protection and Safety Policy Development and Scrutiny Committee 13th March 2012 (joint meeting with ACS starting in the Council Chamber at 6pm)						
Safer Bromley Partnership Budget						
Strategic Assessment						
Bethlam Hospital - Update						
Beckenham and West Wickham Town Centre Working Party update						
Presentation by James Cleverly						
DAT Annual Report					With ACS	
Update on licensing fees						
Update on the Out of Hours Service pilot	JG					

Other Items to be scheduled
Integrated offender management/probation
ASBO
Outcome of shared regulatory discussions
Presentation by Safer Neighbourhood Officers
Update of Safer Neighbourhood Officers – Fire Reduction